

AGENDA
BOARD OF PUBLIC SAFETY
Tuesday July 13, 2021
9:00 A.M.
Council Chambers

Municipal Building, 229 S. Second Street, Elkhart, IN 46516
<https://coei.webex.com/coei/j.php?MTID=m1ad15a1a3f1273bdb2a8a66a1f88404>
1-415-655-0001 Meeting number 172 810 6657
Password Safety21

- 1. ROLL CALL**
- 2. APPROVE AGENDA**
- 3. APPROVE MINUTES: June 22, 2021**
- 4. TABLED ITEMS**
 - **MOU Between IAFF Local #338 and City of Elkhart**
- 5. POLICE DEPARTMENT**
 - **Approval Public Safety Citizen On-Line Reporting Software**
 - **Commendations- Det. Brandon Roundtree, Cpl. Chris Bella
Cpl. Drew Neese, Cpl. Davin Hackett, Ptl. Emily Lamkin, Cpl.
John Carver, Ptl. Troy Gray**
- 6. FIRE DEPARTMENT**
 - **June Month End Report**
- 7. COMMUNICATIONS CENTER**
 - **June 2021 Month End Report**
- 8. BUILDING AND CODE ENFORCEMENT**
 - **June 2021 Month End Report**
- 9. OTHER PUBLIC SAFETY MATTERS**
 - **Police & Fire Merit Commission Minutes**
- 10. PUBLIC PARTICIPATION**
- 11. ADJOURNMENT**

BOARD OF PUBLIC SAFETY
Tuesday, June 22, 2021

Chairman Robert Woods called a regular meeting of the Board of Public Safety to order at 9:00 a.m., Tuesday, June 22, 2021. Nancy Wilson called the role. Robert Woods, Charlie Cross, Anthony Coleman, and Carol Loshbough were present. Corinne Straight-Reed was absent. Elkhart Council liaison Arvis Dawson was present on WebEx.

1. APPROVE AGENDA

On motion by Anthony Coleman, seconded by Charlie Cross and carried 4-0 the agenda was adopted as presented.

2. MINUTES of June 8, 2021

On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the minutes from June 8, 2021 were approved as presented.

3. TABLED ITEMS

MOU Between IAFF Local #338 and the City of Elkhart

No action was taken.

4. POLICE

Chief Seymore presented a Medical Leave of Absence for Ptl. Clay Martin which began on June 3, 2021. On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the Board approved a Medical Leave of Absence for Ptl. Clay Martin which began on June 3, 2021.

Chief Seymore presented a Medical Leave of Absence for Cpl. Paul Vandenburg which began on May 5, 2021. On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the Board approved a Medical Leave of Absence for Cpl. Paul Vandenburg which began on May 5, 2021.

Chief Seymore presented a Medical Leave of Absence for Det. Scott Johnson which began on May 12, 2021. On motion by Carol Loshbough, seconded by Anthony Coleman and carried 4-0, the Board approved a Medical Leave of Absence for Det. Scott Johnson which began on May 12, 2021.

Chief Seymore presented an MOU between the City of Elkhart and the FOP Lodge No. 52. The purpose of the agreement is to amend Article 22 Section 9 of the Collective Bargaining Agreement with the goal of working together to improve manpower. The amendment term is effective July 1, 2021 for a period of 60 days. A motion was made by Carol Loshbough and seconded by Anthony Coleman to approve the MOU between the City of Elkhart and FOP Lodge 52 amending Article 22 Section 9. Carol asked the union to come forward and let the Board know if the union is in full agreement with this. Jason Ray, President of the Fraternal Order of Police Lodge No. 52 told the Board they have been working with the Administration on this and they think this is the best thing for the Police Department at this time. Carol commended them for being proactive during the current circumstances, and thanked the Union for being in agreement and making some changes to help us get through this challenging time. Robert Woods called for the vote, and the motion carried 4-0.

5. FIRE

A motion was made by Carol Loshbough and seconded by Anthony Coleman to approve a Medical Leave of Absence extension for Lt. Jason Lantz. Chief Edgerton explained the circumstances to the Board and asked for a minimum of 12 additional tours of duty for the extension. He is working light duty until he can return

BOARD OF PUBLIC SAFETY
Tuesday, June 22, 2021

to full duty. He is expecting to return to work on July 14, 2021. Carol Loshbough made a motion to amend by giving Lt. Jason Lantz 11 additional tours of duty as the extension. There was no second to the motion. On motion by Anthony Coleman, seconded by Charlie Cross and carried 3-1, the Board approved a Medical Leave of Absence extension for Lt. Jason Lantz.

Chief Edgerton presented Commendations for the following individuals and collective crews for exemplary performance of their duties at the following incidents:

Recent recognition of Outstanding Effort and Achievement:

Medic 24 and Engine 4 – Battalion C for treatment of child gunshot victim

- 24 – Lt. Rick Becola
- 24 – D/O Kody Turner
- 4 – Lt. Cory Wise
- 4 – D/O Victor Valdez
- 4 – FF Kevin Alber

Also : Officer Jonathon Carver- Elkhart Police Department

Rescue of Fire Victims – House fire on Oakland Avenue

- 18 - Lt. Robin Anderson
- 18 - FF Derek Englehart
- 22 - A/Lt. Ethan Pasternak
- R2 - Capt. Scott Smeltzer (on OT assignment; normally Captain at ST3(B-shift))

These companies received Unit Citations:

1824 Oakland Avenue – House Fire with Entrapment –

- Rescue 2 (A),
- Engine 3 (A),
- Rescue 4 (A),
- Engine 5 (A),
- Truck 18 (A),
- Fire Unit 10 (A & B),
- Fire Unit 11 (A & B),
- EFD Bureau of Investigation

1080 Middleton Run Road – Entrapment –

- Engine 5 (C),
- Rescue 4 (C),
- Truck 18 (C),
- Medic 25 (C)

7. BUILDING AND CODE ENFORCEMENT

Henry Terrazas congratulated all of the Firefighters for a job well done!

