

**AGENDA**  
**FIRE MERIT COMMISSION**  
**Monday, May 13, 2024**

**3:30 P.M.**

**Council Chambers**

**Municipal Building, 229 S. Second Street, Elkhart, IN 46516**

<https://coei.webex.com/coei/j.php?MTID=mf0b6a3d111e6b7837345d97e8cdefd4d>

MEETING NUMBER (Access Code): 2315 640 6492 MEETING PASSWORD: Fire24

JOIN BY PHONE: 1-415-655-0001

- 1. Call to Order**
- 2. Roll call**
- 3. Approve Agenda**
- 4. Approve Minutes- Regular Meeting April 8, 2024**
- 5. Fire Department**
  - Resignation- FF Jakyah Qaiyim**
- 6. IAFF Local 338**
- 7. Public Participation**
- 8. Adjournment**

FIRE MERIT COMMISSION  
Monday, April 8, 2024

President Mandy Leazenby called a regular meeting of the Fire Merit Commission (FMC) to order at 3:30 p.m., Monday, April 8, 2024. Nancy Wilson called the role. Commissioners Mandy Leazenby, Doug Bowlby, Bunita Fields-Buggs, and Jim Rodino were present. Commissioner Regina Fultes was absent.

1. AGENDA

On motion by Jim Rodino, seconded by Bunita Fields-Buggs and carried 4-0, the agenda was approved as presented.

2. MINUTES

On motion by Doug Bowlby, seconded by Jim Rodino and carried 4-0, the minutes from March 11, 2024 were adopted.

3. FIRE DEPARTMENT

Request to Hire

Chief Rodney Dale presented a request to hire prospective firefighter Robert Newville. Mr. Newville passed all of the required medical and psychological screenings as well as the appropriate background searches necessary to become employed with the Elkhart Fire Department as a firefighter. He requested approval to hire this candidate with a start date of April 8, 2024. On motion by Doug Bowlby, seconded by Bunita Fields-Buggs and carried 4-0, the FMC hired Probationary Firefighter Robert Newville with a starting date of April 8, 2024.

4. Swearing in Ceremony

Chief Rodney Dale swore him in as follows: "I, do solemnly swear, to execute the duties as a Probationary Recruit for the Elkhart Fire Department for the next eighteen weeks, and to selflessly serve the citizens and members of the Elkhart Fire Department with respect, honor, and integrity. I will uphold the mission of the Department, the Constitution of the United States of America, the State of Indiana, and the Laws, Ordinances, Rules and Regulations of the City of Elkhart and the Elkhart Fire Department." He said, "You are duly sworn and congratulations."

5. ADJOURNMENT

On motion by Doug Bowlby, seconded by Bunita Fields-Buggs and carried 4-0, the City of Elkhart, Indiana Fire Merit Commission was adjourned at 3:34 p.m.

\_\_\_\_\_ Mandy Leazenby, President

Attest: \_\_\_\_\_ Doug Bowlby, Secretary

April 24, 2024


To Whom It May Concern,

I regret to inform you that I have decided to resign my position with the Elkhart Fire Department effective immediately.

Thank you for your support and the opportunity to serve my community and the City of Elkhart.

Sincerely,

Jakyah Qaiyim

  
4/24/24