

AGENDA
BOARD OF PUBLIC SAFETY
Tuesday September 27, 2022
9:00 A.M.
Council Chambers

Municipal Building, 229 S. Second Street, Elkhart, IN 46516
<https://coei.webex.com/coei/j.php?MTID=m3ae8b45f4f36541f1fad28f0a8747439>
1-415-655-0001 Meeting number 2310 979 1224
Password Safety22

- 1. ROLL CALL**
- 2. APPROVE AGENDA**
- 3. APPROVE MINUTES: Regular Meeting September 13, 2022**
- 4. POLICE DEPARTMENT**
 - Policy 1003 Grievances
Commendations
 - Lt. Eric Sommer-Life Saving
 - Sgt. Greg Harder- Outstanding Service
 - Cpl. Brian Davis- Life Saving
 - Cpl. Brian Davis- Life Saving
- 5. FIRE DEPARTMENT**
 - August Month End Report
 - Request a Fire Pension Board Hearing- Disability Pension for
Firefighter Mark Travis
- 6. COMMUNICATIONS CENTER**
- 7. BUILDING AND CODE ENFORCEMENT**
 - August Month End Report
- 8. OTHER PUBLIC SAFETY MATTERS**
 - Police & Fire Merit Commission Minutes
- 9. PUBLIC PARTICIPATION**
- 10. ADJOURNMENT**

BOARD OF PUBLIC SAFETY
Tuesday, September 13, 2022

Chairman Robert Woods called a regular meeting of the Board of Public Safety to order at 9:00 a.m., Tuesday, September 13, 2022. Robert Woods, Carol Loshbough, and Charlie Cross attended in person. Anthony Coleman attended on WebEx. Kara Boyles was absent.

1. APPROVE AGENDA

A motion was made by Carol Loshbough and seconded by Charlie Cross to approve the agenda. On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the agenda was amended by adding open and award quote #22-01 Police Department Roof under item 3.

2. OPEN QUOTES- #22-01 Police Department Roof

Robert Woods notified the public that the bidding process is over and no more quotes would be accepted. The first quote was from Tru-Kote Roofing Systems for \$126,560.00. The second quote was from A-1 Contracting Services Inc. for \$124,930.00. On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the quotes were assigned to staff to review and report back later in the meeting with a recommendation.

3. MINUTES- Regular Meeting August 23, 2022

On motion by Carol Loshbough, seconded by Anthony Coleman and carried 4-0, the minutes from August 23, 2022 were approved as presented.

4. POLICE

Chief Seymore presented a Medical Leave of Absence Extension for Cpl. Jeff Darling. On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the Board approved a Medical Leave Update with a correction in dates for Cpl. Jeff Darling from March 18 until September 13, 2022.

Chief Seymore presented a Medical Leave of Absence for Cpl. Jason Reed from September 9, 2022 through March 8, 2023. On motion by Carol Loshbough, seconded by Anthony Coleman and carried 4-0, the Board approved a Medical Leave of Absence for Cpl. Jason Reed until March 8, 2023.

Carol Loshbough asked Chief Seymore to explain the Grievance Procedure as it is followed in the Police Department. Chief Seymore discussed the procedures with the Board. He noted they are currently updating the EPD Grievance Policy. City Attorney Rose Rivera and Fire Chief Shaun Edgerton also joined the discussion.

5. COMMUNICATIONS

Dustin McLain presented the August Month End report to the Board. On motion by Carl Loshbough, seconded by Charlie Cross and carried 4-0, the Board accepted the report and placed it on file.

6. BUILDING & CODE ENFORCEMENT

Tim Vistine, Interim Building Commissioner was present.

7. OTHER PUBLIC SAFETY MATTERS

On motion by Carol Loshbough, seconded by Anthony Coleman and carried 4-0, the Police and Fire Merit Commission minutes were accepted and placed on file.