BOARD OF PUBLIC SAFETY
Tuesday, June 22, 2021

8. OTHER PUBLIC SAFETY MATTERS

Carol Loshbough asked Chief Seymore to come forward. She was speaking in reference to the excessive speed on Greenleaf Blvd. She asked him to please do something on behalf of the neighborhood which is full of children. She understands they are extremely busy. He said he will address it. They did put a sign out there showing people how fast they are going, and he said he will follow up. Carol said morning and after work are the busiest times. Carol suggested stop signs from the Board of Works or a traffic study.

9. ADJOURNMENT

On motion by Carol Loshbough, seconded by Anthony Coleman, and carried 4-0, the Board of Public Safety meeting was adjourned at 9:35 a.m.

_____ Robert Woods, Chairman

Attest: _____ Nancy Wilson, Clerk of the Board

**MEMORANDUM OF AGREEMENT BETWEEN
LOCAL #338, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS
AND THE CITY OF ELKHART, INDIANA**

This Memorandum of Agreement (hereinafter referred to as "MOA") is voluntarily made and entered into as of the _____ day of _____, 2021, by and between Local No. 338, International Association of Firefighters (hereinafter referred to as "IAFF"), and the City of Elkhart, Indiana, a political subdivision of the State of Indiana (hereinafter referred to as the "City"), acting by and through its Board of Public Safety, (the City and the IAFF collectively to be known as the "Parties"). The Parties have agreed to the following:

1. The establishment of the Police Merit Commission requires the City to operate pursuant to Indiana Code 36-8-3.5-13. IC 36-8-3.5-13 requires that a promotion be from the next lower rank. Because each paygrade is currently equivalent to a rank, this has created a bottleneck in certain positions, such as Driver/Operator, where the current holders of these positions do not wish to promote up. In an effort to address the bottleneck presented by certain ranks prohibiting the promotion of members/employees underneath those ranks, the City and the IAFF agree to divorce rank from paygrade and create five (5) ranks:

- Rank 1: Firefighter
- Rank 2: Master Firefighter and Driver/Operator (EMS and Fire)
- Rank 3: EMS Lieutenant, Suppression Lieutenant, Suppression Captain, EMS Captain, and Inspector/Investigator
- Rank 4: Assistant Battalion Chief
- Rank 5: Battalion Chief

2. Article 26 of the CBA shall be amended to read as follows:

**ARTICLE 26
WAGES AND PAY PROCEDURES**

Section 1. The City and the Union have agreed that the following job classification and pay grades shall be covered by this Agreement:

- 1st Class Firefighter (F6) Inspector/Investigator (F6)
- Suppression Captain (F5)
- EMS Captain (F5)
- Suppression Lieutenant (F4)
- EMS Lieutenant (F4)
- Suppression Driver/Operator (F3)EMS
- Driver/Operator (F3) Master Firefighter (F2)
- Firefighter (F1)

Section 2. The annual salary schedule, effective January 1st of each year of this Agreement (except as modified under the provisions of Article 3) shall be set forth on Schedule A. The salary grades shall be set forth in the annual Firefighter Salary Ordinance adopted by the Elkhart Common Council.

Rod Roberson
Mayor

Kris Seymore
Chief



Police Department
175 Waterfall Dr.
Elkhart, IN 46516

574.295.7070
Fax: 574.293.0679

July 8, 2021

Board of Public Safety
229 S. Second St.
Elkhart, IN 46516

RE: Central Square Quote: Q-52930
Public Safety Citizen On-Line Reporting

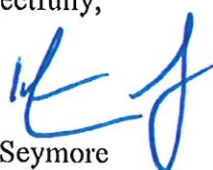
Dear Board Members,

I am requesting your approval on the attached quote from Central Square for Public Safety Citizen Reporting.

This quote is prepared for our department offering the Public Safety Citizen Reporting Annual Subscription fee in the amount of \$5,000, as well as a Public Safety Project Management Services fee of \$195, and a Public Safety Technical Services fee of \$1,560; totaling \$ 6,755.00.

Thank you for your consideration and time.

Respectfully,


Kris Seymore
Chief of Police

KS/kae

Att.



Quote prepared on:

June 04, 2021

Quote prepared by:

Bryan Shanley

bryan.shanley@centralsquare.com

Quote #: Q-52930

Quote expires on: October 29, 2021

Quote prepared for:

Laura Koch

City of Elkhart

135 E. Franklin

Elkhart, IN 46516

574-522-4312

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

| PRODUCT NAME | QUANTITY | UNIT PRICE | TOTAL |
|---|----------|-----------------------|---------------------|
| Public Safety Citizen Reporting Annual Subscription Fee | 1 | 5,000.00 | 5,000.00 |
| | | Software Total | 5,000.00 USD |

WHAT SERVICES ARE INCLUDED?

| DESCRIPTION | TOTAL |
|---|---------------------|
| Public Safety Project Management Services - Fixed Fee | 195.00 |
| Public Safety Technical Services - Fixed Fee | 1,560.00 |
| Services Total | 1,755.00 USD |

QUOTE SUMMARY

Software Subtotal 5,000.00 USD

Services Subtotal 1,755.00 USD

MORE INFORMATION AT CENTRALSQUARE.COM



Quote prepared on:

June 04, 2021

Quote prepared by:

Bryan Shanley

bryan.shanley@centralsquare.com

Quote Total 6,755.00 USD

WHAT ARE THE RECURRING FEES?

