

CITY OF ELKHART
BOARD OF PUBLIC WORKS MEETING
AGENDA

Common Council Chambers
9:00 A.M., Tuesday, August 20, 2024

<https://signin.webex.com/join>

Meeting Number (access code): 2314 345 0134 Meeting password: BOW24

Join by phone: 1-415-655-0001

- I. Roll Call**
- II. Approve Agenda**
- III. Open Quotes**
 - Quote #24-25 SR 19 Access Management Phase 1- Temporary Plan
- IV. Claims & Allowance Docket**
- V. Minutes Regular Meeting August 6, 2024**
- VI. Utilities**
 - a.) Administration
 - Water Utility MRO for July 2024
 - b.) Pretreatment
 - FOG Violation Chubby Trout 3421 Plaza Court
 - FOG Violation Smokin Fatty's BBQ- 3241 Plaza Court
 - Dynamic Metals- Delist Permit #85-22
 - American Electronic Components- Delist Permit #85-24
 - Bimbo Bakeries Permit #2006-03 Industrial Wastewater Discharge Permit Renewal
 - JBS Prepared Foods Permit #2002-01 Industrial Wastewater Discharge Permit Renewal
- VII. Engineering**
 - a.) Administration
 - Change Order #1 & Final for Quote #24-17 Gause Lot Repairs
 - Amendment to PSA with DLZ Indiana LLC for ADA Transition Plan Update- Buildings
 - b.) Utility
 - Change Order #7 for Bid #21-13 Elkhart WWTP Capacity Upgrades Phase II- QA7634 (Tabled)
 - Request Bid #24-13 Oakland Avenue Project B: CSO Storage
 - Ratify Partial Payment #14 to C&E Excavating- Oakland Avenue Forcemain Phase A- SA 7878

VIII.**New Business**

- BOW Resolution 24-R-20 Transfer of Tax Parcels to the City of Elkhart from the Department of Redevelopment
- Award Bid #24-12 HVAC Service Maintenance
- Award Bid #24-15 Woodland Crossing Roof Replacement Bid #24-15
- Request Quote #24-26 Tree Removal Southwest
- Award Quote #24-24 Ford F550 Truck

IX.**Use & Event Permits**

- Elkhart County Health Department Block Party 8/27- EMS Fire Truck and Smoke House, EPD, Public Assembly, Special Exception from Noise, Temporary Street Closure, Plaza Sign
- 26th Annual Riding to Remember Fallen Police, Firefighter, and Veteran Charity Ride 9/8- Stage (9/7), Fencing, ESS, EMS, EPD, Public Assembly, Special Exception from Noise, Temporary Street Closure, Plaza Sign
- Sarah Strong Run 5k and Kids Fun Run 9/28- ESS, EMS, Temporary Street Closure, Public Assembly, Special Exception from Noise
- Robinson Family Gathering 9/7- Special Exception from Noise, Temporary Street Closure
- Pierre Moran Neighborhood Picnic 8/17- Temporary Street Closure, EFD, EPD
- Salas Baby Shower 8/31- Special Exception from Noise
- Labor Day Parade 9/2- Stage/Platform, Microphone, Speakers, ESS, EPD, EFD, Temporary Street Closures, Parade and Public Assembly, Special Exception from Noise, Plaza Sign
- Trunk or Treat 10/19- ESS, EFD, Fencing, EPD, Plaza Sign, Public Assembly
- Pine Not-so-Haunted Woods Walk 10/26- ESS, EFD, EPD, Plaza Sign, Public Assembly

X.**Public Participation****XI.****Adjournment**

FOR INFORMATION ONLY
DURING QUOTE OPENING AT
AUGUST 20, 2024 MEETING.
TO BE AWARDED AT
SEPTEMBER 3, 2024 MEETING.



MEMORANDUM

DATE: September 3, 2024

TO: Board of Public Works

FROM: Jeffrey Schaffer, Engineering

RE: **Award Quote #24-25, State Road 19 Access Management Phase 1 – Temporary Plan**

At the August 20, 2024, Board of Public Works meeting, bids were opened for Quote #24-25, State Road 19 Access Management Phase 1 – Temporary Plan. The results are as follows:

Contractor	Bid

The project is to be funded by an appropriation from the Redevelopment Commission.

The action requested by the Board of Public Works is as follows:

Award Quote #24-25, State Road 19 Access Management Phase 1 – Temporary Plan, to _____, who submitted the lowest responsive quote, with a contract price in the amount of \$_____.

Board of Public Works
CLAIM AND ALLOWANCE DOCKET

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED VOUCHERS AND INVOICES OR BILLS ATTACHED THERETO ARE TRUE AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6. I ALSO HEREBY CERTIFY THAT THESE VOUCHERS AND INVOICES REPRESENT GOODS AND/OR SERVICES THAT ARE FOR THE BENEFIT OF THE CITY OF ELKHART AND THAT APPROPRIATIONS FOR THESE EXPENDITURES HAVE BEEN DULY MADE OR OTHERWISE AUTHORIZED BY THE CITY COUNCIL AND OTHER APPROPRIATE AUTHORITY.

August 14, 2024 
JAMIE ARCE - CITY CONTROLLER

IN RELIANCE ON THE ABOVE CERTIFICATION, CLAIMS IN THE TOTAL AMOUNT OF **\$8,616,749.07** AS LISTED ON THE REGISTER ATTACHED HERETO **CONSISTING OF 37 PAGES**, ARE HEREBY APPROVED EXCLUDING ANY CLAIMS WITHHELD AS SHOWN ON THE SEPARATE SUMMARY OF PENDING CLAIMS.

EXECUTED THIS 20TH DAY OF AUGUST 2024 BY:

PRESIDENT _____
MICHAEL C. MACHLAN

VICE PRESIDENT _____
JAMIE ARCE

MEMBER _____
RON DAVIS

MEMBER _____
ROSE RIVERA

MEMBER _____
ANDY JONES

ORIGINAL COPY MUST BE RETAINED IN THE CONTROLLER'S OFFICE

Board of Public Works

Accounts Payable Summary
8.20.24

Individual Claims Over \$25,000 each:

Fund	Vendor	Description	Amount
1101	RIETH-RILEY CONSTRUCTION CO, INC.	asphalt for mcnaughton	\$ 25,559.60
1101	APPLIED CONCEPTS, INC	STALKER RADAR UNITS	\$ 25,567.50
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 434.43 tons for West Blvd	\$ 29,324.12
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 435.59 tons for California Rd	\$ 29,402.40
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 440.81 tons for West Blvd	\$ 29,754.71
6101	DLZ INDIANA, LLC	ADDITIONAL ENGINEERING SERVICE	\$ 29,784.76
1101	CODY CHAPMAN dba CHAPMAN'S TREE CARE LLC	removal of 23 trees	\$ 30,500.00
1101	ZEIGLER ELKHART INC	2 ford F-150's	\$ 31,739.66
7704	RELIANCE STANDARD LIFE INSURANCE CO	Reliance	\$ 32,203.38
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt for CR 3 South-500.76 tons	\$ 33,801.39
1101	YODER OIL COMPANY INC	GASOLINE	\$ 35,216.81
1101	ZEIGLER ELKHART INC	2 ford F-150's	\$ 35,239.66
6108	DLZ INDIANA, LLC	ADDITIONAL INSPECTIONS BENHAM WATER TOWER	\$ 39,260.00
2201	AMERICAN SIGNAL CORPORATION	Replacement parts and install of emergency sirens	\$ 42,334.50
2203	C & E EXCAVATING	Resurfacing Curb ramp ADA project	\$ 43,490.81
4402	MISHAWAKA-F, LLC	Ford Explorer	\$ 46,800.00
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 699.46 tons for McNaughton Park	\$ 47,213.68
2248	JENNIFER CALLAWAY AND SANDERS PIANOWSKI, LLF	BRISTOL ST WIDENING	\$ 49,469.13
2201	TRAFFIC CONTROL CORPORATION	Traffic light cabinets	\$ 51,585.00
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 818.98 tons for West Blvd	\$ 55,281.29
2201	ZEIGLER ELKHART INC	2024 F-250 Crew 4X4	\$ 65,743.56
1101	MACQUEEN EQUIPMENT, LLC	Fire Fighter Gear	\$ 72,229.95
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 1075.33 tons for California Rd	\$ 72,584.95
2201	RIETH-RILEY CONSTRUCTION CO, INC.	Asphalt- 1572.90 tons for California Rd	\$ 106,171.01
2203	C & E EXCAVATING	Resurfacing Curb ramp ADA project	\$ 113,842.39
4436	BORDEN WASTE-AWAY SERVICE, INC.	TRASH SVCS 08/24	\$ 195,405.42
2201	BEC ENTERPRISES LLC	street sweeper	\$ 325,998.00
4450	PREMIUM CONCRETE SERVICES, INC.	Cassopolis St Improvements	\$ 456,897.99
6203	SELGE CONSTRUCTION CO INC	CSO 39 SEWER SEPARATIONS POJECT BID #23-14	\$ 628,895.86
Total Claims over \$25,000			\$2,288,118.23
Regular Claims under \$25,000:			\$ 1,576,735.64
Total Regular Departmental Claims:			\$3,864,853.87

Pre-Approved Claims Over \$25,000 each: (a)

6203	GREEN IMPROVEMENTS LLC	REROOF ADMIN AND DEWATERING	\$ 25,994.94
6103	GREEN IMPROVEMENTS LLC	REROOF ADMIN AND DEWATERING	\$ 28,571.39
1101	INDIANA MICHIGAN POWER COMPANY	04994485706 229 S 2ND ST	\$ 33,617.18
7704	ANTHEM INSURANCE COMPANIES INC	CLAIMS PHARMACY	\$ 40,296.24
6203	GREEN IMPROVEMENTS LLC	REROOF ADMIN AND DEWATERING	\$ 48,316.47
8806	INDIANA PUBLIC RETIREMENT SYSTEM-POLICE	INPRS- Police 7.19.2024 Payroll Date	\$ 96,606.00
7704	ANTHEM INSURANCE COMPANIES INC	CLAIMS - MEDICAL	\$ 125,353.24
4445	U.S. BANK	REDEV DISTRICT TAX INCREMENT REVENUE BONDS SERIES	\$ 130,484.38
8806	INDIANA PUBLIC RETIREMENT SYSTEM	INPRS - CIVIL CITY 7.19.2024 Payroll Date	\$ 145,304.17
4445	U.S. BANK	COEI DISTRICT TAX INCREMENT REVENUE BONDS 2015	\$ 210,000.00
Total Pre-Approved over \$25,000:			\$ 611,141.79
Total Pre-Approved Claims under \$25,000:			\$ 469,943.63
Total Pre-Approved Claims:			\$ 1,081,085.42