Award Quote #22-01 Elkhart Police Department Roof

Captain Hamlin recommended awarding to Tru-Kote for \$126,560.00 which provided a detailed 15-year warranty as requested in the specifications. On motion by Carol Loshbough, seconded by Charlie Cross and carried 4-0, the Board

BOARD OF PUBLIC SAFETY
Tuesday, September 13, 2022

awarded Quote #22-01 to Tru-Kote Roofing Systems who provided an expansive warranty as requested for a Contract Price of \$126,560.00.

8. ADJOURNMENT

On motion by Charlie Cross, seconded by Carol Loshbough and carried 4-0, the Board of Public Safety meeting was adjourned at 9:28 a.m.

_____ Robert Woods, Chairman

Attest: _____ Nancy Wilson, Clerk of the Board

Rod Roberson
Mayor

Kris Seymore
Chief



Police Department
175 Waterfall Dr.
Elkhart, IN 46516

574.295.7070
Fax: 574.293.0679

September 22, 2022

Board of Public Safety
City of Elkhart
Municipal Building
229 S. Second St.
Elkhart, IN 46516

RE: Policy 1003 Grievances

Dear Board Members,

Attached you will find our original Policy 1003 Grievances, and our new policy draft with the changes made for your review, and subsequent approval.

Amendments have been made so that policy is in alignment with collective bargaining agreements. This policy has been reviewed and approved by City Legal.

If you have any questions or would like any further information please feel free to contact me. Thank you for your time.

Respectfully,

A handwritten signature in black ink, appearing to be "Kris Seymore".

Kris Seymore
Chief of Police

KS:kae

Attachments

Grievances

1003.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the Elkhart Police Department grievance system. The grievance system is intended to facilitate communication and to promptly and equitably address employee grievances in the workplace.

1003.1.1 GRIEVANCE DEFINED

A grievance is a difference of opinion or dispute regarding the meaning, interpretation, or application of any of the following:

- The collective bargaining agreement
- This Policy Manual
- Rules and regulations governing personnel practices or working conditions
- Workplace issues that do not amount to misconduct under the Personnel Complaints Policy, such as fraud, waste, abuse of authority, gross mismanagement, or any inappropriate conduct or practices, including violations that may pose a threat to the health, safety, or well-being of members

Specifically outside the category of grievances are complaints related to allegations of discrimination or harassment subject to the Discriminatory Harassment Policy. Also outside the category of grievances are personnel complaints regarding any allegation of misconduct or improper job performance against any department employee that, if true, would constitute a violation of department policy or federal, state, or local law, as set forth in the Personnel Complaints Policy.

1003.2 POLICY

It is the policy of the Elkhart Police Department to provide a just and equitable system for the prompt handling of employee grievances without discrimination, coercion, restraint or retaliation against any employee who submits or is otherwise involved in a grievance.

1003.3 PROCESS

Grievances may be brought by an individual employee or by an employee group representative. Employees may have representation during the grievance process.

Except as otherwise required under a collective bargaining agreement, if an employee believes that he/she has a grievance as defined above, that employee shall:

- (a) Attempt to resolve the issue through informal discussion with his/her immediate supervisor.
- (b) If after a reasonable amount of time, generally seven days, the grievance cannot be settled by the immediate supervisor, the employee may request an interview with the appropriate Captain.

Elkhart Police Department

Policy Manual

Grievances

- (c) If a successful resolution is not found with the Captain, the employee may request a meeting with the Chief of Police.
- (d) If the employee and the Chief of Police are unable to arrive at a mutual solution, the employee shall proceed as follows:
 - 1. Submit a written statement of the grievance to the Chief of Police and provide a copy to the employee's immediate supervisor.
 - 2. Include the following information in the written statement:
 - (a) The basis for the grievance (i.e., the facts of the case).
 - (b) The allegation of any specific wrongful act and the harm done.
 - (c) The specific policies, rules or regulations at issue.
 - (d) The remedy or goal being sought by the grievance.
- (e) The supervisor shall provide the employee with a signed acknowledgment of the grievance that shall include the date and time of receipt.
- (f) The Chief of Police and the Safety Board should review the grievance and respond to the employee within 14 calendar days.
 - 1. The response will be in writing, and will affirm or deny the allegations.
 - 2. The response shall include any remedies, if appropriate.
 - 3. The decision of the Safety Board is considered final.