| TYPE | AMOUNT |
|-------------------------------|----------|
| FIRST YEAR MAINTENANCE TOTAL | 0.00 |
| FIRST YEAR SUBSCRIPTION TOTAL | 5,000.00 |

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

PAYMENT TERMS

License Fees & Annual Subscriptions

- 100% Due Upon Contract Execution

MORE INFORMATION AT CENTRALSQUARE.COM



Quote prepared on:

June 04, 2021

Quote prepared by:

Bryan Shanley

bryan.shanley@centralsquare.com

Contract Startup

- 100% Due Upon Contract Execution

Hardware & Third-Party Software

- 100% Due Upon Contract Execution

Services

- Fixed Fee: 100% Due Upon Completion
- Time & Material: Due as Incurred

Third-Party Services

- Fixed Fee: 50% Due Upon Contract Execution; 50% Due Upon Completion

Travel & Living Expenses

- Due as Incurred

PURCHASE ORDER INFORMATION

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [] No []

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: _____

Initials: _____

City of Elkhart

Signature: _____

Name: _____

Date: _____

Title: _____

MORE INFORMATION AT CENTRAL SQUARE.COM

Police Administration

COMMENDATION



TO: Detective Brandon Roundtree
FROM: Administration
DATE: July 7, 2021
RE: Actions While Off-Duty on September 15, 2020

Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

On September 15, 2020, while working off-duty employment for Elkhart County Juvenile Community Corrections, Detective Brandon Roundtree was conducting a home visit in Goshen, Indiana. Upon arrival and exiting his vehicle he heard possible gunshots in the area, but was unable to establish the exact location. Detective Roundtree next witnessed several subjects arguing at a residence several houses from his location. Detective Roundtree saw one of the subjects carrying what appeared to be a handgun enter a vehicle parked close by. Moments later he saw that same male on foot go to the rear of the house and observed an argument. He then witnessed the subject was approaching a female seated in a vehicle, at which point Det. Roundtree visually confirmed the subject was concealing a handgun in his waistband. Det. Roundtree, being off duty at the time, quickly contacted the Communications Center to advise his location and to notify the Goshen Police Department of this situation and to make sure they were aware of his presence before approaching the disturbance. As he approached to make contact a Goshen Police Department officer was arriving on scene, at which point Det. Roundtree ran towards the officer yelling that the male subject had a gun. While the Goshen officer was attempting to secure him the subject resisted and reached for the area of his waistband. Det. Roundtree was able to assist in gaining control and securing the subject in handcuffs.

The investigation by the Goshen Police Department determined that shots had been fired during a domestic altercation and the suspect was in fact in possession of a concealed weapon. The suspect was arrested for battering his wife and a male victim with a firearm.

This letter of commendation is in recognition of your diligent observation, presence of mind and sound actions to intervene with a violent domestic altercation, resulting in the apprehension of the suspect. Your actions, along with the Goshen Police Department, helped mitigate an incident of domestic violence from escalating into what could have easily become a deadly encounter. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. Congratulations on a job well done.

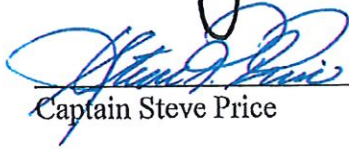
Respectfully,



Chief Kris Seymore



Assistant Chief Chris Snyder



Captain Steve Price



Captain Jeff Eaton



Captain Dan Milanese



Captain Bryan Moore

KS/ke

Police Administration

COMMENDATION



TO: Corporal Chris Bella
FROM: Administration
DATE: July 7, 2021
RE: Appreciation from Elkhart Community

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:


Last October Corporal Chris Bella responded to a call at Oaklawn Psychiatric Center Elkhart location in their Addictions Department. We were contacted thorough our 311 System by Cheri Littlefield from Oaklawn praising Corporal Bella for his actions when he responded to a call handling a high risk client of theirs. She described him doing a great job using trauma informed language when speaking with the client and escorting the client to the hospital. She went on to say that these situations can be challenging to navigate and that he did very well. They are acknowledging Corporal Bella for doing an amazing job of helping them out with an emergent situation and they appreciate the professionalism and care that he offered in their time of need.

This letter of commendation is in recognition in the manner in which you handled this situation that could have become extremely challenging, as Ms. Littlefield stated. Applying your specialized training along with your professionalism, presence of mind and compassion made for a smooth sequence of events between yourself, the client and Oaklawn Psychiatric Center. We are very proud to receive this kind of positive feedback that reflects so highly upon yourself, as well as the Elkhart Police Department as a whole. Congratulations and thank you on a job well done.

Respectfully,



Chief Kris Seymore



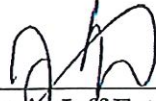
Captain Steve Price



Captain Dan Milanese



Assistant Chief Chris Snyder



Captain Jeff Eaton



Captain Bryan Moore

KS/ke

Police Administration

COMMENDATION




TO: Corporal Drew Neese #390
FROM: Administration
DATE: July 7, 2021
RE: Above and Beyond Duty

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

In October 2020 patrol officers responded to a call in reference to a suicidal male parked in his vehicle armed with a handgun. Upon arriving on scene Cpl. Neese was able to talk back and forth with the individual through the open vehicle window, and eventually talking with him on his cell phone. The male stated that he felt he had no use or purpose in life and just wanted to die and that he was either going to shoot himself or point an unloaded gun at police, making the police shoot him. After nearly a half hour Cpl. Neese was able to convince the male to leave the gun in the truck, step out of the truck and surrender to him. Cpl. Neese stayed on the phone with him as he was surrendering until he was close enough to speak with him in person.

