



**BOARD OF AVIATION COMMISSIONERS**  
**Wednesday October 30, 2024**  
**Elkhart Municipal Airport, First Floor**  
**Administration Building**  
**1211 CR 6 West**  
**Elkhart, IN 46514**

**Meeting AGENDA**

1. Call to Order:
2. Approval of Minutes: September 25, 2024
3. Approval of Claims:
4. Airport Manager's Report:
5. Old Business:
  - a. 2024 Disadvantaged Business Enterprise (DBE) policy.
6. New Business:
  - a. Cintas First Aid & Safety agreement.
  - b. Dexter Axle event agreements.
  - c. Administration building exterior painting deposit.
  - d. Administration building digital sign quote.
  - e. Replacement of two overhead doors & tracks for Building 7.
  - f. Kenneth Swickard items declared surplus.
  - g. Kenneth Swickard \$380.00 storage credit.
  - h. Annual Federal financial report signature ratification for AIP-38 & AIP-39.
  - i. Annual Federal financial report signature for AIP-40.
  - j. Submission of required SF425 annual performance report for FAA.
7. Privilege of the floor
8. Adjournment
9. **NEXT REGULAR BOAC MEETING 11/27/24 4:00 p.m.**

Rod Roberson  
Mayor

Andy Jones  
Airport Director

Elkhart Municipal Airport  
1211 CR 6 W  
Elkhart, Indiana 46514

Maintenance:  
574.361.2123

Administration Office:  
574.264.5217

BOAC Members

Doug Thorne, President

Bruce Shreiner, V.P.

Tom Shoff, Treasurer

Shari Mellin, Secretary