American Rescue Plan Claims:

2474	JOHN BOETTCHER SEWER AND EXCAVATING	GRACE LAWN CEMETARY - RIVER BANK RESTORATION	\$ 254,861.68
	HRP CONSTRUCTION COMPANY	Benham Ave Water & Sewer	\$ 1,364,694.57
	LAMAR TEXAS LIMITED PARTNERSHIP	BILLBOARD ADVERTISING	\$ 600.00
Total American Resuce Plan Claims:			\$ 1,619,556.25

UTILITY REFUNDS

\$ 2,317.68

Payroll and Pension Payments:

Police & Fire Clothing Allowance		
Police & Fire Pension		
Bi-weekly Payroll	\$ 2,048,935.85	
Total Payroll:		\$ 2,048,935.85

Total All Claims, Internal Payments, and Payroll: \$ 8,616,749.07

(a) Claims with rigid payment deadlines. As provided for in the Elkhart Municipal Code §33.415, certain payments may be made prior to review and approval by the Board of Public Works. Typically such payments include utility bills, credit card bills, central services, association dues, employer-paid benefits, training, and employee reimbursements. Unusual items in excess of \$25,000 are noted in detail.

BOARD OF PUBLIC WORKS
Tuesday, August 6, 2024

President Michael Machlan called a regular meeting of the Board of Public Works to order at 9:00 a.m., Tuesday, August 6, 2024. Clerk of the Board Nancy Wilson called the roll. Michael Machlan, Andy Jones, Jamie Arce, and Ronnie Davis attended in person. Rose Rivera was absent. Mike noted the time was after 9:00 a.m. and no more bids would be accepted.

1. Approve Agenda

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the agenda was approved as presented.

2. Open Bids

Bid #24-15 Woodland Crossing Roofing Project

Proof of publication was presented which appeared in The Elkhart Truth on July 6 and July 13, 2024. The following bids were received:

Freedom Roofing submitted a signed and certified bid summary form with all items checked. The base bid was \$634,734.00.

Five Star Commercial submitted a signed and certified bid summary form with all items checked. The base bid was \$762,645.27.

Landmark Roofing submitted a signed and certified bid summary form with all items checked. The base bid was \$398,878.06.

Slate Roofing and Sheet Metal Roofing was sitting in the audience with his sealed bid and brought it forward. He was new to the process. Mike acknowledged that he was in the audience before 9:00 a.m. and accepted his bid. Slate Roofing submitted a signed and certified bid summary form with all items checked. The base bid was \$589,812.00.

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board referred the bids to the staff for their review and recommendation at a future meeting.

3. Claims & Allowance Docket

On motion by Ron Davis, seconded by Jamie Arce and carried 4-0, the Board approved the claims and allowance docket in the amount of \$5,760,070.29, consisting of 35 pages as prepared on July 30, 2024 at 4:11 p.m.

4. Minutes Regular Meeting July 16, 2024

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the minutes from the regular meeting on July 16, 2024.

5. Utilities

(A.) Administration

BOW Resolution 24-R-18 Appropriation for the Purchase of a Vehicle

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved Board of Works Resolution 24-R-18, a Resolution of the Board of Works of the City of Elkhart, Indiana appropriating funds for the purchase of a vehicle for \$52,579.00 to 6203-5-999-7992004.

Revised 2024 Transfer Schedule

On motion by Jamie Arce, seconded by Andy Jones and carried 4-0, the Board approved the revised 2024 Transfer Schedule for Water, Wastewater, and Stormwater funds.

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BOW Resolution 24-R-21 Loan from Civil City to Engage Outside Counsel to Assist with IURC Rate Case

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved Board of Works Resolution 24-R-21, a Resolution of the Board of Works of the City of Elkhart, Indiana supporting a Civil City loan to the Water Utility in order to engage an outside Counsel to complete the Rate Case before the Indiana Utility Regulatory Commission.

Wastewater Utility MRO for June 2024

On motion by Jamie Arce, seconded by Andy Jones and carried 4-0, the Board accepted and placed on file the Wastewater Utility MRO for June 2024.

(B.) Pretreatment

Cobus Green Consent Order

On motion by Jamie Arce, seconded by Andy Jones and carried 4-0, the Board closed out the Cobus Green Consent Order as requested.

Reyes del Asado Food Truck FOG Variance Request

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board granted a FOG Variance to Reyes del Asado to install an undersized grease trap for his food truck. Steve Brown explained the request and staff supported it. The FSE owner was present.

FOG Violation Chubby Trout 3421 Plaza Court

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board found Chubby Trout in violation of the 25% Rule and assigned a penalty of \$250.00 per the City of Elkhart Enforcement Response Plan. Steve Brown explained the violation to the Board. Jacob Osowski of A&R Wastewater Management spoke to the Board about the schedule for cleaning the grease interceptor. The owner was also present.

FOG Violation Smokin Fatty's BBQ 3241 Plaza Court

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board found Smokin Fatty's in violation of the 25% Rule exceeding 20% above the established limit and assigned a penalty of \$500.00 per the City of Elkhart Enforcement Response Plan. Steve Brown explained the violation to the Board. Jacob Osowski of A&R Wastewater Management spoke to the Board about the schedule for cleaning the grease interceptor. The owner was also present.

Simonton Lake Conservancy District Consent Order

On motion by Jamie Arce, seconded by Andy Jones and carried 4-0, the Board closed out the Simonton Lake Conservancy District Consent Order as requested. Steve Brown explained the request. Steve Grubb represented Simonton Lake Conservancy District.

FOG Variance Request 523 @ Bent Oak

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board granted a FOG Variance request to 523 @ Bent Oak from having to upgrade the existing 500-gallon interceptor to a 1,000 gallon interceptor. Steve Brown explained the request which staff supported. The owner was present.

Enforcement Response Plan

On motion by Jamie Arce, seconded by Andy Jones and carried 4-0, the Board approved the finalized Enforcement Response Plan that includes EPA's comments.

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Industrial Wastewater Discharge Permit Renewal for Elkhart County Landfill Permit #92-04

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board renewed the Elkhart County Landfill, Permit #92-04, five-year Industrial Wastewater Discharge Permit.

Industrial Wastewater Discharge Permit Renewal for Elkhart Environmental Processing Permit #2002-02

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board renewed the Elkhart Environmental Processing, Permit #2002-02, five-year Industrial Wastewater Discharge Permit.

6. Engineering

(A.) Administration

BOW Resolution 24-R-22 Bond Financing Approval- Sewer Oakland B

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved BOW Resolution 24-R-22 approving the acquisition, construction, and installation of certain improvements to the Sewage Works system of the City of Elkhart, the issuance of revenue bonds, including the issuance of notes in anticipation of such bonds, to provide for the cost thereof, and other matters connected there within.

BOW Resolution 24-R-23 Bond Financing Approval- Water Oakland B

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved BOW Resolution 24-R-23 approving the acquisition, construction, and installation of certain improvements to the Water Works system of the City of Elkhart, the issuance of revenue bonds, including the issuance of notes in anticipation of such bonds, to provide for the cost thereof, and other matters connected there within.

Declaration of Emergency- 10th St. & Blaine Ave. Manhole Replacement

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board declared an emergency for the July 23, 2024 10th Street and Blaine Avenue manhole repair.

Request Bid #24-17 State Road 19 Access Management- Phase 1 Permanent Plan

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved plans and specifications and granted permission to advertise Bid #24-17 State Road 19 Access Management Phase 1 Permanent Plan.

Request Bid #24-18 Hively Avenue Overpass Demolition Contract #5

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved plans and specifications and granted permission to advertise Bid #24-18 Hively Avenue Overpass Project Demolition Contract #5.

Request Bid #24-19 Hively Avenue Overpass Demolition Contract #6

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved plans and specifications and granted permission to advertise Bid #24-19 Hively Avenue Overpass Project Demolition Contract #6.

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Request Bid #24-20 Bristol Street Widening Project Clearing

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved plans and specifications and granted permission to advertise Bid #24-20 Bristol Street Widening Project Clearing.

Award Quote #24-21 Hunters Pond to Brookwood Drive Drainage Improvements

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board awarded Quote #24-21 Hunters Pond to Brookwood Drive Drainage Improvements to John Boettcher Sewer & Excavating who submitted the lowest responsive quote, with a contact price of \$65,579.93.

Four-Way Stop at Princeton Street and Williams Street

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the change to a four-way stop at Princeton Street and Williams Street.

Amendment to Professional Services Agreement with Lochmueller Group for County Road 15 at Timberstone Drive Drainage Improvements, County Road 6 Multi-Use Path, and Benham Avenue Multi-Use Path

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board authorized the Board President to execute Amendment #1 to PSA with Lochmueller Group for County Road 15 at Timberstone Drive Drainage Improvements, County Road 6 Multi-Use Path, and Benham Avenue Multi-Use Path with no change to the fee amount.

Accept Permanent Utilities Easement from David Osborne

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board accepted the permanent utility easement adjacent to an existing alley and south of Freight Street from David Osborne.

Request Quote #24-25 SR 19 Access Management Phase 1 Temporary Plan

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the documents and granted permission to request Quote #24-25 SR 19 Access Management- Phase 1-Temporary Plan.