This letter of commendation is in recognition in the manner in which you handled this incident; your ability to make a connection, talking him into surrendering and de-escalating this situation in what could have been his loss of life. The outcome could have been devastating. You displayed incredible leadership. Please continue to be an example to your fellow officers and keep up the great work. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to recognize you Corporal Neese and to work alongside you. Congratulations and thank you on a job well done.

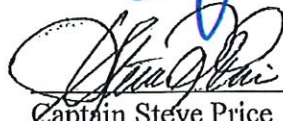
Respectfully,



Chief Kris Seymore



Assistant Chief Chris Snyder




Captain Steve Price



Captain Jeff Eaton



Captain Dan Milanese



Captain Bryan Moore

KS/ke

Police Administration

COMMENDATION



TO: Corporal Davin Hackett #457
FROM: Administration
DATE: July 8, 2021
RE: Above and Beyond Duty

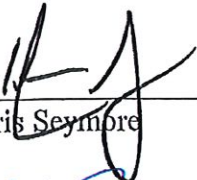
The Elkhart Police Administration was made aware of your actions involving your actions while helping someone awhile back. We wish to personally commend and recognize you for going above and beyond and demonstrating compassion to a fellow citizen of our Elkhart Community.

Last November the Osolo Township Trustees Office reached out to make us aware of your actions while assisting a man in need. They explained that after an individual was discharged from the hospital he found that his money had been stolen from his bank account and could not pay for his rent or utilities. He was in danger of being evicted and utilities of being disconnected. This gentleman did not have a phone or any transportation and you were kind enough to make phone calls for him to find him the help he so desperately needed, ultimately taking him to the Osolo Township Trustees Office to get him the assistance he needed. They said that this gentleman made a comment to them saying, "He didn't know what he would do without Officer Hackett; he has done more for me than anybody."

This letter of commendation is to recognize you for going above and beyond in getting this man the help he needed. You saw a need and followed through, taking the time necessary. Your empathy, compassion and selflessness that was shown by you are traits of what the Elkhart Police Department wants to emulate towards the citizens we serve in our community.

Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to recognize you Corporal Hackett and to work alongside you. Congratulations on a job well done!

Respectfully,



Chief Kris Seymore



Assistant Chief Chris Snyder



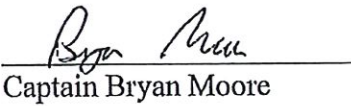
Captain Steve Price



Captain Jeff Eaton



Captain Dan Milanese



Captain Bryan Moore

KS/ke

Police Administration

COMMENDATION



TO: Ptl. Emily Lamkin #470
FROM: Administration
DATE: July 7, 2021
RE: Above and Beyond Duty

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

In March 2021 Ptl. Lamkin responded to an unresponsive medical assistance call at The Artisan restaurant on S. Main Street, where a male had been found unconscious and not breathing in the restroom; CPR was in progress from one of the patrons at the restaurant. Officer Lamkin quickly arrived and entered the establishment moving through the chaos of multiple people to the unconscious male, staying outwardly calm and collected while she assisted with removing several patrons from the tight area, at which point she quickly assessed the scene and took control of the situation and began to administer CPR without hesitation. Officer Lamkin declined multiple offers for relief from fellow officers and remained consistent and steadfast until she was relieved by EFD medics. Due to her quick actions and continuous effort during CPR they were able to regain a pulse; he was quickly transported to Elkhart General Hospital for further life saving measures. Her unwavering dedication and determination to save this man's life was readily displayed by her actions.

This letter of commendation is in recognition in the manner in which you handled this incident; your ability to take control, assess the situation and immediately, without hesitation, take action in rendering aid to save a man's life. Please continue to be an example to your fellow officers and keep up the great work. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to recognize you Officer Lamkin and to work alongside you. Congratulations and thank you on a job well done.

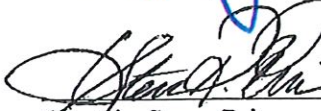
Respectfully,



Chief Kris Seymore



Assistant Chief Chris Snyder



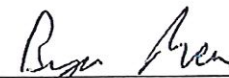
Captain Steve Price



Captain Jeff Eaton



Captain Dan Milanese



Captain Bryan Moore

KS/ke

Police Administration

COMMENDATION



TO: Cpl. John Carver #422
FROM: Administration
DATE: July 7, 2021
RE: Above and Beyond Duty

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

In April 2021 officers responded to a call in reference to a shooting victim with injuries. Cpl. Carver was the second officer to arrive on scene of a five year old boy that had been accidentally shot by a six year old boy while both were playing with a gun. Upon arrival the mother and the uncle were rendering aid, both in a state of panic. Cpl. Carver was able to ignore the chaos, access the wounds and immediately started administering life saving techniques on the five year old victim. The boy was semi-conscious and in a great deal of pain. He applied a compression bandage on the wound, while talking and comforting the young boy, keeping him awake until the Elkhart Fire Department paramedics arrived on scene and took over his care. As paramedics were loading the victim for transport Cpl. Carver continued to assist by providing information about his wounds, type and caliber of the firearm, all vital information for his future treatment. The young boy was transported directly to Memorial Hospital to then be flown to Riley Children's Hospital in Indianapolis. EFD medics communicated that due to Cpl. Carver's actions at the scene, paramedics were able to immediately transport the victim and that although he was in serious condition he would survive. It was confirmed by both the fire chief and physician that Cpl. Carver's actions more than likely saved the boy's life.


Recently Cpl. Carver had attended an advanced firearms training course in New Mexico. He personally paid for the course, the airfare and used his own vacation time in order to attend. Along with the firearms training he was also taught life saving techniques for serious trauma, specifically treating gunshot wounds. At this training he was given an "Israeli" compression

bandage that he carried on duty; this bandage was the very one that he used to save this young boy's life. Cpl. Carver is a Field Training Officer and on this day he was training a new officer when they responded to the shooting call. While preparing for his arrival to the scene he continued to provide instruction to the officer he was training. Body camera footage shows him holding the bandage in his hand prior to his arrival, opening the bandage as he runs up to the residence.