1003.4 GRIEVANCE RECORDS

At the conclusion of the grievance process, all documents pertaining to the process shall be forwarded to the Service Division for inclusion into a secure file for all written grievances. Copies of the documents should also be sent to the Human Resources Department.

1003.5 POLICY OR TRAINING IMPLICATIONS

If an employee who participates in the grievance review process identifies any issue that may warrant an immediate revision to this Policy Manual, a procedural change or an immediate training need, the employee should promptly notify the Chief of Police in the memorandum.

1003.6 GRIEVANCE AUDITS

The Training Sergeant should perform an annual audit of all grievances filed the previous calendar year to evaluate whether any change in policy, procedure or training may be appropriate to avoid future grievances. The Training Sergeant should record these findings in a confidential memorandum to the Chief of Police without including any identifying information about any individual grievance.

Grievances

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1003.1.1 GRIEVANCE DEFINED

A grievance is a difference of opinion or dispute regarding the meaning, interpretation, or application of any of the following:

- The collective bargaining agreement
- This Policy Manual
- Rules and regulations governing personnel practices or working conditions
- Any grievance listed immediately above should follow the grievance process as outlined in the applicable collective bargaining agreement. If the member is not covered under a collective bargaining agreement the grievance process for those members is outlined in policy 1003.3.
- ~~Workplace issues that do not amount to misconduct under the Personnel Complaints Policy, such as fraud, waste, abuse of authority, gross mismanagement, or any inappropriate conduct or practices, including violations that may pose a threat to the health, safety, or well-being of members~~

Should any police officer have a grievance concerning any disciplinary matter, or the results of any disciplinary matter, his/her sole and exclusive remedy shall be to submit the grievance in accordance with I.C. 36-8-3.5 as applicable.

Specifically outside the category of grievances are complaints related to allegations of discrimination or harassment subject to the Discriminatory Harassment Policy. Also outside the category of grievances are personnel complaints regarding any allegation of misconduct or improper job performance against any department employee that, if true, would constitute a violation of department policy or federal, state, or local law, as set forth in the Personnel Complaints Policy.

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Elkhart Police Department

Policy Manual

Grievances

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Police Administration

COMMENDATION



TO: Lt. Eric Sommer 347
FROM: Administration
DATE: September 19, 2022
RE: Life Saving

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

On December 21, 2021 Elkhart Communications received a call from a male subject wanting to report his own suicide. He explained that he was sitting in a truck in the Green Lawn Cemetery and had just taken some medication and finished a beer. Officers were dispatched to Green Lawn Cemetery in reference to this suicidal subject.

Officers found the male subject sitting in the driver's seat of the truck holding a handgun to his head and they set themselves up to attempt to talk with the subject. Lt. Sommer arrived and was able to talk directly with him by cell phone and the man explained that he was homeless, has chronic pain, and numerous personal and family problems.

Lt. Sommer spoke with the man for approximately 45 minutes to which he eventually agreed to place his handgun on the dashboard of the vehicle. He then exited his vehicle and he was taken into custody and transported to the hospital without incident.

The actions you took contributed in saving a life, you showed tremendous leadership, as well as compassion in your communication with this man. It is believed without your professionalism and caring communication this situation would have had a very different ending.

This letter of commendation is in recognition in the manner in which you handled this incident. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to acknowledge you Lt. Sommer for your exceptional police work and a job well done. Congratulations!