Change Order #1 & Final for Bid #24-05 Grace Lawn Cemetery Bank Restoration Phase II

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved Change Order #1 & Final for Bid #24-05 Grace Lawn Cemetery Bank Restoration Phase II, increasing the contract value by \$17,358.69, resulting in a contract price of \$254,861.68.

Final Acceptance of Osolo Ridge Infrastructure

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved final acceptance of the water, sanitary sewer, storm sewer, and streets for the development known as "Osolo Ridge".

Marked Loading Zone on Ninth Street

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the forty-foot long marked loading zone on the east side of Ninth Street, between Marion Street and Harrison Street.

Award Quote #24-22 Worthmore Avenue Drainage Improvements

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board awarded Quote #24-22, Worthmore Avenue Drainage Improvements, to John

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Boettcher Sewer and Excavating, who submitted the lowest responsive quote, with a contract price in the amount of \$68,420.75.

Change Order #1 for Bid #23-19 Jackson Blvd. and Johnson St. Traffic Signal and Water Main Extension

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved Change Order #1 for Bid #23-19, Jackson Blvd. and Johnson St. Traffic Signal and Water Main Extension, increasing the contract value by \$22,398.50, resulting in a contract price of \$802,033.50.

Accept Right-of-Way for Benham Avenue/ Mishawaka Road Multi-Use Path Project from Maria Cervantes

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board accepted the Right-of-Way for Benham Avenue/ Mishawaka Road Multi-Use Path Project from Maria Cervantes.

Change Order #2 & Final: Fieldhouse Water & Sewer 6th-7th St. Bid #23-09

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved release of all retainage and Change Order #2 and Final for Fieldhouse Water & Sewer 6th-7th St. project, Bid #23-09, for an increase of \$6,202.00, bringing the current Contract price to \$209,845.00.

(B.) Utility

Change Order #7 for Bid #21-13 Elkhart WWTP Capacity Upgrades Phase II QA7634 (Tabled)

No action was taken.

7. New Business

BOW Resolution 24-R-19 Transfer of Parcels to the City of Elkhart Department of Redevelopment

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved BOW Resolution 24-R-19 approving the transfer of Real Estate to the City of Elkhart, Indiana Department of Redevelopment.

Request to Quote #24-22 to Purchase a Ford F150

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board removed this duplicate item from the agenda.

Award Quote #24-23 Purchase of Ford Expedition for the Police Department

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board awarded Quote #24-23 to Community Ford of Bloomington, IN for the purchase of a Ford Expedition in the amount of \$71,007.25.

Request Quote #24-24 to Purchase a Truck for Public Works

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board granted permission to Quote #24-24 to purchase a truck to replace Unit 455.

Request to Purchase a Tandem Axle Plow Truck through Sourcewell for the Street Department

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the purchase of a tandem axle plow truck for the Street Department using the Sourcewell Purchasing Cooperative at a total cost of \$319,032.00.

Approval of License and Indemnification Agreement

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the License and Indemnification Agreement with INOVA Credit Union for

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the Elkhart Grand Prix.

Acceptance of Warranty Deed for E. Jackson Blvd. and Junior Achievement
Dr.

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board accepted the Warranty Deed for Parcel No. 20-06-05-283-009.000-012 located at the corner of East Jackson Boulevard and Junior Achievement Drive.

Microsoft Enterprise Agreement

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the Microsoft Enterprise Agreement and granted James Gerald authority to sign and execute said agreement.

Agreement with Barnes & Thornburg LLP to Serve as Bond Counsel for the
Public Safety Building Project

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the agreement between the City of Elkhart and Barnes & Thornburg, LLP authorizing Barnes & Thornburg to serve as Bond Counsel for the City of Elkhart in regards to the proposed issuance of bonds by the City for the purpose of financing the Public Safety Building Project.

8. Use & Event Permits

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board approved the following Use & Event permit:

- Agape Ministry Back Pack Give-away 8/10- Temporary Street Closure

9. Adjournment

On motion by Jamie Arce, seconded by Ron Davis and carried 4-0, the Board of Works adjourned at 10:53 a.m.

Mike Machlan, President

Attest: _____ Nancy Wilson, Clerk of the Board



City of Elkhart
Public Works and Utilities

Memo To Board of Works
Memo From Laura Kolo, Utility Services Manager *W*
Date Aug 05, 2024
Subject Water Utility Monthly Report of Operations
for the month of July, 2024

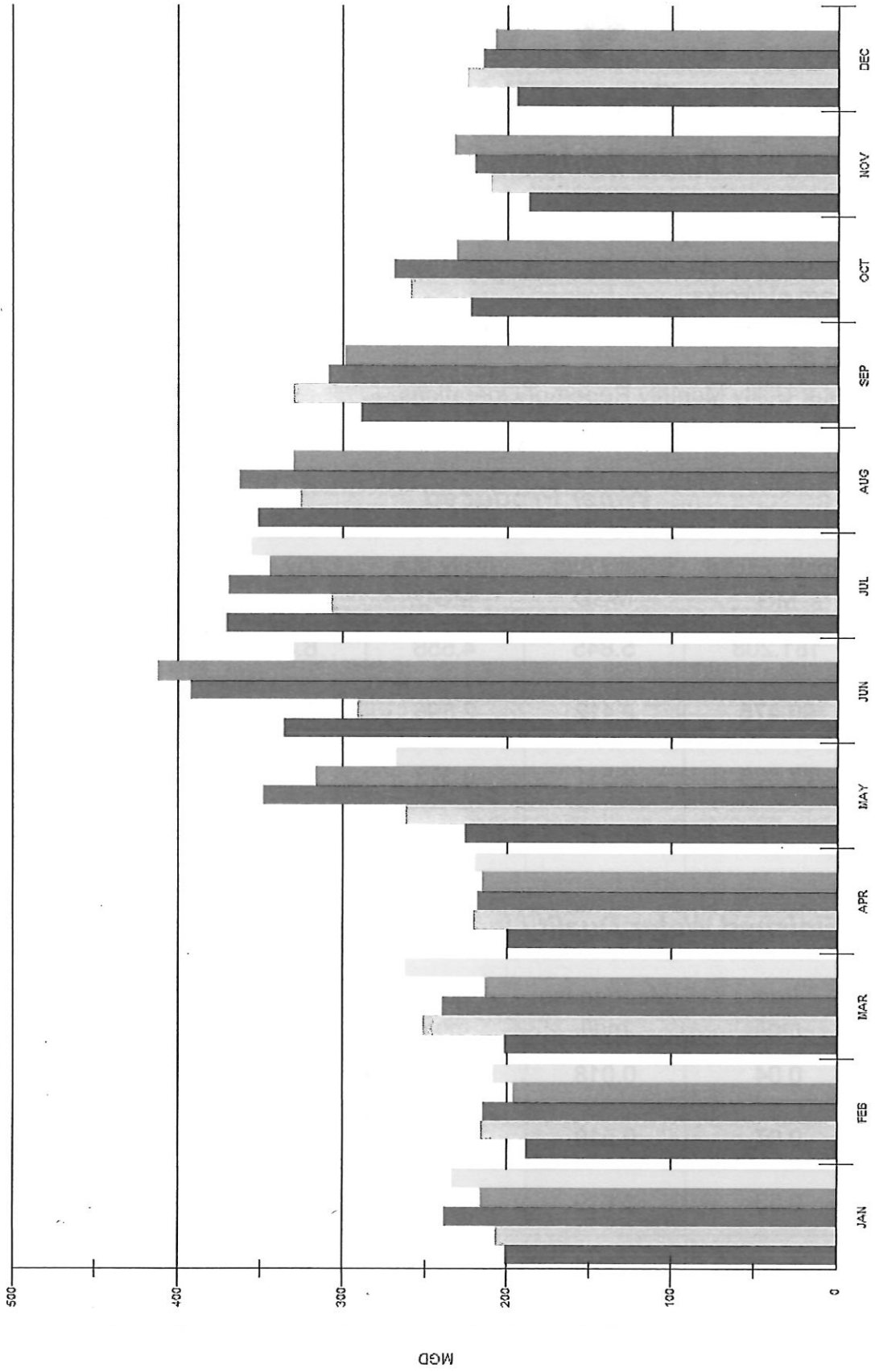
Water Produced

	Monthly Total MG	Daily Avg MGD	Daily Min MGD	Daily Max MGD
North Main	181.208	5.845	4.556	6.831
Northwest	96.475	3.112	2.596	3.908
South	77.828	2.511	0.372	27.938
System	355.51	11.47		

Finished Water Quality Information (Monthly Averages)

	Iron mg/l	Manganese mg/l	Fluoride mg/l	Chlorine mg/l	Orthophosphate mg/l
North Main	0.04	0.018	0.96	1.27	1.56
Northwest	0.07	0.019	0.95	1.36	0.97
South	0.03	0.019	1.11	1.56	1.00
Secondary Std / Target	0.30	0.050	0.8 - 1.0	0.9 - 1.5	0.5 - 1.0

Monthly Water Production Comparison



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020	201.13	188.69	201.44	199.21	225.63	336.17	370.93	351.87	289.17	222.62	187.43	194.60
2021	206.82	215.47	251.38	220.28	261.41	290.86	306.88	325.29	329.96	258.98	210.32	224.10
2022	238.16	214.80	239.40	217.71	348.16	392.38	369.59	362.66	308.75	269.06	219.61	214.64
2023	215.56	196.63	213.12	215.02	316.61	412.55	344.29	330.06	298.47	230.88	232.45	207.42
2024	233.36	208.78	262.14	219.75	267.32	329.41	355.51					



City of Elkhart
Public Works and Utilities

M E M O R A N D U M

Date August 14, 2024
To Mike Machlan, Board of Works President
From Steve Brown, Pretreatment Manager 58
RE Chubby Trout – 3421 Plaza Ct.

On August 6, 2024 the Board was presented with 25% Rule violation for Chubby Trout located at 3421 Plaza Ct. The recommended penalty amount of \$250 should have been \$100.

The \$250 recommended penalty derives from the current Enforcement Response Plan, and should have originated from FSE FOG Penalty Guideline Table which recommends \$100 penalty for first offense.