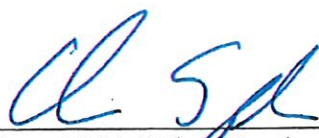
Cpl. Carver's willingness to seek out specialized training at his own expense in order to better serve the citizens, his dedication to the Elkhart Police Department and his actions saving this young boy's life go above and beyond the normal call of duty. His training, quick actions and calm professionalism during a chaotic and traumatic event are to be commended.

This letter of commendation is in recognition in the manner in which you handled this incident; your ability to take control, assess the situation and immediately, without hesitation, take action in rendering aid to save a life. Please continue to be an example to your fellow officers and keep up the great work. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to recognize you Cpl. Carver and to work alongside you. Congratulations and thank you on a job well done.

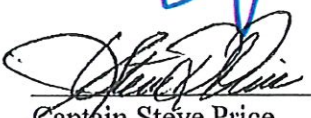
Respectfully,



Chief Kris Seymore



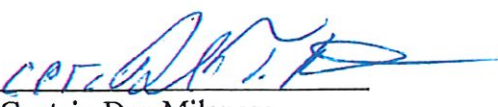
Assistant Chief Chris Snyder



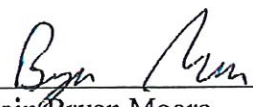
Captain Steve Price



Captain Jeff Eaton



Captain Dan Milanese



Captain Bryan Moore

KS/ke

Police Administration

COMMENDATION




TO: Ptl. Troy Gray #471
FROM: Administration
DATE: July 7, 2021
RE: Above and Beyond Duty

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

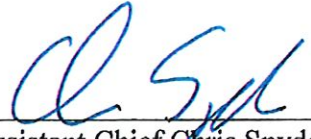
In May 2021 Ptl. Gray was dispatched to a gas station in reference to a female unconscious and not breathing. Upon arrival Ptl. Gray located the female sitting in a vehicle. At that point Ptl. Gray placed the female, who was turning blue and not breathing or conscious, on a flat surface outside the vehicle. He assessed her condition and immediately started CPR completing six rounds before the medic units arrived. After medics took over CPR he could then collect information to assist the medics in what took place. The Elkhart Fire Department Medics, other Fire Department personnel and EGH physician, Dr. Quiring, stated without the quick thinking and response from Ptl. Gray she may have succumbed to her injuries.

This letter of commendation is in recognition in the manner in which you handled this incident; your ability to stay calm and level headed, taking control accessing the situation and immediately take action in rendering aide to save a life. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are happy to recognize you and were proud to work alongside you. Congratulations and thank you on a job well done.

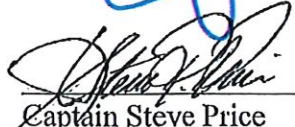
Respectfully,



Chief Kris Seymore



Assistant Chief Chris Snyder



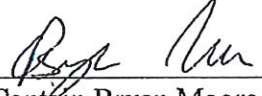
Captain Steve Price



Captain Jeff Eaton



Captain Dan Milanese



Captain Bryan Moore

KS/ke

Rod Roberson
Mayor

Michelle Miller
Department Head



574.293.2175
Fax: 574.970.0561

Elkhart City Communications
135 East Franklin Street
Elkhart, Indiana 46516

Date: July 1, 2021

To: Mayor Rod Roberson
Elkhart City Board of Public Safety
Common Council

From: Michelle E. Miller, Department Head
Elkhart Communications Center

Re: **June 2021 Month End Report**

We processed 11,421 incoming & outgoing emergency and non-emergency phone calls. This was an increase of 910 calls from June 2020. Below is a summary of the calls we handled in Communications.

| CALL SOURCES | 911 *This includes Landlines, Wireless, VoIP, TextTTY, and abandoned.* (as reported by ECats State reporting online) | Administrative (non- emergency) | TOTAL |
|--------------|---|---------------------------------------|--------|
| | 2,435 | 8,986 | 11,421 |
| 2020 TOTALS | 2206 | 8305 | 10,511 |
| 2019 TOTALS | 2092 | 7939 | 10,031 |

By shift, we entered 7,547 calls into the CAD, an increase of 370 calls from June 2020. Below is a breakdown of the call volume by shift.

| | POLICE CALLS | FIRE CALLS | OTHER | TOTALS |
|-----------------|--------------|------------|-------|--------|
| Day Shift | 2031 | 331 | 221 | 2583 |
| Afternoon Shift | 2402 | 359 | 404 | 3165 |
| Midnight Shift | 1445 | 171 | 183 | 1799 |
| All Shifts | 5878 | 861 | 808 | 7547 |
| 2020 TOTALS | 5728 | 776 | 673 | 7177 |
| 2019 TOTALS | 6108 | 744 | 648 | 7500 |

*Other Calls refers to calls made to communications that either required a response by other departments, such as Parks Dept., Street Dept., etc. This also includes calls that are dispatched out as attempts to locate, repossessions and/or private impounds.

OTHER BUSINESS

- For the month of June 2021 we handled 74 AUDIO REQUESTS for the Prosecutor's Office and Police Dept. We provided 5 (FOIA) Public Records Requests to individuals.
- We have 3 open positions at this time.