COMMENDATION



TO: Sgt. Greg Harder 405
FROM: Administration
DATE: September 19, 2022
RE: Outstanding Service

Last week a letter of recognition was received on your behalf from Lieutenant Michael Carich, of the Elkhart County Homicide Unit, explaining how you were able to solve a homicide cold case from 2002.

In 2002 the initial case went unsolved with no arrests made. In 2008 the case was reopened after a DNA match was made to a suspect, who was interviewed by Elkhart Homicide Unit detectives, but no arrest was made at that time.

In December of 2020 the investigation into this homicide was again reopened and you were one of the detectives assigned to this cold case. During your efforts and hard work, meticulously examining scene photos, you made an observation that hadn't been noticed during the previous investigations. Based on the results of this revelation the case was turned into the Elkhart County Prosecutor's Office for their review. Shortly after a warrant was issued for the arrest of the suspect charging him with murder.

This criminal has an extensive violent history that includes two previous convictions for attempted murder. He is currently incarcerated for an unrelated charge and was actually scheduled to be released soon. Because of your hard work and thoroughness this criminal will not be able to prey on any other citizens in our community.

This letter of commendation is in recognition of your relentless hard work and diligence in solving this cold case. Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to acknowledge you Sgt. Harder for your exceptional police work and a job well done. Congratulations!

COMMENDATION



TO: Cpl. Brian Davis 468
FROM: Administration
DATE: September 19, 2022
RE: Life Saving

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

On August 23, 2021 officers were dispatched to a residence on Vistula Street in reference to a man who was stabbed in the throat. Upon the arrival of Cpl. Jared Davies, Ptl. Brian Davis (holding the rank of patrolman at the time) and Chaplain Davis it was observed the male subject was in need of emergency assistance. Blood was everywhere, at the amount of blood he had already lost, action had to be taken quickly.

As Ptl. Davis quickly began to assess the injuries removing the towel from his neck where large lacerations, both in front and back, was observed. Cpl. Davies instructed Ptl. Davis to apply pressure to the neck as he entered the residence to conduct a protective sweep ensuring the scene was secure.

Ptl. Davis and Chaplain Davis both applied pressure around the victim's neck to help stop the bleeding. Ptl. Davis instructed Chaplain Davis where to apply pressure and where to assist in holding this man's neck. They both applied pressure to his neck to keep him alive until medics arrived a few minutes later and could then take over. To help keep the man at ease Ptl. Davis explained to him what they were doing to help stop his bleeding. Medics transported him to Elkhart General Hospital and he had emergency surgery. The physician treating him at the hospital advised that his injuries were life threatening and confirmed that he had indeed lost a large amount of blood.

Around a month after this terrible event occurred Ptl. Davis was approached by the male victim and thanked him for saving his life, stating had Ptl. Davis not acted so quickly he would have not survived.

This letter of commendation is in recognition in the manner in which you handled this incident and your ability to assess the situation, immediately taking the action needed to save this man's life.

Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to recognize you Cpl. Davis for exceptional police work and a job well done. Congratulations!

Police Administration

COMMENDATION



TO: Cpl. Brian Davis 468

FROM: Administration

DATE: September 19, 2022

RE: Life Saving

The Elkhart Police Administration was made aware of your actions during the following event and we wish to personally commend and recognize you for your outstanding police work and your dedicated service to the Elkhart Community:

On August 23, 2021 Ptl. Davis (holding the rank of patrolman at the time) was dispatched to a residence on West Cleveland Avenue in reference to an unresponsive female. Upon his arrival a family was performing CPR and he quickly stepped in and took over for the family member, continuing chest compressions until the paramedics arrived on scene.

Once paramedics arrived they conducted a pulse check and observed her start breathing again. Although she was now breathing, paramedics advised Ptl. Davis to continue CPR, as they hooked her up to their monitor. The patient was moved to the ambulance, where she woke up and started speaking with paramedics. She was transported to the hospital, treated and made a recovery.