Please revise the penalty amount for Chubby Trout's 25% Rule violation dated June 21, 2024 from \$250 to \$100.



City of Elkhart
Public Works and Utilities

M E M O R A N D U M

Date August 14, 2024
To Mike Machlan, Board of Works President
From Steve Brown, Pretreatment Manager *SB*
RE Smokin Fatty's BBQ – 3241 Plaza Ct.

On August 6, 2024 the Board was presented with 25% Rule violation for Smokin Fatty's BBQ located at 3241 Plaza Ct. The recommended penalty amount of \$500 should have been \$100.

The \$500 recommended penalty derives from the current Enforcement Response Plan, and should have originated from FSE FOG Penalty Guideline Table which recommends \$100 penalty for first offense.

Please revise the penalty amount for Smokin Fatty's BBQ 25% Rule violation dated June 21, 2024 from \$500 to \$100.



City of Elkhart
Public Works and Utilities

M E M O R A N D U M

Date August 14, 2024
To Mike Machlan, Board of Works President
From Steve Brown, Pretreatment Manager *SB*
RE Dynamic Metals – Permit # 85-22

The Pretreatment Office respectfully requests that the Board approve the delisting of Dynamic Metals, Permit # 85-22, located at 1937 Sterling Ave., Elkhart, Indiana 46514.

Dynamic Metals has discontinued their metal finishing operations, and has submitted their request to be delisted. The building will continue to be used for storage, with two rolling machines.

Please approve delisting of Dynamic Metals, Permit # 85-22, located at 1937 Sterling Ave.



City of Elkhart
Public Works and Utilities

M E M O R A N D U M

Date August 14, 2024
To Mike Machlan, Board of Works President
From Steve Brown, Pretreatment Manager *SB*
RE American Electronic Components – Permit # 85-24

The Pretreatment Office respectfully requests that the Board approve the delisting of American Electronic Components, Permit # 85-24, located at 1101 Lafayette St., Elkhart, Indiana 46516.

American Electronic Components has discontinued their metal finishing operations, and there are no remaining chemicals or solvents associated with this location. The building is now substantially empty and being securely held for a future use which has not yet been finally determined.

Please approve delisting of American Electronic Components, Permit # 85-24, located at 1101 Lafayette St.



City of Elkhart
Public Works and Utilities

M E M O R A N D U M

Date August 13, 2024
To Mike Machlan, Board of Works President
From Steve Brown, Pretreatment Manager
RE Bimbo Bakeries – Permit # 2006-03

The Pretreatment group requests the Board of Public Works approval of the Industrial Wastewater Discharge Permit for Bimbo Bakeries Permit # 2006-03, located at 2705 Frederic Dr., Elkhart, Indiana.

Bimbo Bakeries produces bread, muffins and buns.

Bimbo Bakeries has been a very cooperative and compliant facility; the Pretreatment group recommends this Permit renewal.

Please issue Bimbo Bakeries its five year Industrial Wastewater Discharge Permit Renewal.



City of Elkhart
Public Works and Utilities

M E M O R A N D U M

Date August 13, 2024
To Mike Machlan, Board of Works President
From Steve Brown, Pretreatment Manager sB
RE JBS Prepared Foods – Permit # 2002-01

The Pretreatment group requests the Board of Public Works approval of the Industrial Wastewater Discharge Permit for JBS Prepared Foods Permit # 2002-01, located at 24402 County Road 45, Elkhart, Indiana.

JBS Prepared Foods processes raw pork bellies by injecting a brine solution, drenching the bellies with liquid smoke and naturally smoking with hickory wood and tempering in their smokehouse with an end product of bacon.

Please issue JBS Prepared Foods its five year Industrial Wastewater Discharge Permit Renewal.



MEMORANDUM

DATE: August 20, 2024
TO: Board of Public Works
FROM: Jeffrey Schaffer, Engineering *JDS*
RE: **Change Order #1 and Final for Quote #24-17, Gause Lot Repairs**

Change Order #1 and Final for Quote #24-17, Gause Lot Repairs, is an adjustment to final quantities. Additional compacted aggregate base was required as fill for the demolished pavement.

The net total increase in the contract price due to the Change Order is \$7600.00, which is 7.9% of the original contract price of \$96,091.50.

The action requested by the Board of Public Works is as follows:

Approve Change Order #1 and Final for Quote #24-17, Gause Lot Repairs, increasing the contract value by \$7600.00, resulting in a contract price of \$103,691.50.

CITY OF ELKHART

PUBLIC WORKS & UTILITIES

Change Order No. One and Final
Dated 7/31/2024

Project: **Gause Lot Repairs**

Contract No. Q 24-17

To: Niblock Excavating
Contractor

You are required to make the changes noted below in the subject Contract:

City of Elkhart

By _____
President, Board of Public Works

Dated _____

Nature of Changes

Adjustment to final quantities (additional Compacted Aggregate Base)	\$7,600.00
TOTAL	\$ 7,600.00

These changes result in the following adjustment of Contract Price and Contract Time:

Original Contract Price	<u>\$ 96,091.50</u>
Contract Price Prior to this Change Order	<u>\$ 96,091.50</u>
Net change resulting from this Change Order	<u>\$ 7,600.00</u>
Current Contract Price including this Change Order	<u>\$ 103,691.50</u>
Current Contract Price % Change from Original Price	<u>7.9%</u>
Contract Time prior to this Change Order	<u>NO CHANGE</u> (Days or Time)
Net Time change resulting from this Change Order	<u>NO CHANGE</u> (Days)
Current Contract Time including this Change Order	<u>NO CHANGE</u> (Days or Time)

The above changes are approved:

Public Works & Utilities
BY: [Signature]
Engineer
08/13/2024
DATE

The above changes are accepted:


By: Jacob Hoeger
Digitally signed by Jacob Hoeger
DN: C=US,
E=jhoeger@niblockexc.com,
O=Niblock Excavating and
Asphalt, CN=Jacob Hoeger
Reason: I am approving this
document
Date: 2024.08.13 09:40:14-04'00'
DATE



MEMORANDUM

DATE: August 20, 2024

TO: Board of Public Works

FROM: Jeffrey Schaffer, Engineering 

RE: **Amendment #1 to Professional Services Agreement with DLZ Indiana LLC for ADA Transition Plan Update - Buildings**

The attached Amendment to the PSA adds the Lerner Theater to the scope of work for this project. This addition was requested by the Mayor's Office. The proposed additional fee is \$6000.00 and is based on the original proposal for the work, which included the Lerner Theater as an alternate.

Staff recommends to the Board of Public Works:

Authorize the Board President to execute Amendment #1 to Professional Services Agreement with DLZ Indiana LLC for ADA Transition Plan Update - Buildings, for a revised fee not to exceed \$43,000.00.

CITY OF ELKHART, INDIANA

**AMENDMENT #1 TO
STANDARD FORM OF AGREEMENT FOR PROFESSIONAL SERVICES**

This amendment applies to a “STANDARD FORM OF AGREEMENT FOR PROFESSIONAL SERVICES” between the City of Elkhart, Indiana, acting by and through its Board of Public Works (“Owner”) and DLZ Indiana, LLC, 2211 E. Jefferson Blvd., South Bend, IN 46615 (“Engineer”) for the following project:

ADA Transition Plan Update – City Buildings (“Project”)

The Agreement was dated April 23, 2024.

The Agreement is amended as described below:

Exhibit A, Part I, Project Description, is amended to add the following under “Facility Description”:

Lerner Theater 410 South Main Street

Exhibit C, Payments to Engineer for Services and Reimbursable Expenses, Paragraph 2, is amended to read as follows:

In consideration of the Basic Services presented in Exhibit A, Engineer will be compensated on a lump sum basis in the amount of ~~Thirty Seven Thousand Dollars and Zero Cents (\$37,000.00)~~ Forty-three Thousand Dollars and Zero Cents (\$43,000.00) based on percentage of task completion.

End of Amendment.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment:

Owner

City of Elkhart, Indiana, acting by and through its Board of Public Works

Engineer

DLZ Indiana LLC

By: _____
Michael C. Machlan, President

By: _____
Andrew C. Lamberis, Vice President

Date: _____

Date: _____



M E M O R A N D U M

DATE: August 13, 2024

TO: Board of Public Works

FROM: Paul Wunderlich, Utility Engineer JS

RE: **Approval of Plans and Permission to Advertise Oakland Avenue – Project B: CSO Storage – BID #24-13**

The Department of Public Works requests approval of the design plans and specifications, and permission to advertise the Oakland Avenue – Project B: CSO Storage project.

The project will consist of the construction of a new 49 Million Gallon per Day (MGD) below grade sanitary sewer lift station, an above grade equipment building, above grade monorail system, an above grade 1.7 Combined Sewer Overflow (CSO) storage tank, large diameter gravity sewer, sanitary sewer diversion structures, sewer separation, sewer replacement, water lead service lines replacements, water main replacement, and approximately 3,750 linear feet of roadway improvements, pavement replacement, earthwork, erosion control, and maintenance of traffic.

The design plans and specification for the project were developed by the DLZ Indiana, LLC. and are being presented to the Board of Works for approval and permission to advertise.

This project will be funded through the State Revolving Fund (SRF) Loan.

It is requested the BOW:

Approve the plans and specifications and grant permission to advertise the Oakland Avenue – Project B: CSO Storage project Bid #24-13.





M E M O R A N D U M

DATE: July 31, 2024
TO: Board of Public Works
FROM: Jason Simnick, Project Manager JS
RE: **Oakland Avenue Forcemain – Phase A – SA7878: Approval of Partial Payment Request #14 to C&E Excavating**

Please see the attached partial pay application #14 from C&E Excavating for construction services provided for the Oakland Avenue Forcemain – Phase A project for work performed during the period thru June 30th, 2024. This partial pay application, in the amount of \$484,803.00, includes payment for water main, force main, and water service installation and as payment for retainage. It will be paid through the two SRF loans for this project. The partial payment this application breaks down as follows:

	WW22162005	DW22232001
Payment Due	\$ 453,257.00	\$ 7,306.00
Retainage Held	\$ 23,856.00	\$ 384.00
Total Amount	\$ 477,113.00	\$ 7,690.00

To date, including this payment and all retainage, we have paid \$5,094,937.00, or 44.40% of the \$11,473,861.38 current contract price for Division I (WW22162005) and \$165,403.00, or 20.22% of the current \$818,195.00 current contract for Division II (DW22232001).

