

# City of Elkhart Parks & Recreation

## Park Board Minutes



**DATE:** August 16, 2022

**TIME:** 3:30 PM

**LOCATION:** City of Elkhart Parks & Recreation  
Council Chambers,  
229 S. 2<sup>nd</sup> Street, Elkhart, IN 46516

**Call to Order at 3:37 PM.**

**1. Roll Call- Quorum Present**  
**BOARD MEMBERS PRESENT**

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Secretary	Mark Datema Treasurer

**2. Approval of Agenda**

Motion to Approve Agenda  
Motion: NAA  
Second: MD  
Motion passes with a unanimous voice vote

**3. Approval of Minutes**

July 19, 2022  
Motion: MD  
Second: NAA  
Motion passes with a unanimous voice vote

August 2, 2022  
Motion: NAA  
Second: MD  
Motion passes with a unanimous voice vote

**4. Approval of Financials**

**Claims: \$32,763.33**

**Donations: \$0**

**Grants: \$0**

Motion to discuss, approve and place on file  
Motion: MD  
Second: NAA  
Motion passes with a unanimous voice vote

Mr. Datema inquires if the kayaks were a purchase or a rental. Mr. Czarnecki states that they are a purchase.

**5. New Business**

a. None

**6. Old Business**

# City of Elkhart Parks & Recreation

## Park Board Minutes



- a. None

### 7. Use and Event Permit Requests

- a. **Elkhart River Challenge – September 10, 2022 – Island Park**

Ms. Sarah Snyder of Lacasa presents the permit. This is the second year of the event. The event is a fundraiser for Lacasa. This year, there will not be an event on Island Park. They will be using the park for the end of the race.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

- b. **Diabetes Strides Walk – September 24, 2022 – Walker Park**

Mr. Brian Thomas of the Lions Club presents the permit. The event will be a mile walk around Walker Park to raise money for diabetes awareness.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

- c. **Faith Mission Turkey Stampede – November 24, 2022 – McNaughton Park & Island Park**

Ms. Paula Turk presents the permit. This is the fifteenth year for the event. The 10k run will go through McNaughton Park and the 1-mile walk will go through Island Park.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

- d. **Island Park Trunk or Treat – October 15, 2022 – Island Park**

Ms. Sherry Krask, Event Coordinator, presents the permit. This is the tenth year for the event. It will be held from noon to 2 pm.

Ms. Alexis inquires how businesses can sign up. Ms. Krask states that they can contact her at the Parks Department office.

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

- e. **Pine –Not So Haunted- Wood Walk – October 22, 2022 – Pinewood Park**

Ms. Krask presents the permit. This is the fourth year for the event and it keeps growing. The Department collaborates with the Police to make a trick-or-treating trail through the park.

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

- f. **Movie at the Beach – October 29, 2022 – Ideal Beach**

Ms. Krask presents the permit. The Department will be showing the movie Hocus Pocus as a drive-in movie at Ideal Beach. The event was very popular when it was done before.

Motion: NAA

Second: MD

Motion passes with unanimous voice vote

### 8. Department Report

Mr. Czarnecki informs the Board that there are a lot of events coming up in the fall. The day camp program has ended and 250 kids participated. Kids Day at the Farmers Market was very successful. Town Green Social, Summer Chill, and Summer in the Park Concert Series are all still going. A Community Foundation grant has been applied for for the River Greenway Trail project.



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## Park Board Minutes



There are some staffing changes. Todd Johnson has been hired as a basketball coordinator. Brandon Aguilar, Programs and Recreation Coordinator has put in his 2-week notice.

Mr. Aguilar informs the Board that he is moving out of the state. He has a great time working for the Department.

Clarence Thomas, Operations Manager is resigning.

Sommer Bowers has been hired as Office Manager. Ms. Bowers informs the Board that she has been with the City for five and a half years. She has previously worked at Public Works and Utilities and the Permit Center.

Mr. Czarnecki states that the Department is currently hiring for an Operations Manager, Program Coordinator, and Volunteer Coordinator.

### 9. Correspondence

#### a. Thank you letter from Elkhart Police Department

The Department received a thank you letter from Chief Seymore thanking them for participating in the National Night Out Against Crime event.

### 10. Public Input/Privilege of the Floor

Ms. Santerre opens the privilege of the floor.

Ms. Santerre closes the privilege of the floor.

### 11. Approval for Adjournment

Motion to adjourn

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

Adjourn 4:14 pm

### PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

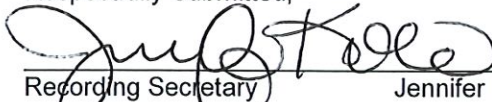
Jamison Czarnecki, Superintendent	Leslie Wingard, Accounting Specialist
Sherry Krask, Event Coordinator	Jennifer Kobie, Recording Secretary
Brandon Aguilar, Program Coordinator	Sommer Bowers, Office Manager

### ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Mr. Matt Riggs, IT Department	Ms. Rose Rivera, Legal Department	Mr. Brian Thomas
Ms. Paula Turk	Ms. Sarah Snyder	

### Minutes Certification:

Respectfully Submitted,

  
Recording Secretary Jennifer Kobie

9/20/22  
Date

  
Park Board President Sarah Santerre

\_\_\_\_\_  
Date

  
Park Board Secretary

9/20/22  
Date