The actions you took contributed in saving her life. You clearly saw that she was not breathing and immediately took over for family giving her CPR. This letter of commendation is in recognition in the manner in which you handled this incident, your ability to take control, assess the situation and take action in rendering aide to save her life.

Your actions reflect highly upon the Elkhart Police Department and the law enforcement profession. We are proud to acknowledge you Cpl. Davis for exceptional police work and a job well done. Congratulations!



09/20/2022

City of Board of Safety
229 S. Second St.
Elkhart, IN 46516

Rod Roberson
Mayor

Shaun Edgerton
Fire Chief

Rodney Dale
Assistant Fire Chief

Kristi Sommer
Assistant Fire Chief

Patti Vreugdenhil
Administrative Assistant

Fire Department
500 East Street
Elkhart, Indiana 46516

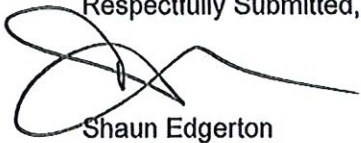
Members,

Attached you will find the monthly report for the month of August 2022. The Elkhart Fire Department made 966 total calls for service in the month of August. That is average of **32** calls for service per day, with **695** being **EMS** related and **271** being **fire** oriented in nature. Also included you will find the monthly report from the Inspection/Investigation Bureau. Please peruse these at your convenience. I will be at your disposal for any questions you may have.