This will be SRF Disbursement Request #29 from WW22162005 and Request #6 from DW22232001.

It is requested that the BOW:
ratify partial payment request #14 in the amount of \$477,113.00 to C&E Excavating from SRF loan WW22162005 and \$7,690.00 from loan DW22232001 for construction on the Oakland Avenue Forcemain – Phase A project.

NO	DESCRIPTION	QTY	UNIT	PRICE	AMOUNT	NO	UNIT	PRICE	AMOUNT	NO	UNIT	PRICE	AMOUNT
1	CONDUIT, STEEL, GALVANIZED, 2-INCH	1009	LFT	\$ 40.00	\$ 40,360.00	1015	LFT	\$ 40,600.00	1015	LFT	\$ 40,600.00		
2	SIGNAL POLE FOUNDATION, 24-INCH X 24-INCH X 36	4	EACH	\$ 1,200.00	\$ 4,800.00	4	EACH	\$ 4,800.00	4	EACH	\$ 4,800.00		
3	LOOP DETECTOR DELAY COUNTING AMPLIFIER, 2 C	4	EACH	\$ 500.00	\$ 2,000.00	0.26	EACH	\$ 130.00	0.26	EACH	\$ 2,000.00		
4	PEDESTRIAN SIGNAL HEAD, COUNTDOWN, 18 IN.	8	EACH	\$ 900.00	\$ 7,200.00	1.85	EACH	\$ 2,220.00	1.85	EACH	\$ 8,268.00		
5	PEDESTRIAN SIGNAL HEAD, COUNTDOWN, 18 IN.	8	EACH	\$ 900.00	\$ 7,200.00	2.29	EACH	\$ 2,061.00	2.29	EACH	\$ 5,958.00		
6	CONTROLLER AND CABINET, SECONDARY, MENU D	1	EACH	\$ 22,000.00	\$ 22,000.00	0.24	EACH	\$ 5,280.00	0.24	EACH	\$ 22,000.00		
7	TRAFFIC SIGNAL HEAD, 3 SECTION, 12-INCH	8	EACH	\$ 1,200.00	\$ 9,600.00	2.59	EACH	\$ 3,108.00	2.59	EACH	\$ 8,568.00		
8	TRAFFIC SIGNAL HEAD, 4 SECTION, 12-INCH	2	EACH	\$ 1,500.00	\$ 3,000.00	0.39	EACH	\$ 685.00	0.39	EACH	\$ 2,415.00		
9	SIGNAL CABLE, ROADWAY LOOP, COPPER, 1C/14GA	3856	LFT	\$ 0.75	\$ 2,892.00	0	LFT	\$ -	0	LFT	\$ -		
10	SIGNAL CABLE, CONTROL, COPPER, 3C/14GA	594	LFT	\$ 2.50	\$ 1,485.00	0	LFT	\$ -	0	LFT	\$ -		
11	SIGNAL CABLE, CONTROL, COPPER, 5C/14GA	1516	LFT	\$ 3.00	\$ 4,548.00	0	LFT	\$ -	0	LFT	\$ -		
12	SIGNAL CABLE, CONTROL, COPPER, 7C/14GA	128	LFT	\$ 3.50	\$ 441.00	0	LFT	\$ -	0	LFT	\$ -		
13	SIGNAL CABLE, CONTROL, COPPER, 9C/14GA	702	LFT	\$ 4.00	\$ 2,808.00	0	LFT	\$ -	0	LFT	\$ -		
14	SIGNAL CABLE, SERVICE, COPPER, 3C/8 GA	38	LFT	\$ 8.00	\$ 304.00	0	LFT	\$ -	0	LFT	\$ -		
15	SIGNAL CABLE, DETECTOR LEAD-IN COPPER, 2C/16	1192	LFT	\$ 2.50	\$ 2,980.00	0	LFT	\$ -	0	LFT	\$ -		
16	SIGNAL DETECTOR HOUSING	8	EACH	\$ 1,600.00	\$ 12,800.00	0	EACH	\$ -	0	EACH	\$ -		
17	SAW CUT FOR ROADWAY LOOP AND SEALANT	1130	LFT	\$ 14.00	\$ 15,820.00	0	LFT	\$ -	0	LFT	\$ -		
18	SIGNAL POLE, PEDESTAL, 10-FOOT	4	EACH	\$ 1,500.00	\$ 6,000.00	1.32	EACH	\$ 1,980.00	1.32	EACH	\$ 6,000.00		
19	SIGNAL CANTILEVER STRUCTURE, SINGLE ARM 30-F	1	EACH	\$ 23,000.00	\$ 23,000.00	0.15	EACH	\$ 3,450.00	0.15	EACH	\$ 19,550.00		
20	SIGNAL CANTILEVER STRUCTURE, SINGLE ARM 35-F	1	EACH	\$ 25,000.00	\$ 25,000.00	0.31	EACH	\$ 7,750.00	0.31	EACH	\$ 25,000.00		
21	SIGNAL CANTILEVER STRUCTURE, COMBINATION A	2	EACH	\$ 32,000.00	\$ 64,000.00	0.58	EACH	\$ 16,560.00	0.58	EACH	\$ 64,000.00		
22	SIGNAL CANTILEVER STRUCTURE, DRILLED SHAFT	4	EACH	\$ 6,500.00	\$ 26,000.00	3	EACH	\$ 19,500.00	3	EACH	\$ 19,500.00		
23	CONTROLLER CABINET FOUNDATION, P1	1	EACH	\$ 3,500.00	\$ 3,500.00	1	EACH	\$ 3,500.00	1	EACH	\$ 3,500.00		
24	LUMINAIRE, REMOVE AND RELOCATE	2	EACH	\$ 150.00	\$ 300.00	0	EACH	\$ -	0	EACH	\$ -		
25	OVERHEAD MOUNTED SIGN	36	EACH	\$ 300.00	\$ 10,800.00	0	EACH	\$ -	0	EACH	\$ -		
26	GROUND MOUNTED SIGN	2	EACH	\$ 100.00	\$ 200.00	0	EACH	\$ -	0	EACH	\$ -		
27	SIGN GROUND MOUNTED, RESET	9582	SYD	\$ -19.00	\$ 182,058.00	0	SYD	\$ -	0	SYD	\$ -		
28	SODDING WITH 4-INCH OF TOPSOIL	527	SFT	\$ 36.00	\$ 18,972.00	0	SFT	\$ -	0	SFT	\$ -		
29	GRASSPAVE SYSTEM	46	EACH	\$ 480.00	\$ 22,080.00	0	EACH	\$ -	0	EACH	\$ -		
30	PLANT, DECIDUOUS TREE, SINGLE STEM, OVER 1.25	82	EACH	\$ 585.00	\$ 47,970.00	0	EACH	\$ -	0	EACH	\$ -		
31	PLANT, DECIDUOUS TREE, SINGLE STEM, OVER 2IN	9	EACH	\$ 295.00	\$ 2,655.00	0	EACH	\$ -	0	EACH	\$ -		
32	PLANT, DECIDUOUS TREE, SCREENING, 4-FOOT HEI	1	LS	\$ 7,500.00	\$ 7,500.00	0	LS	\$ -	0	LS	\$ -		
33	WAYFINDING SIGNAGE, TYPE 1	1	LS	\$ 4,000.00	\$ 4,000.00	0	LS	\$ -	0	LS	\$ -		
34	WAYFINDING SIGNAGE, TYPE 2	10	EACH	\$ 1,500.00	\$ 15,000.00	0	EACH	\$ -	0	EACH	\$ -		
35	WAYFINDING SIGNAGE, TYPE 3	20	LFT	\$ 187.00	\$ 3,740.00	0	LFT	\$ -	0	LFT	\$ -		
36	FENCE, REMOVE AND RESET	21	EACH	\$ 125.00	\$ 2,625.00	0	EACH	\$ -	0	EACH	\$ -		
37	PRE-CAST WHEEL STOP, CONCRETE	1	LS	\$ 115,000.00	\$ 115,000.00	0	LS	\$ -	0.31	LS	\$ 40,250.00		
38	WVTP FORCEMAIN CONNECTION	1	LS	\$ 120,000.00	\$ 120,000.00	0	LS	\$ -	0.41	LS	\$ 49,200.00		
39	FORCEMAIN BYPASS CONNECTION	1	AL	\$ 100,000.00	\$ 100,000.00	0.032	AL	\$ 3,200.00	0.032	AL	\$ 88,040.00		
40	CONTINGENCY ALLOWANCE	1	AL	\$ 20,000.00	\$ 20,000.00	0	AL	\$ -	0	AL	\$ -		
41	SITE RESTORATION ALLOWANCE	1	AL	\$ 75,000.00	\$ 75,000.00	0	AL	\$ -	0	AL	\$ -		
42	CONTAMINATED SOIL REMOVAL ALLOWANCE	200	TON	\$ 27.00	\$ 5,400.00	0	TON	\$ -	0	TON	\$ -		
43	UNSUITABLE SOIL ALLOWANCE	450	CYS	\$ 26.30	\$ 11,835.00	0	CYS	\$ -	0	CYS	\$ 1,236.10		
44	STRUCTURE BACKFILL ALLOWANCE	1	LS	\$ 40,000.00	\$ 40,000.00	0	LS	\$ -	0.02	LS	\$ 3,200.00		
45	MOBILIZATION AND DEMOBILIZATION (DIVISION II), M	1	LS	\$ 15,000.00	\$ 15,000.00	0.05	LS	\$ 750.00	0.05	LS	\$ 3,000.00		
46	CONSTRUCTION STAKING (DIVISION II)	1	LS	\$ 30,210.00	\$ 30,210.00	0.05	LS	\$ 1,510.50	0.05	LS	\$ 3,021.00		
47	POLLUTION PREVENTION AND EROSION CONTROL	97	EACH	\$ 875.00	\$ 84,875.00	0	EACH	\$ -	83	EACH	\$ 72,625.00		
48	POTHOLE SERVICE (CUSTOMER)	94	EACH	\$ 2,450.00	\$ 230,300.00	0	EACH	\$ -	9.77	EACH	\$ 45,153.50		
49	1-INCH SERVICE RESIDENTIAL (CUSTOMER)	3	EACH	\$ 5,350.00	\$ 16,050.00	0	EACH	\$ -	0.3	EACH	\$ 1,605.00		
50	1-1/2-INCH SERVICE COMMERCIAL (CUSTOMER)	97	EACH	\$ 1,760.00	\$ 170,720.00	0	EACH	\$ -	0	EACH	\$ 17,600.00		
51	WATER CONNECTION INSIDE RESIDENCE (CUSTOM	97	EACH	\$ 70.00	\$ 6,790.00	0	EACH	\$ -	0	EACH	\$ 280.00		
52	FLUSHING AND SAMPLING - INITIAL FLUSHING (CUS	97	EACH	\$ 50.00	\$ 4,850.00	0	EACH	\$ -	0	EACH	\$ 1,100.00		
53	FLUSHING AND SAMPLING - FOLLOWING - UP FLUSH	97	EACH	\$ 100.00	\$ 9,700.00	0	EACH	\$ -	0	EACH	\$ 1,000.00		
54	ELECTRICAL INSPECTION (CUSTOMER)	97	EACH	\$ 100.00	\$ 9,700.00	0	EACH	\$ -	0	EACH	\$ 1,000.00		
55	ELECTRICAL RE-GROUNDING (CUSTOMER)	1	AL	\$ 100,000.00	\$ 100,000.00	0.0543	AL	\$ 5,430.00	0.0543	AL	\$ 16,130.00		
56	LEAD SERVICE LINE SITE RESTORATION (CUSTOME	1	AL	\$ 100,000.00	\$ 100,000.00	0	AL	\$ -	0	AL	\$ 690.00		
57	LEAD SERVICE LINE RESTORATION, INTERIOR (CUS	1	AL	\$ 17,797.38	\$ 17,797.38	0	AL	\$ -	0.5	AL	\$ 72,000.00		
58	WORK INTERRUPTED BY CITY			\$ 144,000.00	\$ 144,000.00	0	LS	\$ -	1	LS	\$ 153,000.00		
59	Mobilization for MH-00009243 & MH-00001725			\$ 153,000.00	\$ 153,000.00	0	LS	\$ -	0	LS	\$ -		
60	Replace MH-00009243			\$ 111,000.00	\$ 111,000.00	0	LS	\$ -	0	LS	\$ -		
61	Replace MH-00001725			\$ 2,925.00	\$ 2,925.00	0	EACH	\$ -	1	EACH	\$ 2,925.00		
62	ConSite/Id Manhole Additive												
Total					\$ 12,294,981.38			\$ 484,803.58			\$ 5,260,340.54		
GROSS AMOUNT DUE												\$ 5,260,340.54	
TOTAL RETAINAGE TO DATE												\$ 263,017.03	
GROSS MINUS RETAINAGE												\$ 4,997,323.51	
LESS PREVIOUS PAYMENTS												\$ 4,536,760.11	
AMOUNT DUE THIS APPLICATION												\$ 460,563.40	

