

# City of Elkhart Parks & Recreation Park Board Minutes



**DATE:** September 20, 2022

**TIME:** 3:30 PM

**LOCATION:** City of Elkhart Parks & Recreation  
Council Chambers,  
229 S. 2<sup>nd</sup> Street, Elkhart, IN 46516

**Call to Order at 3:32 PM.**

**1. Roll Call- Quorum Present  
BOARD MEMBERS PRESENT**

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Secretary	Mark Datema Treasurer

**2. Approval of Agenda**

Motion to Approve Agenda  
Motion: MD  
Second: NAA  
Motion passes with a unanimous voice vote

**3. Approval of Minutes**

August 16, 2022  
Motion: MD  
Second: NAA  
Motion passes with a unanimous voice vote

August 30, 2022  
Motion: NAA  
Second: MD  
Motion passes with a unanimous voice vote

**4. Approval of Financials**

**Claims: \$69,390.70**

**Donations: \$0**

**Grants: \$0**

Motion to discuss, approve and place on file  
Motion: NAA  
Second: MD  
Motion passes with a unanimous voice vote

Ms. Alexis inquires about the amount labeled concessions. Mr. Czarnecki confirms that the amount was for purchasing concessions for the facilities.

**5. New Business**

- a. Jay Shaffer – Permission for Metal Detecting in Parks

# City of Elkhart Parks & Recreation

## Park Board Minutes



Mr. Jay Shaffer presents the Board with information about metal detecting he has done in various parks. Mr. Shaffer shows the Board various refuse and trash he has picked up while using his metal detector. He requests permission to use his metal detector in the parks.

Motion to table

Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

**b. Agreement Regarding Donated Funds and Information**

Mr. Czarnecki explains to the Board that Tolson Center donations have been collected by the City for many years and this agreement will transfer the funds to the Tolson Center. Ms. Rose Rivera provides more information and details.

Mrs. Santerre expresses concern about the amount of money the City has given the Tolson Center with little to show for it so far.

Motion to table until November 15 meeting

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

**c. Verizon Tower Land Lease at Pinewood Park**

Mr. Czarnecki informs the Board that Verizon would like to install a stealth tower at Pinewood Park to help increase cell service in the area. Verizon will pay a monthly fee for the use of the land.

Mr. Eric Trotter, Assistant Director of Planning, provides a more detailed explanation to the Board.

Motion to approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

**d. Indiana Geological and Water Survey Studebaker Park Soil and Sediment Probing**

Mr. Jose Luis Antinao, Assistant Research Scientist with Indiana Geological & Water Survey, requests permission to probe in an area at Studebaker Park near the parking lot.

Ms. Rivera informs the Board that the agreement is in process, so the Board is delegating authority to Mr. Czarnecki to sign it.

Motion to approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

**e. Resolution R-3-22 A Resolution of the Board of Parks and Recreation of the City of Elkhart, Indiana Authorizing the Transfer of Interests in Certain Real Estate and the Improvements Located Thereon to the Redevelopment Commission of the City of Elkhart, Indiana and All Matters Related Thereto 1524 Frances**

Ms. Rivera explains that if the Board passes the resolution, then the Redevelopment Commission will pass a mirror resolution to accept. This property has two quitclaim deeds because the Board will be keeping part of the property.

Motion to approve

Motion: MD

Second: NAA

Motion Passes with unanimous voice vote

**f. Resolution R-4-22 A Resolution of the Board of Parks and Recreation of the City of Elkhart, Indiana Authorizing the Transfer of Interests in Certain Real Estate and the Improvements Located Thereon to the Redevelopment Commission of the city of Elkhart, Indiana, and All Matters Related Thereto 740 N. Riverside**

Motion to approve

# City of Elkhart Parks & Recreation

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Motion: MD

Second: NAA

Motion passes with unanimous voice vote

g. **Memorandum of Understanding Intro to Skateboarding**

This is a repeat program from last year. Urban Streetwear is providing the instruction.

Motion to approve

Motion: NAA

Second: MD

Motion passes with unanimous voice vote

h. **Memorandum of Understanding Intro to Jiu-Jitsu**

This is a repeat program. Kroyler Gracie Jiu-Jitsu is providing the instruction.

Motion to approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

### 6. Old Business

- a. None

### 7. Use and Event Permit Requests

a. **Halloween Skate Bash 4 – October 29, 2022 – Pierre Moran Skate Park**

Mr. Czarnecki presents the permit on behalf of Chris Beckham. This is the fourth year of the event.

Motion to Approve

Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

b. **Fall Pop-Up Market – November 5, 2022 – High Dive Pavilion**

Ms. Sherry Krask, Event Coordinator, presents the permit.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

### 8. Department Report

Mr. Czarnecki informs the Board that Mrs. Kim Henke has resigned from the Board.

New swings are being installed at Weston Park and Langle Park. The tennis courts at High Dive Park are being resurfaced. Job offers have been made for the Program Coordinator and Volunteer Coordinator positions.

### 9. Correspondence

- a. None

### 10. Public Input/Privilege of the Floor

Ms. Santerre opens the privilege of the floor.

Ms. Santerre closes the privilege of the floor.

### 11. Approval for Adjournment

Motion to adjourn

Motion: MD

Second: NAA



# City of Elkhart Parks & Recreation

## Park Board Minutes



Motion passes with a unanimous voice vote  
Adjourn 5:10 pm

### PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent Sherry Krask, Event Coordinator	Jennifer Kobie, Recording Secretary Sommer Bowers, Office Manager
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### ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Mr. David Hopkins, IT Department Mr. Eric Trotter, Planning Department Mr. Joe Foy, Public Works	Ms. Rose Rivera, Legal Department Mr. Doug Dolan Ms. Corinne Straight, Director of Communications, via Webex	Mr. Jay Shaffer Mr. Jose Luis Antinao
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### Minutes Certification:

Respectfully Submitted,

  
Recording Secretary Jennifer Kobie

11/1/22  
Date

  
Park Board President Sarah Santerre

11.1.22  
Date

  
Park Board Secretary

11-1-22  
Date