Phone: (574) 293-8931
Fax: (574) 522-1023

Email:
fire@elkhartfire.org

Respectfully Submitted,



Shaun Edgerton
Fire Chief

ANALYTICS
Total Record Volume By Incident Type EDITED

Custom

Aug 1, 2022 - Sep 2, 2022

Filters

Trend Lines

27%

FIRE
Percentage of Total Incidents

72%

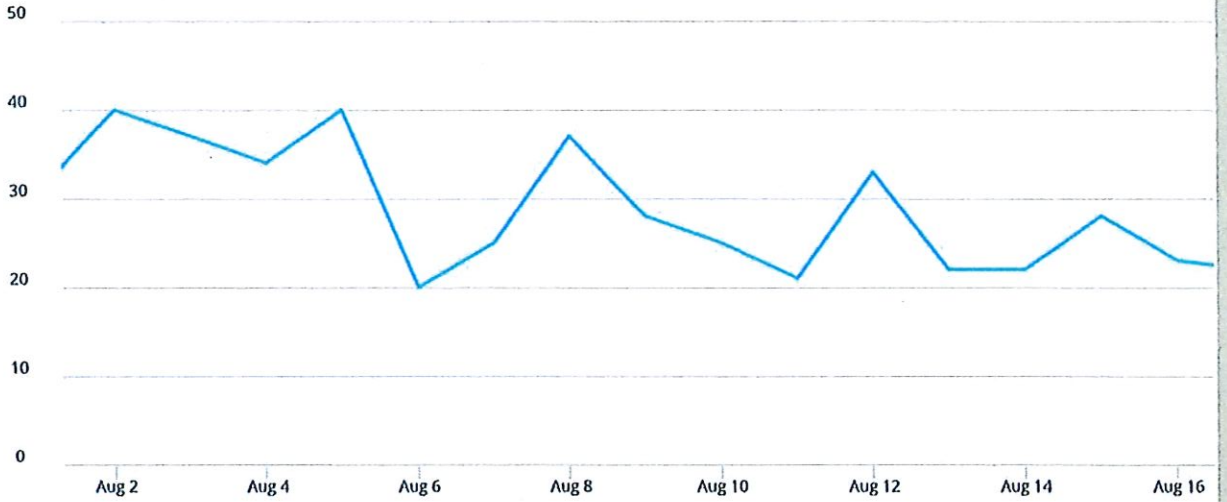
EMS
Percentage of Total Incidents

966

INCIDENTS
In Selected Time Slice

33

DAYS
In Selected Time Slice



Counts	% Rows													% Columns													% All												
Week Ending	8/7/22	8/14/22	8/21/22	8/28/22	9/4/22	9/11/22	9/18/22	9/25/22	10/2/22	10/9/22	10/16/22	10/23/22	10/30/22	Total																									
(10) Fire, other	1	-	-	-	-	-	-	-	-	-	-	-	-	1																									
(11) Structure Fire	1	1	2	2	2	-	-	-	-	-	-	-	-	8																									
(13) Mobile property (vehicle) fire	-	1	2	1	2	-	-	-	-	-	-	-	-	6																									
(14) Natural vegetation fire	-	-	1	1	-	-	-	-	-	-	-	-	-	2																									
(15) Outside rubbish fire	2	2	1	1	-	-	-	-	-	-	-	-	-	6																									
(31) Medical assist	4	5	1	1	3	-	-	-	-	-	-	-	-	14																									
(32) Emergency medical service (EMS) incident	163	129	133	156	105	-	-	-	-	-	-	-	-	686																									
(33) Lock-In	2	-	-	-	-	-	-	-	-	-	-	-	-	2																									
(35) Extrication, rescue	-	-	1	-	-	-	-	-	-	-	-	-	-	1																									
(41) Combusti... spills & leaks	1	3	1	1	2	-	-	-	-	-	-	-	-	8																									



2022
Fire Prevention Bureau Totals
August



Inspections	
Initial Inspections	21
Follow-up Inspections	39
Fire Alarm/Suppression systems	19
Total Inspections	79
Fire Investigations	
Commercial	2
Residential	5
Vehicle	1
Other	0
Time Spent on Fire Investigations (hours)	
	102.5
Plan Reviews	
	20
Fire Safety Presentations	
	1
total # of students	15
Youth Firesetter Programs	
	0
Smoke Alarm Installs	
	8
CO Alarm Installs	
	3
Fire Extinguisher Class	
	6
total # of students	150
Public Records Requests	
	6
Meetings	
	25
PR Events/Health Fairs	
	5
Total # of People	525
Complaint Follow-ups	
	4
Fire Code/Historic Data Research (hours)	
	7
Total Scene Responses	
	22
Total Training Hours	
	94



09/20/22

City of Board of Safety
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500 East Street
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Phone: (574) 293-8931
Fax: (574) 522-1023

Email:
fire@elkhartfire.org

Members,

As Chief of the Department, I regrettably ask this board to request of the Fire Department Pension Board, a hearing to place Firefighter Mark Travis on permanent disability. FF Travis, as reported by the Departments' medical authority is no longer capable of fulfilling his duties as an Elkhart Firefighter. Firefighter Travis has exceeded his granted medical leave extension but contractually must be carried on the payroll until final disposition has been achieved with PERF.

It is with great regret I must ask for this disposition. FF Travis, has served with honor and distinction and we all wish him well in his future endeavors.

Respectfully submitted,


Shaun Edgerton
Fire Chief

Cc: Personnel File

Building Dept Monthly Report - 2022

August Inspections

		Commercial	Residential	Commercial Violations	Residential Violations	Commercial Abated	Residential Abated	Totals
Building Inspector	Building							0
	Electrical							0
	Mechanical							0
	Plumbing							0
	Fire							0
Mechanical Inspector	Building	61	17					78
	Electrical	2	1					3
	Mechanical	35	18					53
	Plumbing							0
	Fire							0
Plumbing Inspector	Building	33	27					60
	Electrical	1	2					3
	Mechanical	1	1					2
	Plumbing	52	28					80
	Fire							0
Electrical Inspector	Building	11	20					31
	Electrical	53	31					84
	Mechanical							0
	Plumbing							0
	Fire							0
Totals		249	145	0	0	0	0	394