CONTRACTOR'S CERTIFICATION:
The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to the above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

Dated July 31, 2024  BY CONTRACTOR

ENGINEER'S RECOMMENDATION:
This Application (with accompanying documentation) meets the requirements of the Contract documents and payments of the above AMOUNT DUE THIS APPLICATION is recommended. I certify that I have verified this Periodical Estimate, and that to the best of my knowledge and belief it is a true and correct statement of work performed.

Dated 7/31, 2024  BY ENGINEER

CITY OF ELKHART

The city with a heart

TO: Elkhart Board of Public Works
FROM: Elkhart City Attorney
DATE: August 20, 2024
RE: Resolution 24-R-20 Transfer of 16' Parcel for Water/Sewer and ROW

The City Department of Redevelopment acquired the title to Lot 9 from Dave Osborne and desires to transfer 16' off the East Side to the City for installation of Water and Sewer Services and paved right of way.

The Legal Department respectfully requests the Board of Public Works to:

Approve Resolution 24-R-20 Approving the Transfer of Real Estate to the City.

RESOLUTION NO. 24-R-20

**A RESOLUTION OF THE BOARD OF PUBLIC WORKS (INTER-DEPARTMENT)
OF THE CITY OF ELKHART, INDIANA
AUTHORIZING THE TRANSFER OF REAL PROPERTY
FROM THE ELKHART REDEVELOPMENT COMMISSION**

16' strip off East Side of 117 Freight Street

WHEREAS, the Elkhart Redevelopment Commission (the "Commission"), the governing body of the Elkhart, Indiana, Department of Redevelopment (the "Department") exists and operates under the provisions of I.C. § 36-7-14, as amended from time to time (the "Act") and is a body corporate and politic; and

WHEREAS, the City of Elkhart, Indiana, Board of Public Works (**Inter-Department**) (the "Board") has custody of and may maintain all property owned by the City of Elkhart, Indiana (the "City") pursuant to I.C. § 36-9-6-3; and

WHEREAS, pursuant to I.C. § 36-1-11-8, the City, acting by and through the Board, may accept the transfer of property from another governmental entity upon terms and conditions agreed upon by the two (2) entities as evidenced by the adoption of substantially identical resolutions of each entity; and

WHEREAS, the Department, by and through the Commission, has presented to the Board, a request to transfer to the City the vacant area more particularly described on Exhibit A (the "Property"); and

WHEREAS, the City, through the Board, desires to accept the transfer of the Property to the City; and

WHEREAS, the Department has adopted a resolution consistent with the requirement of I.C. § 36-1-11-8.

NOW, THEREFORE, BE IT RESOLVED BY THE ELKHART BOARD OF PUBLIC WORKS (INTER-DEPARTMENT) AS FOLLOWS:

1. The transfer of the Property described on Exhibit A situated in Elkhart County, Indiana from the City of Elkhart, Indiana, Department of Redevelopment, to the City of Elkhart, Indiana, by its Board of Public Works, shall be, and hereby is, authorized and approved.
2. This Resolution shall be in full force and effect upon its adoption and upon the adoption by the Department of a resolution consistent with the requirements of I.C. § 36-1-11-8.

ADOPTED at a meeting of the Elkhart Board of Public Works (**Inter-Department**) held on _____, 2024, at 229 South Second Street, Elkhart, Indiana 46516.

**CITY OF ELKHART, INDIANA
BOARD OF PUBLIC WORKS
(Inter-Department)**

Michael Machlan, President

Jamie Arce, Vice-President

Andy Jones, Member

Ronnie Davis, Member

Rose Rivera, Member

ATTEST:

Nancy Wilson, Clerk of the Board of Public Works

EXHIBIT A

Property to be Transferred

Part of Lot Numbered 9 as the said Lot is known and designated on the recorded Plat of SOUTH ELKHART, an Addition to the City of Elkhart; said Plat being recorded in Deed Record 23 page 236 in the Office of the Recorder of Elkhart County, Indiana being more particularly described as follows:

Commencing at the northeast corner of said Lot 9; thence southwardly along the easterly line of said Lot 9 a distance of 64 feet to the place of beginning of this description; thence continuing southwardly along the easterly line of said Lot 9 a distance of 68 feet to the southeast corner of said Lot 9; thence southwestwardly along the southerly line of said Lot 9 a distance of 16 feet; thence northwardly parallel with the said easterly line a distance of 68 feet; thence eastwardly parallel with the northerly line of said Lot 9 a distance of 16 feet to the place of beginning of this description.

RESOLUTION NO. 24-R- 045

**A RESOLUTION OF THE REDEVELOPMENT COMMISSION OF THE
CITY OF ELKHART, INDIANA
APPROVING THE TRANSFER OF REAL PROPERTY TO
THE CITY OF ELKHART**

16' Strip off East Side of 117 Freight Street

WHEREAS, the Elkhart Redevelopment Commission (the "Commission"), the governing body of the Elkhart, Indiana, Department of Redevelopment (the "Department") and of the Redevelopment District of the City of Elkhart, Indiana (the "Redevelopment District"), exists and operates under the provisions of I.C. § 36-7-14, as amended from time to time (the "Act") and is a body corporate and politic; and

WHEREAS, the City of Elkhart, Indiana, Board of Public Works (the "Board") has custody of and may maintain all real property owned by the City of Elkhart, Indiana (the "City") pursuant to I.C. § 36-9-6-3; and

WHEREAS, pursuant to I.C. § 36-1-11-8, the Department acting through the Commission, may transfer property to another governmental entity upon terms and conditions agreed upon by the two (2) entities as evidenced by the adoption of substantially identical resolutions of each entity; and

WHEREAS, the City, acting through the Board desires to accept transfer of the Property from the Commission and to authorize the staff of the Board to accept quitclaim deeds effecting the transfer of the Property and cause those to be presented for recording; and

WHEREAS, the Department, acting through the Commission, wishes to transfer to the Board a certain parcel of land or interests therein previously acquired by the Commission and more particularly described on Exhibit A (the "Property"); and

WHEREAS, the Board has adopted a resolution consistent with the requirement of I.C. § 36-1-11-8.

NOW, THEREFORE, BE IT RESOLVED BY THE ELKHART REDEVELOPMENT COMMISSION AS FOLLOWS:


1. The transfer of the Property, or the Department of Redevelopment's interests therein, described on Exhibit A situated in Elkhart County, Indiana, acting by and through the Commission, (**Inter-Department**) to the "City of Elkhart, Indiana, by its Board of Public Works, a municipal corporation" shall be, and hereby is, authorized and approved.

2. The officers of the Department of Redevelopment shall be, and hereby are, authorized to execute and deliver a quit claim deed transferring the Department of Redevelopment's interests in the Property described on Exhibit A to the City.