Call Summary

Elkhart City 911 Communications Center

135 E. Franklin St
Elkhart, IN 46516

County: Elkhart
Year: 2021

Agency Affiliation: Police
Agency Affiliation: Police

Agency Affiliation: Police
Agency Affiliation: Police

Report Date: 07/01/2021 06:27:49

Report Date From: 06/01/2021

Report Date To: 06/30/2021

Period Group: Month

Days Of Week: All

Call Type: All

Abandoned Filters: Include Abandoned

NSI Filters: NSI Included in 911 Totals

Agency Affiliation: All

NSI Filters: NSI Included in 911 Totals

Agency Affiliation: All

| | | June 2021 | Total | County Average |
|----------------|-------------------|-----------|--------|----------------|
| 911 | Inbound | 2,392 | 2,392 | 3,506 |
| | Abandoned | 41 | 41 | 331 |
| | Abandoned % | 1.68% | 1.68% | 8.62% |
| | Unparsed | 2 | 2 | 1 |
| | Total | 2,435 | 2,435 | 3,838 |
| 10-Digit Emerg | Inbound | 0 | 0 | 0 |
| | Abandoned | 0 | 0 | 0 |
| | Outbound | 0 | 0 | 0 |
| | Unparsed | 0 | 0 | 0 |
| | Total | 0 | 0 | 0 |
| Administrative | Inbound | 6,631 | 6,631 | 4,921 |
| | Abandoned | 15 | 15 | 69 |
| | Outbound | 2,339 | 2,339 | 2,030 |
| | Unparsed | 1 | 1 | 5 |
| | Total | 8,986 | 8,986 | 7,025 |
| | Avg Call Duration | 85.1 | 85.1 | 91.4 |
| | Total | 11,421 | 11,421 | 10,865 |

Building Dept Monthly Report - 2021

June Inspections

| | | Commercial | Residential | Commercial Violations | Residential Violations | Commercial Abated | Residential Abated | Totals |
|----------------------|------------|------------|-------------|-----------------------|------------------------|-------------------|--------------------|--------|
| Building Inspector | Building | 56 | 59 | | | | | 115 |
| | Electrical | | | | | | | 0 |
| | Mechanical | | | | | | | 0 |
| | Plumbing | | | | | | | 0 |
| | Fire | | | | | | | 0 |
| Mechanical Inspector | Building | 3 | 7 | | | | | 10 |
| | Electrical | | | | | | | 0 |
| | Mechanical | 26 | 24 | | | | | 50 |
| | Plumbing | | | | | | | 0 |
| | Fire | | | | | | | 0 |
| Plumbing Inspector | Building | 11 | 7 | | | | | 18 |
| | Electrical | | | | | | | 0 |
| | Mechanical | | 1 | | | | | 1 |
| | Plumbing | 20 | 8 | | | | | 28 |
| | Fire | 1 | | | | | | 1 |
| Electrical Inspector | Building | 2 | | | | | | 2 |
| | Electrical | 19 | 48 | | | | | 67 |
| | Mechanical | | | | | | | 0 |
| | Plumbing | | | | | | | 0 |
| | Fire | | | | | | | 0 |
| Totals | | 138 | 154 | 0 | 0 | 0 | 0 | 292 |

Building Permits By Category

| Building Permit Category | Number of Permits | Value | Average Value | Permit Fees |
|---------------------------------|-------------------|-----------------|----------------|-------------|
| Residential New | 5 | \$1,040,000.00 | \$208,000.00 | \$1,364.00 |
| Residential Alteration/Addition | 64 | \$543,667.00 | \$8,494.80 | \$2,760.00 |
| Commercial New | 4 | \$39,435,000.00 | n/a | \$18,704.00 |
| Commercial Alteration/Addition | 10 | \$3,135,700.00 | \$9,858,750.00 | \$5,580.00 |
| Manufactured House Set-up | 8 | \$43,000.00 | \$5,375.00 | \$320.00 |
| Fire Suppression Systems | 4 | \$355,984.00 | \$88,996.00 | \$320.00 |
| Storage Tank Install/Removal | 0 | \$0.00 | n/a | \$0.00 |
| Building Demolition/Move | 5 | \$79,000.00 | \$15,800.00 | \$200.00 |
| Swimming Pool Install | 1 | \$65,300.00 | \$65,300.00 | \$40.00 |
| Res/Com Accessory Structures | 7 | \$22,325.00 | \$3,189.29 | \$348.00 |
| Canopies, Tents, Other. | 1 | \$2,340.00 | No Value | \$40.00 |

| | | | |
|-----------------------------|-----|-----------------|-------------|
| Building Permits Issued | 109 | \$44,722,316.00 | \$29,676.00 |
| Electrical Permits Issued | 58 | | \$6,640.00 |
| Mechanical Permits Issued | 161 | | \$13,220.00 |
| Plumbing Permits Issued | 23 | | \$1,640.00 |
| Total Permits Issued | 351 | | |

| | |
|------------------------------------|--------------------|
| Total Permit Fees Collected | \$51,176.00 |
|------------------------------------|--------------------|

Date:

June, 2021

| CODE OFFICER | INCIDENTS | ACTIVE | CLOSED | # OF TICKETS | FINE AMOUNT | NOTES |
|--------------------------------------|-----------|--------|--------|--------------|-------------|-------|
| TRENT AVANCE | 134 | 72 | 62 | 4 | \$400.00 | |
| BRUCE ANGLEMYER | 255 | 106 | 149 | 0 | \$0.00 | |
| MAYFIELD TIMMONS | 226 | 56 | 169 | 2 | \$200.00 | |
| KEN HUNT | 240 | 112 | 128 | 0 | \$0.00 | |
| MONEY COLLECTED (UNSAFE FUND) | | | | | | |
| Total | 855 | 346 | 508 | 6 | \$600.00 | |

POLICE MERIT COMMISSION
Monday, May 24, 2021

President James Rieckhoff called a meeting of the Police Merit Commission to order at 9:00 a.m., Monday, May 24, 2021. Clerk of the Commission Nancy Wilson called the role. Commissioners James Rieckhoff and Brad Billings attended in person. Clifton Hildreth, and Jean Mayes attended on WebEx. Thomas Barber was absent at roll call.