Building Permits By Category

Building Permit Category	Number of Permits	Value	Average Value	Permit Fees
Residential New	3	\$851,330.00	\$283,776.67	\$516.00
Residential Alteration/Addition	55	\$558,079.00	\$10,146.89	\$2,760.00
Commercial New	2	\$15,225,000.00	\$7,612,500.00	\$11,880.00
Commercial Alteration/Addition	38	\$2,413,089.00	\$63,502.34	\$3,545.00
Manufactured House Set-up	5	\$52,000.00	\$10,400.00	\$200.00
Fire Suppression Systems	0	\$0.00	n/a	\$0.00
Storage Tank Install/Removal	1	\$300,000.00	\$300,000.00	\$100.00
Building Demolition/Move	2	\$85,920.00	\$42,960.00	\$0.00
Swimming Pool Install	1	\$1,000.00	\$1,000.00	\$40.00
Res/Com Accessory Structures	5	\$276,253.00	\$55,250.60	\$1,163.00
Canopies, Tents, Other.	2	\$162,801.00	No Value	\$80.00

Building Permits Issued	114	\$19,925,472.00	\$20,284.00
Electrical Permits Issued	46		\$3,820.00
Mechanical Permits Issued	92		\$14,605.00
Plumbing Permits Issued	22		\$3,360.00
Total Permits Issued	274		

Total Permit Fees Collected	\$42,069.00
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Code Enforcement Report

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	Total
Building Maint. Ltr 1			28	19	14	14	27	23					125
Building Maint. Ltr 2			2	0	0	5	10	6					23
Building Maint. Extension			3	0	4	12	6	8					33
Building Maint. OTA			0	1	0	0	0	0					1
Building Maint Referral			0	0	1	0	0	0					1
Trash Ltr 1			50	55	32	54	58	44					293
Trash Ltr 2			4	2	3	1	0	8					18
Trash Insp A			351	262	179	244	216	253					1505
Trash Extension			15	23	5	8	5	4					60
Trash Referral			34	22	21	34	28	44					183
Ticket Issued			0	0	1	5	2	6					14
Ticket Deferred			0	0	0	0	0	0					0
Other Ltr 1			1	2	0	2	0	0					5
Other Referral			34	36	8	24	14	11					127
Other General Info			4	3	1	2	36	33					79
Grass & Weeds Ltr 1			0	27	433	247	175	236					1118
Grass & Weeds Referral			0	0	74	78	57	70					279
Grass & Weeds Extension			0	0	0	1	0	0					1
No Permit Ltr 1			6	1	0	1	0	0					8
No Permit Ltr 2			0	0	0	0	0	3					3
No Permit Extension			1	0	1	0	0	0					2
No Permit Genral Info			0	0	0	0	1	0					1
Posted Unfit			1	0	0	1	1	1					4
Vacant			1	0	4	0	0	0					5
Total	0	0	535	453	781	733	636	750	0	0	0	0	0

Date: August, 2022

CODE OFFICER	INCIDENTS	ACTIVE	CLOSED	TICKETS	FINE AMOUNT	NOTES
TRENT AVANCE	89	9	80	2	\$200.00	
BRUCE ANGLEMYER	139	32	107	2	\$200.00	
MAYFIELD TIMMONS	193	31	162	2	\$200.00	
KEN HUNT	147	35	112			
MONEY COLLECTED (UNSAFE FUND)						
Total	568	107	461	6	\$600.00	895.00

POLICE MERIT COMMISSION
Monday, August 22, 2022

President Jim Rieckhoff called a regular meeting of the Police Merit Commission to order at 9:00 a.m., Monday, August 22, 2022. Clerk of the Commission Nancy Wilson called the role. Commissioners Jim Rieckhoff, Clifton Hildreth, Brad Billings and Thomas Barber attended in person. Jean Mayes attended on WebEx.

1. APPROVE AGENDA

On motion Brad Billings, seconded by Clifton Hildreth and carried 5-0, the agenda was approved as presented.

2. APPROVE MINUTES- Regular Meeting July 11, 2022

On motion by Jean Mayes, seconded by Tom Barber and carried 5-0, the Minutes from July 11, 2022 were approved.