3. This Resolution shall be in full force and effect upon its adoption.

ADOPTED at a meeting of the Elkhart Redevelopment Commission held on August 13, 2024, at 229 South Second Street, Elkhart, Indiana 46516.

**CITY OF ELKHART,
DEPARTMENT OF REDEVELOPMENT**



Sandra Schreiber, President
Elkhart Redevelopment Commission

ATTEST:



Dina Harris, Secretary
Elkhart Redevelopment Commission

EXHIBIT A

Property to be Transferred

Part of Lot Numbered 9 as the said Lot is known and designated on the recorded Plat of SOUTH ELKHART, an Addition to the City of Elkhart; said Plat being recorded in Deed Record 23 page 236 in the Office of the Recorder of Elkhart County, Indiana being more particularly described as follows:

Commencing at the northeast corner of said Lot 9; thence southwardly along the easterly line of said Lot 9 a distance of 64 feet to the place of beginning of this description; thence continuing southwardly along the easterly line of said Lot 9 a distance of 68 feet to the southeast corner of said Lot 9; thence southwestwardly along the southerly line of said Lot 9 a distance of 16 feet; thence northwardly parallel with the said easterly line a distance of 68 feet; thence eastwardly parallel with the northerly line of said Lot 9 a distance of 16 feet to the place of beginning of this description.

RETURN TO:
Department of Redevelopment
201 South Second Street
Elkhart, Indiana 46516

AUDITOR'S RECORD
TRANSFER NO.: _____
TAXING UNIT: _____
DATE: _____
PARCEL ID: _____

QUIT-CLAIM DEED

THIS INDENTURE WITNESSETH, THAT the City of Elkhart, Indiana, Department of Redevelopment, a municipal corporation, acting by and through its Redevelopment Commission, *the Grantor* Conveys and Quit-claims to City of Elkhart, Indiana, by its Board of Public Works, a Municipal Corporation, *the Grantee*

for no monetary consideration, the following described real estate in Elkhart County, in the State of Indiana, to-wit:

Part of Lot Numbered 9 as the said Lot is known and designated on the recorded Plat of SOUTH ELKHART, an Addition to the City of Elkhart; said Plat being recorded in Deed Record 23 page 236 in the Office of the Recorder of Elkhart County, Indiana being more particularly described as follows:

Commencing at the northeast corner of said Lot 9; thence southwardly along the easterly line of said Lot 9 a distance of 64 feet to the place of beginning of this description; thence continuing southwardly along the easterly line of said Lot 9 a distance of 68 feet to the southeast corner of said Lot 9; thence southwestwardly along the southerly line of said Lot 9 a distance of 16 feet; thence northwardly parallel with the said easterly line a distance of 68 feet; thence eastwardly parallel with the northerly line of said Lot 9 a distance of 16 feet to the place of beginning of this description.

Subject to all easements, restrictions and public rights of way of record.

Tax ID Number: 20-06-08-205-014.000-012

Commonly known as: a part of 117 Freight Street

The Grantor herein is a tax-exempt entity and therefore there are no real estate taxes or assessments levied or assessed against the above-designated real estate prior to the date of this deed.

The Grantor hereby conveys the above-described real estate free and clear of all leases, licenses, or other interests, both legal and equitable, subject to all easements, highways and public rights of way of record.


The undersigned state that each is a duly appointed official of the Grantor and that each has statutory authority to execute this Deed.

NO SALES DISCLOSURE REQUIRED

Executed this 13th day of August, 2024.

GRANTOR

CITY OF ELKHART, INDIANA
DEPARTMENT OF REDEVELOPMENT
ACTING BY AND THROUGH ITS
REDEVELOPMENT COMMISSION

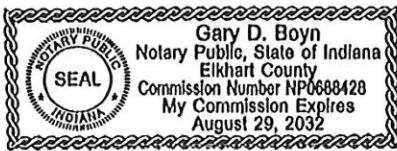

Sandra Schreiber, President
Elkhart Redevelopment Commission

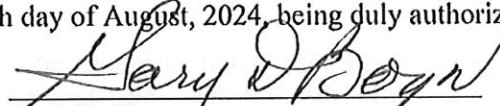
ATTEST:


Dina Harris, Secretary
Elkhart Redevelopment Commission

STATE OF INDIANA)
)SS:
COUNTY OF ELKHART)

Before me, a Notary Public in and for said County and State, personally appeared Sandra Schreiber and Dina Harris, the President and Secretary, respectively, of the City of Elkhart, Indiana, Redevelopment Commission, and acknowledged the execution of the foregoing Deed on the 13th day of August, 2024, being duly authorized so to do.




Gary D. Boyn
Notary Public

Interests in land acquired by:

City of Elkhart, Indiana
Department of Public Works
229 South Second Street
Elkhart, Indiana 46516

ACCEPTANCE

The Grantee, acting by its Board of Public Works, hereby accepts the foregoing Quit Claim Deed.
Executed this ____ day of _____, 2024.

GRANTEE

CITY OF ELKHART, INDIANA
BY ITS BOARD OF PUBLIC WORKS

Michael Machlan, President
Elkhart Board of Public Works

ATTEST:

Nancy Wilson, Clerk of the Board of Public Works

STATE OF INDIANA)
)SS:
COUNTY OF ELKHART)

Before me, a Notary Public in and for said County and State, personally appeared Michael Machlan and Nancy Wilson, known to me to be the President and Clerk of the City of Elkhart, Indiana, Board of Public Works and acknowledged the execution of the foregoing Acceptance on the ____ day of _____, 2024, being duly authorized so to do.

Notary Public

This Instrument was prepared by the law firm of Warrick & Boyn, LLP, 861 Parkway Avenue, Elkhart, Indiana 46516, by Gary D. Boyn. I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. /s/ Gary D. Boyn



MEMORANDUM

Date: August 14, 2024
To: Board of Public Works
From: Ric Powers, Buildings and Grounds
Re: Award Bid #24-12 HVAC Service Maintenance

CONTRACTOR	QUOTE TOTAL
Johnson Controls	\$269,249.00

After receiving one Bid for HVAC Service Maintenance the Buildings and Grounds Department recommends that the Board of Public Works grant a contract to Johnson Controls for \$269,249.00.

Funding for this project will come from Buildings & Grounds 2024 budget.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

August 13th, 2024

Mr. Ric Powers,
Buildings and Grounds
City of Elkhart
229 S 2nd St
Elkhart, Indiana 46516

RE: Bid Review and Recommendation
Elkhart City Owned Buildings HVAC Service Maintenance Contract
QA 7905 Bid #24-12
DLZ Account #2261-4874-50

Dear Mr. Powers:

On Tuesday, July 16, 2024, at 9:00 am, the City of Elkhart Board of Public Works received bids for work associated with the Elkhart City owned-buildings HVAC service maintenance contract. Scope of work was more fully defined within the Specifications and Contract Documents, dated June 4, 2024. The scope of work consists of scheduled routine inspection and proactive servicing of thirty-three buildings' HVAC systems to facilitate heating/cooling with minimal downtime.

Bid proposals were publicly opened and read aloud the City of Elkhart Board of Public Works regularly scheduled meeting on July 16, 2024. During the bid period, DLZ had contacted multiple area contractors to inform them of the opportunity to bid this Project. However, only one bid proposal was received. Refer to the attached Bid Tabulation Summary.

DLZ has reviewed the bid received and contacted Johnson Controls to confirm their bid amount and their overall understanding of the project's scope of work. Based on the information available, DLZ recommends that an Award of Contract is made to Johnson Controls, located at 4312 Technology Dr. South Bend, IN 46628 for an amount of Two Hundred Sixty-Nine Thousand Two Hundred and Forty-Nine dollars (\$269,249.00), for a one-year duration.

Johnson Controls' proposal identified estimates for the proceeding three years: Year 2 – Two Hundred Eighty-Eight Thousand and Ninety-Seven dollars (\$288,097.00); Year 3 – Three Hundred Eight Thousand Two Hundred and Sixty-Four dollars (\$308,264.00); Year 4 – Three Hundred Twenty-Nine Thousand Eight Hundred and Forty-Three dollars (\$329,843.00). At this time DLZ recommends that additional discussions with DLZ, Board of Public Works, and the City of Elkhart occur prior to proceeding with extended service duration beyond the initial one-year period.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

Bid Review and Recommendation
The Lerner Theater - HVAC Upgrades
QA 7857 Bid #22-16
DLZ Account #2261-4825-90

Page 2 of 2

DLZ recommends that the City of Elkhart's legal counsel review the bid received and provide any additional guidance and direction prior to further action. Upon your review and acceptance, please notify our office on the final decision concerning this work.

If you have any questions or request additional assistance regarding this matter, do not hesitate to contact our office.

Very truly yours,

DLZ INDIANA, LLC

Stephen P. Kromkowski, AIA
Principal Architect

ATTACHMENT:

Bid Tabulation Summary
Johnson Controls Itemized Bid Proposal, page 16 of 31.
City Owned Building Inventory – Building List, page 55, 56 of 92.