1. APPROVE AGENDA

On motion by Jean Mayes, seconded by Brad Billings and carried 4-0, the agenda was amended to allow the President to sign on behalf of the Commissioners not present. On motion by Brad Billings, seconded by Jean Mayes and carried 4-0, the amended agenda was approved.

2. MINUTES- April 26, 2021

On motion by Brad Billings, seconded by Cliff Hildreth and carried 4-0, the minutes from April 26, 2021 were approved as presented.

3. POLICE DEPARTMENT

Chief Kris Seymore notified the Commissioners that Cpl. James Ballard #320 submitted a letter indicating his intent to retire from the Elkhart Police Department effective May 25, 2021. Cpl. Ballard was hired on September 9, 1997, and upon his retirement he will have served the Elkhart Police Department and the citizens of Elkhart for 24 years. Chief Seymore said it is always bittersweet when we have retirements for people who have sacrificed a large part of their lives, and we add Cpl. Ballard to that group. We appreciate the service he has given and we wish him well in the future. Cliff commented that Jim was a good Officer. Jim Rieckhoff noted that Cpl. Ballard is retired and goes with our thanks. Jean Mayes asked the Chief to let Jim know she will miss him on the job, but she will see him off the job.

Chief Seymore presented a Disciplinary Notice for Captain Bryan Moore. An internal complaint was generated on February 19, 2021 and was investigated. The investigation recommended the allegation of violating Policy 26.1.1(F) Immoral Conduct and Policy 26.1.1(G) Conduct Unbecoming be sustained. Chief Seymore agreed with the findings and issued a three-day suspension without pay. Jim Rieckhoff noted this is a matter which is entirely within the Chief's discretion, so the Commission needs to take no formal action other than to accept the notification. The Commissioners had no comments or questions for the Chief regarding the Disciplinary Notice.

Chief Seymore notified the Commissioners that he offered charges of misconduct against Cpl. Taryn Lanzen pursuant to Indiana Code 36-8-3.5-17. He recommended to the Police Merit Commission termination from employment with the Elkhart Police Department. The Professional Standards Investigation substantiated violations of Policy 320.5.2 Ethics, Policy 320.5.4 Relationships, Policy 320.5.8 Performance, Policy 320.5.9 Conduct. Based upon the allegations, the offered charges of misconduct are Immoral Conduct, as that term is used in I.C. 36-8-3.5-17(b)(2)(F), Conduct injurious to the public peace or welfare as that term is used in I.C. 36-8-3.5-17(b)(2)(G), and Conduct unbecoming a member as that term is used in I.C. 36-8-3.5-17(b)(2)(H). On motion by Jean Mayes seconded by Clifton Hildreth and carried 4-0, the Police Merit Commission accepted the Notification of Charges for Cpl. Taryn Lanzen and set a hearing date of June 17, 2021 at 9:00 a.m. in the

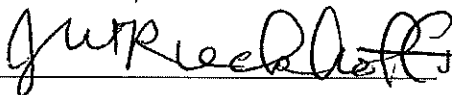
POLICE MERIT COMMISSION
Monday, May 24, 2021

Common Council Chambers of the Elkhart Municipal Building, 229 South Second Street, Elkhart, Indiana.

Chief Seymore notified the Commissioners that he offered charges of misconduct against Sgt. Nathan Lanzen pursuant to Indiana Code 36-8-3.5-17. He recommended to the Police Merit Commission termination from employment with the Elkhart Police Department. The Professional Standards Investigation substantiated violations of policies 320.5.2 Ethics, Policy 320.5.8 Performance, Policy 320.5.9 Conduct, Policy 320.5.8 Performance. Based upon the allegations, the offered charges of misconduct are Immoral Conduct, as that term is used in I.C. 36-8-3.5-17(b)(2)(F), Conduct injurious to the public peace or welfare as that term is used in I.C. 36-8-3.5-17(b)(2)(G), and Conduct unbecoming a member as that term is used in I.C. 36-8-3.5-17(b)(2)(H). On motion by Jean Mayes seconded by Brad Billings and carried 4-0, the Police Merit Commission accepted the Notification of Charges for Sgt. Nathan Lanzen and set a hearing date of June 18, 2021 at 9:00 a.m. in the Common Council Chambers of the Elkhart Municipal Building, 229 South Second Street, Elkhart, Indiana.

4. ADJOURNMENT

On motion by Cliff Hildreth, seconded by Jean Mayes and carried 4-0, the City of Elkhart, Indiana Police Merit Commission was adjourned at 9:29 a.m.


James Rieckhoff, President

Attest: 
Clifton Hildreth, Secretary

FIRE MERIT COMMISSION
Monday, May 10, 2021

President Jim Rodino called a regular meeting of the Fire Merit Commission to order at 3:30 p.m., Monday, May 10, 2021. Clerk Nancy Wilson called the roll. Commissioners Jim Rodino, Mandy Leazenby, Cary Miller, and Doug Bowlby attended in-person. Commissioner Rev. McNeal Stuart was absent.

1. APPROVE AGENDA

On motion by Mandy Leazenby, seconded by Cary Miller and carried 4-0, the agenda was approved as presented.

2. MINUTES April 26, 2021

On motion by Mandy Leazenby, seconded by Doug Bowlby and carried 4-0, the minutes from April 26, 2021 were adopted.