3. POLICE DEPARTMENT

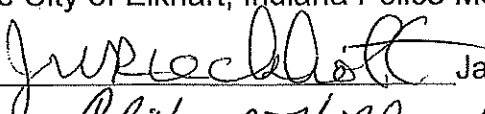
Chief Seymore presented three prospective Officers for hire. Tyler Carder, Justin Luckey, and Nicolas Tejada all passed all of the required medical and psychological screenings, as well as the appropriate background searches necessary to become employed with the Elkhart Police Department as a Police Officer. He asked the Commissioners to hire them and swear them in. On motion by Jean Mayes, seconded by Thomas Barber and carried 5-0, the Police Merit Commission hired Tyler Carder. On motion by Clifton Hildreth, seconded by Thomas Barber and carried 5-0, the Police Merit Commission hired Justin Luckey. On motion by Jean Mayes, seconded by Clifton Hildreth and carried 5-0, the Police Merit Commission hired Nicolas Tejada. President Jim Rieckhoff swore them in. They raised their right hand and said "I swear that I will diligently, honestly, faithfully, and impartially perform all my duties as a Police Officer according to Law. I will support and defend the Constitution of the United States; and the Constitution of the State of Indiana. I will observe the rules and regulations established by the Police Merit Commission and the Chief of Police of the Elkhart Police Department." Jim Rieckhoff thanked them for their willingness to undertake the obligations to protect and serve this community, and welcomed them to the Elkhart Police Department.

Chief Seymore presented a resignation from Ptlm. Kristopher Kreager effective August 14, 2022. On motion by Cliff Hildreth, seconded by Brad Billings and carried 5-0, the Police Merit Commission accepted the resignation of Ptlm. Kristopher Kreager effective August 14, 2022.

Chief Seymore presented a change of status promotion for Ptl. Clay Martin from 2nd Class P-3 to 1st Class P-4. Jim Rieckhoff accepted the notification.

4. ADJOURNMENT

On motion by Cliff Hildreth, seconded by Thomas Barber and carried 5-0, the City of Elkhart, Indiana Police Merit Commission was adjourned at 9:28 a.m.

 James Rieckhoff, President

Attest:  Clifton Hildreth, Secretary

FIRE MERIT COMMISSION
Monday, August 22, 2022

President Mandy Leazenby called a regular meeting of the Fire Merit Commission (FMC) to order at 3:30 p.m., Monday, August 22, 2022. Clerk Nancy Wilson called the role. Commissioners Mandy Leazenby, Jim Rodino, Doug Bowlby and Cary Miller were present. McNeal Stewart was absent.

1. AGENDA

On motion by Jim Rodino, seconded by Cary Miller and carried 4-0, the agenda was approved as presented.

2. APPROVE MINUTES- Regular Meeting July 11 and August 08, 2022

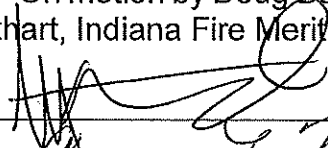
On motion by Cary Miller, seconded by Doug Bowlby and carried 4-0, the Minutes from July 11 and August 8, 2022 were approved.

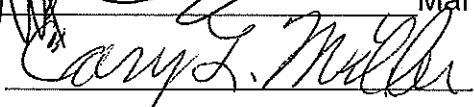
3. FIRE DEPARTMENT

Chief Edgerton presented a Resignation from Firefighter Eric Miller effective today, August 22, 2022. On motion by Cary Miller, seconded by Jim Rodino and carried 4-0, the resignation of Eric Miller was accepted.

4. ADJOURNMENT

On motion by Doug Bowlby, seconded by Cary Miller and carried 4-0, the City of Elkhart, Indiana Fire Merit Commission was adjourned 3:32 p.m.


Mandy Leazenby, President

Attest:  Cary Miller, Secretary