CC: Board of Public Works - ML, BT
DLZ: File, SPK, JCT

Project Name: **City of Elkhart**
HVAC Service Maintenance Contract
 DLZ Project No.: **2261-4874-50**
 Owner Name: **City of Elkhart**
 Bid Date/Time: **7/16/2024** 9:00 AM
 Quotes/Public **Public**

SUMMARY BID TABLUATION

Contractor Name	Bid Bond (5%)	Receipt of Addendum No. 1	Form 96	Base Bid
Johnson Controls 4312 Technology Dr. South Bend, IN 46628	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$269,249.00
Griffen P+H 2310 Toledo Road Elkhart, IN 45616				
OJS 1825 East 12th Street Mishawaka, IN 46544				
Ideal Consolidated 1125 S Walnut Street South Bend, IN 46619				

PROJECT SPECIFICATIONS

The Contractor shall be responsible for referring to the current version of the Standard Construction Specifications for the City of Elkhart (Specs). The Specs can be found and downloaded at www.elkhartindiana.org/publicworks or a printed copy may be purchased from Public Works. The Contractor shall be responsible for adhering to all sections of the Specs. Items listed in the Specs, without a specific payment designation shall be considered incidental to the project and the costs shall be merged into applicable pay items included in the project. Quantity estimates below shall be a maximum authorized amount, not to exceed without written approval by the Engineer. Refer to Appendix B or city owned building inventory list and building groupings. The following pay items are applicable to this project:

City of Elkhart
 City-Owner Buildings
 Service Maintenance Contract
 Project No. QA-7905; Bid No. 24-12

Itemized Proposal

Item No.	Description	Qty.	Unit	Unit Price	Extension
1.	Recreational Venues	1	LSUM	\$24014.15	
2.	Aviation	1	LSUM	\$16287.61	
3.	City of Elkhart Administration	1	LSUM	\$116320.31	
4.	Cemetery	1	LSUM	\$5294.66	
5.	City Support	1	LSUM	\$10112.66	
6.	Elkhart Environmental Center	1	LSUM	\$5622.58	
7.	Fire Stations	1	LSUM	\$30747.59	
8.	NYCRR Museum	1	LSUM	\$11806.12	
9.	Police Station	1	LSUM	\$23507.45	
10.	Probation Office	1	LSUM	\$5450.05	
11.	Street Department	1	LSUM	\$17773.80	
12.	Traffic Department	1	LSUM	\$2312.02	

Water Treatment and Project manager time in this field

Contractor's Name: Johnson Controls Inc

Total Base Bid Amount: \$ \$269,249.00

APPENDIX B
CITY-OWNED BUILDING INVENTORY

BUILDING LIST

1. Recreational Venues
 - 1.1. NIBCO Water and Ice Park, 301 NIBCO PKWAY, Elkhart, IN 46516
 - 1.2. Ideal Beach Water Park, 52256 Ideal Beach Road, Elkhart, IN 46514
 - 1.3. McNaughton Spray Park, 635 Arcade Avenue, Elkhart, IN 46514
 - 1.4. Pierre Moran Pool, 119 West Wolf Avenue, Elkhart, IN 46516
 - 1.5. High Dive Pavilion, 500 E Beardsley Ave, Elkhart, IN 46514
 - 1.6. Studebaker Pavilion, 1020 McDonald St., Elkhart, IN 46516
 - 1.7. Willowdale Pavilion, 1320 Olive Avenue, Elkhart, IN 46514
 - 1.8. McNaughton Pavilion, 701 Arcade Avenue, Elkhart, IN 46514
 - 1.9. Pierre Moran Pool Building, 119 West Wolf Avenue, Elkhart, IN 46516
 - 1.10. Woodlawn Nature Center, 604 Woodlawn Avenue, Elkhart, IN 46514

2. Aviation
 - 2.1. Elkhart Airport, 1211 County Road 6, Elkhart, IN 46514

3. City of Elkhart Administration
 - 3.1. City of Elkhart, 229 South 2nd St., Elkhart, IN 46516
 - 3.2. City of Elkhart Annex, 201 South 2nd St., Elkhart, IN 46516
 - 3.3. Buildings and Grounds, 1100 McDonald St., Elkhart, IN 46516

4. Cemetery
 - 4.1. Rice Cemetery Administration Building, 400 James St. Elkhart, IN 46516
 - 4.2. Rice Cemetery Mausoleum, 400 James St. Elkhart, IN 46516

5. City Support
 - 5.1. Central Garage, 1909 W Mishawaka Rd, Elkhart, IN 46516
 - 5.2. Railroad Depot, 131 Tyler St., Elkhart, IN 46515
 - 5.3. Elkhart Communications Center, 135 E Franklin St., Elkhart, IN 46516

6. Elkhart Environmental Center
 - 6.1. Environmental Center, 1717 E Lusher Ave., Elkhart, IN 46516

7. Fire Stations

7.1. Central Fire Station – Fire Department Headquarters, 500 East St., Elkhart, IN 46516

7.2. Station 2, 300 West Lusher Ave, Elkhart, IN 46517

7.3. Station 3, 1612 W Mishawaka Rd., Elkhart, IN 46517

7.4. Station 4, 1037 Oak St., Elkhart, IN 46514

7.5. Station 5, 515 Simpson St., Elkhart, IN 46516

7.6. Station 6, 1023 Osolo Rd., Elkhart, IN 46514

7.7. Station 7, 801 County Rd. 6 West, Elkhart, IN 46514

8. NYCRR Museum

8.1. NYCRR Museum, 721 S. Main St., Elkhart, IN 46516

9. Police Station

9.1. Elkhart Police Department, 175 Waterfall Dr., Elkhart, IN 46516

10. Probation Office

10.1. Probation Offices, 317 W. High St., Elkhart, IN 46516

11. Street Department

11.1. Street Department, 2421 S. 17th St., Elkhart, IN 46516

12. Traffic Department

12.1. Traffic Department, 619 S. 5th St., Elkhart, IN 46516

END OF BUILDING LIST



M E M O R A N D U M

DATE: August 12 2024

TO: Board of Public Works

FROM: Mary K. Kaczka, Assistant Director, Community Development, Development Services

RE: **Woodland Crossing Roof Replacement Bid # 24-15**

On August 6, 2024 four sealed bids to conduct roof replacement at Woodland Crossing were opened and the bids were read into the public record.

All of the bids were reviewed and staff recommends award of the contract to Landmark Roofing, the low, responsive, responsible bidder in the amount of \$ 398,878.06



FORESTRY

MEMORANDUM

Date: August 9, 2024

To: Board of Public Works

From: Chip Tallman, City Forester

Re: Permission to Quote Tree Removal Southwest- Quote # 24-26

The Forestry Division of the Buildings & Grounds Department is requesting permission to quote and contract the project Tree Removal Southwest.

The project will consist of the removal of 20 street tree deemed hazardous due to structural insufficiency and/or declining health. The trees are located in an area west of Benham Av. and south of the Norfolk Southern Railroad which runs parallel with Indiana Av. to the City Limits. See attached list for specific locations.

Funding for this project will come out of the Buildings & Grounds budget under Contract Services.

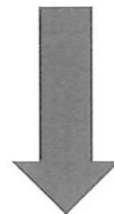
It is requested that the Board of Works grant permission to quote:

Contract Tree Removal Southwest Project Quote #24-26

ITEMIZED QUOTE FORM

QUOTE #24-26 TREE REMOVAL SOUTHWEST		
Address	Approx. DBH	Individual Price
1216 Blaine Av.	39"	
1913 Oakland Av.	40"	
2117 S. 14 th St. (1)	60"	
2117 S. 14 th St. (2)	29"	
2117 S. 14 th St. (3)	38"	
1825 Leininger Av.	50"	
1935 W. Lusher Av.	51"	
1227 Fieldhouse Av.	70"	
719 W. Carlton Av.	28"	
725 W. Carlton Av.	29"	
731 W. Carlton Av. (1)	28"	
731 W. Carlton Av. (2)	31"	
738 W. Carlton Av.	43"	
852 Hiawatha Dr.	49"	
844 Hiawatha Dr.	26"	
640 Hiawatha Dr.	38"	
2440 Chippewa Dr.	39"	
2441 Chippewa Dr.	28"	
2508 Chippewa Dr.	34"	
2409 Ottawa Dr.	44"	

Trees are identified with a green arrow pointing down.





M E M O R A N D U M

From: Josh Holt, City of Elkhart Fleet Manager

Date: August 15th, 2024

To: Elkhart Board of Works

Subject: Quote# 24-24: Permission to purchase replacement for unit 455

Dear Members of the Board,

I am writing to request permission to purchase a replacement truck for Unit 455. After an extensive search locally and nationwide for a unit that meets our specifications, I recommend awarding the bid to Fox Ford in Grand Rapids, MI. They provided the lowest quote with the required specifications, and the truck is currently available on their lot. The vehicle is a new 2023 Ford F550 Standard Cab, Mechanics Service body with a 4000lbs crane package.

Bid Comparison:

- **Smyrna Truck and Cargo (TN):** \$165,000
- **Ed Murdock Ford (GA):** \$168,132
- **Fox Ford (Grand Rapids, MI):** \$149,990

Fox Ford has also agreed to accept our trade-in vehicle and has provided a trade-in value of \$6,000. This makes the total purchase price \$143,999.

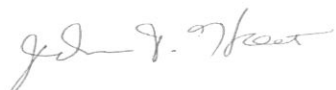
In conclusion, I respectfully request that the Board award the purchase to Fox Ford in Grand Rapids for a total of \$143,999.

Thank you for your consideration.

Sincerely,

Josh Holt

City of Elkhart Fleet Manager

A handwritten signature in cursive script, appearing to read "Josh Holt".

Use & Event Permits: Event Committee 08-13-24, BOW 08-20-24

- Elkhart County Health Department Block Party 8/27- EMS Fire Truck and Smoke House, EPD, Public Assembly, Special Exception from Noise, Temporary Street Closure, Plaza Sign
- 26th Annual Riding to Remember Fallen Police, Firefighter, and Veteran Charity Ride 9/8- Stage (9/7), Fencing, ESS, EMS, EPD, Public Assembly, Special Exception from Noise, Temporary Street Closure, Plaza Sign
- Sarah Strong Run 5k and Kids Fun Run 9/28- ESS, EMS, Temporary Street Closure, Public Assembly, Special Exception from Noise
- Robinson Family Gathering 9/7- Special Exception from Noise, Temporary Street Closure
- Pierre Moran Neighborhood Picnic 8/17- Temporary Street Closure, EFD, EPD
- Salas Baby Shower 8/31- Special Exception from Noise
- Labor Day Parade 9/2- Stage/Platform, Microphone, Speakers, ESS, EPD, EFD, Temporary Street Closures, Parade and Public Assembly, Special Exception from Noise, Plaza Sign
- Trunk or Treat 10/19- ESS, EFD, Fencing, EPD, Plaza Sign, Public Assembly
- Pine Not-so Haunted Woods Walk 10/26- ESS, EFD, EPD, Plaza Sign, Public Assembly