3. FIRE DEPARTMENT

Chief Edgerton presented four prospective firefighters to be sworn in and hired. Doug Bowlby made a motion to hire. Jim Rodino asked the Chief the status of the Fire Pension approval. Chief Edgerton said they have all met all of the requirements and have been accepted by the Local Pension Board. Their paperwork is at the State. Jim Rodino asked if they will have medical coverage and the Chief said yes. Cary Miller asked him when the paperwork from the State will come back? The Chief said it normally takes 2-3 weeks. Cary asked when he wanted to start them on shift? The Chief said they are starting their training tomorrow. Cary said there is a conflict. They are trying to look out for these individuals. They don't want them to start until their paperwork is back. Chief Edgerton said they are approved locally and the State is a formality. Cary said if one of them gets hurt, injured, or dies, what happens? The Chief said in his 30 years, he has never seen anyone accepted by the Local Pension Board that was not accepted by the State. Chief Edgerton asked Doug Bowlby since he was on the Local Pension Board for many years if he had ever seen that? Doug said no, once they are approved and accepted locally they are approved at the State. Chief Rodney Dale came forward to tell the Commissioners that he sends all of the paperwork to the State. They all passed the State's psychological exams and physicals. He can't submit anything to the Local Pension Board without that. They are done and in our pension system. If someone gets hurt tomorrow, they are in our pension system. They fulfilled every requirement. Jim Rodino asked if two weeks make a difference? The Chief said they are starting the next class tomorrow. Jim said they reluctantly went ahead with the schedules last time because they were behind and PERF was not back from the State with the condition they would not do it again. The Chief reiterated that the paperwork is at the State and they are included in the pension. Once they are approved by the Local Pension Board they are in the pension. The Chief said there seems to be an underlying feeling we are doing something to put these individuals in danger. The Chief said they are not putting these individuals in danger in any way, shape, or form. He said I am the person responsible for their well-being and I take that responsibility very seriously. We are not putting them in danger, we are not doing anything illegal, and we are not doing

FIRE MERIT COMMISSION

Monday, May 10, 2021

anything shady. We are moving them forward. Jim Rodino said the nature of the job is a hazardous job. We want to make sure they are covered. Mayor Roberson said they want to make sure the Commissioners are comfortable before swearing them in. If you want to bring them back in two weeks we will. Jim said if they have insurance coverage by being accepted locally, then we are fine with that. The Mayor asked Jim if he would like a Legal interpretation. Rose Rivera was with us and said she could not speak to the PERF coverage without calling down State. Rose said the City can hire them for training with or without the PERF pension. Mandy Leazenby said moving forward we should have it, even if it is a formality, but she was comfortable with moving forward today by letting them begin training in the classroom. Cary said it is more than classroom, they work out with weights and physical training. The Mayor said we need to adjust until the Board is comfortable. Doug Bowlby asked the Chief Training Officer if he could clear the air. Chief Kornrumpf said the first two weeks are hazmat classroom stuff. The class is controlled. If we postpone this, it will cancel the whole State Course set to start tomorrow. He asked them to move forward with swearing them in and starting the recruit academy because they will not be in life or death situations. They learn live fire in a month or two. The State Course number is ready to go tomorrow. The State does not budge on that. You are assigned that course a month in advance. Chief Kornrumpf has been the training Chief for more than four years. Doug said he has never seen new recruits ever put in any danger. It has been standard procedure for years. The Mayor said he was not sure if they could legally swear them in and nothing happens in two weeks. He wanted to make sure the Commissioners were comfortable and we are doing it right. Mandy asked for a comment from the Union. Dustin Flagg, President of IAFF Local 338 said he did not see any problem swearing them in today. They passed the requirements and were approved by the Local Pension Board. Their paperwork is submitted to the State. He said the recruits and their families are here and swearing them in is the prudent thing to do. He stood behind the Chief and said we can fix this problem in the future so we do not have to do it again. The Mayor disagreed and asked them to wait two weeks. Doug Bowlby said they had a motion to proceed. The Mayor apologized to the parents. Mandy Leazenby said no disrespect to the Mayor, she said she seconded the motion. On the motion to hire Blayne LeClaire, Erik Escobedo, James Dewitt, and Casey Fulmer by Doug Bowlby, seconded by Mandy Leazenby carried 3-1, the Fire Merit Commission hired the four recruits. Jim Rodino was opposed.

The Mayor said the City will swear them in but will not hire them until the paperwork is received from the State. Doug Bowlby asked if they could overnight it. The Mayor apologized to the families and assured them the debate was for the safety of the individuals.

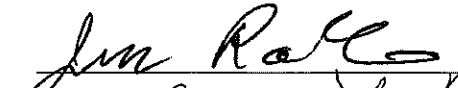
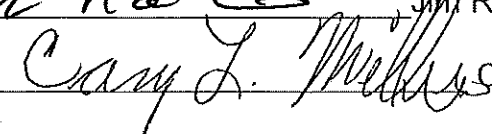
Mayor Roberson swore them in. They repeated after him "I, do solemnly swear to faithfully execute the duties as a Probationary Recruit for the Elkhart Fire Department for the next 14 weeks: to selflessly serve the citizens and members of the Elkhart Fire Department with respect, honor, and integrity. I will uphold the mission of the department, the Constitution of the United States of America, the State of Indiana, and the laws, ordinances, rules and regulations of the City of Elkhart and the Elkhart Fire Department." He thanked them for being duly sworn in. The Commission to a brief recess to allow for photos and family time.

FIRE MERIT COMMISSION
Monday, May 10, 2021

The Chief asked the Commissioners to leave the Amendments to the Merit Commission Rules on the table to allow the Administration, Union, and Legal to meet prior to consideration.

4. ADJOURNMENT

On motion by Cary Miller, seconded by Doug Bowlby and carried 4-0, the City of Elkhart, Indiana Fire Merit Commission was adjourned 4:14 p.m.

 Jim Rodino, President
Attest:  Cary Miller, Secretary