

City of Elkhart
Board of Aviation Commissioners Meeting
June 10, 2022

The Board of Aviation Commissioners Special Call meeting was called to order by Commissioner Doug Thorne at 12:00 pm on Friday, June 10, 2022 at the Elkhart Municipal Airport Administration Building, 1211 CR 6 W, Elkhart, Indiana 46514. Commissioners Bruce Shreiner & Shari Mellin were present. Also, present were Andy Jones, Kevin Davis from the City of Elkhart Legal Department & Tony Elkins from the City of Elkhart IT Department. Tom Shoff and Karen Shaw were absent.

Approval of Claims:

Shari Mellin made a MOTION to approve a claim as submitted for \$58,911.00 to Anywhere Products for the remote-controlled lawn mowers. Bruce Shreiner SECONDED the motion. There being no further discussion the motion to approve the claims PASSED unanimously.

Discussion of Waterlogic payment:

Andy advised that Waterlogic is a company that specializes in the provision of water purification systems. Because of poor ground water taste, color, and smell, in 2015 a Waterlogic system was installed in the old maintenance building. Andy advised that when he returned to the airport as Director in 2020 he noticed that the system had been disconnected. It apparently stopped working about two years prior. One could clearly see rust, lime, and green mold through the unit. Airport maintenance employees refused to drink water dispensed through the unit and began bringing in their own drinking water from home. Andy emailed Waterlogic asking them to come pick up the unit and to stop invoicing the airport for use of a water purification system that had not functioned in years. After receiving no response to his emails, Andy called Waterlogic several times and left messages. Finally, Andy sent them a letter by USPS again telling them to come pick up the unit and to stop invoicing the airport for a nonexistent service. Without authorization from Andy, the airport maintenance chief, apparently unaware that the unit was a rental, placed the unit in the dumpster. Waterlogic called nearly a year later in 2022, claiming to be unaware that we had contacted them and demanded the rental payments. Andy advised Kevin Davis from the City of Elkhart Legal Department of the situation and asked him to review the agreement and provide guidance. Based of Kevin's council Andy asked the BOAC to authorize Mr. Davis to negotiate a settlement with Waterlogic.

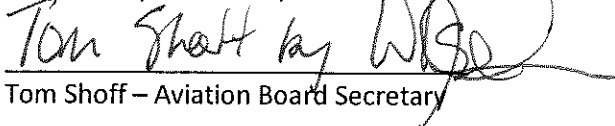
Andy further advised that one of our goals is to find and implement software that can assist in keeping track of all agreements as well as airport lease agreements, scheduled rent increases, contracts, and more. The idea is to consolidate how these details will be tracked in order to lessen the chance of missing any deadlines. Speaking from experience, Andy stated that a system such as this would be very helpful following a change in administrations and the Airport's management structure. Mr. Thorne and Mr. Shreiner advised they do not recall a Waterlogic rental agreement coming before the board in 2015. Mr. Davis advised he checked with the Controller's Office, and informed that at that time agreements such as this did not require Board approval. Mr. Shreiner made a MOTION to approve authorizing Kevin Davis to negotiate a settlement with Waterlogic on behalf of the Board. Ms. Mellin SECONDED the motion. There being no further discussion the motion PASSED unanimously.

Adjournment:

Mr. Shreiner made a MOTION to adjourn. Ms. Mellin SECONDED the motion. There being no further business, the motion PASSED and the meeting was adjourned.

Next regular BOAC meeting is scheduled for Wednesday, June 29, 2022 at 4pm. Location will be the Elkhart Municipal Airport Administration Building, 1211 County Road 6 W., Elkhart, IN 46514 & via WebEx.

Respectfully Submitted,


Tom Shoff – Aviation Board Secretary

7/27/2022
Date