

City of Elkhart Parks & Recreation Park Board Minutes



DATE: Tuesday, February 16, 2021

TIME: 3:30 PM

LOCATION: City of Elkhart Parks & Recreation
Council Chambers,
229 S. 2nd Street. Elkhart. IN 46516

Call to Order at 3:30 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Kim Henke, President	Mike Sweet, Vice President	Sarah Santerre Secretary	Nekeisha Alayna Alexis Treasurer
		Via Webex	Via Webex

2. Approval of Agenda

Motion to Approve Agenda

Motion: KH

Second: NAA

Roll Call Vote: NAA – yes, KH – yes, SS – yes, MS - yes

Motion Passes

3. Election of Park Board Officers

- a. Mike Sweet opens the floor for nominations of Park Board Officers
- b. Sarah Santerre nominates herself for President
- c. Mike Sweet nominates himself for President
 - i. A roll call vote is called for the election of Mr. Sweet for President
 - 1. NAA – no, KH – yes, SS – no, MS - yes
 - ii. A roll call vote is called for the election of Mrs. Santerre for President
 - 1. NAA – yes, KH – yes, SS – yes, MS – No
 - iii. Mrs. Santerre is elected President
- d. Kim Henke nominates Mike Sweet for Vice President
- e. Nekeisha Alayna Alexis nominates herself for Vice President
 - i. A roll call vote is called for the election of Mr. Sweet for Vice President
 - 1. NAA – no, KH – yes, SS – no, MS – yes
 - ii. A roll call vote is called for the election of Ms. Alexis for Vice President
 - 1. NAA – yes, KH – yes, SS – yes, MS – yes
- f. Kim Henke nominated herself for Secretary
 - i. A roll call vote was called for the election of Mrs. Henke for Secretary
 - 1. NAA – yes, KH – yes, SS – yes, MS – yes
- g. Kim Henke nominated Mike Sweet for Treasurer
 - i. A roll call vote was called for the election of Mr. Sweet for Treasurer
 - 1. NAA – yes, KH – yes, SS – yes, MS -yes

4. Approval of Minutes

Motion to Approve January 19, 2021 Minutes

Motion: KH

Second: NAA

Roll Call Vote: NAA – yes, KH – yes, MS – yes, SS - yes

Motion Passes

City of Elkhart Parks & Recreation

Park Board Minutes



5. Approval of Financials

Claims: \$50,030.53

Donations: None
Grants: None

Motion to discuss, approve and place on file

Motion: SS

Second: KH

Roll Call Vote: NAA – yes, KH – yes, MS – yes, SS – yes

Motion passes

Ms. Wingard states in addition to the usual utility and operating expenses, there are purchases of new partitions for the Pierre Moran Pool restrooms, radios for the Park Rangers, and a storage container for future playground equipment.

6. New Business

a. **Lundquist-Bicentennial Park Conceptual Site Plan**

Mr. Czarnecki provides an update on the plans for Lundquist-Bicentennial Park. Currently it is a only concept and not finalized plans.

b. **Dr. Frank Booth Bark Park Hours**

Mr. Czarnecki updates the Board on the hours for the Dr. Frank Booth Bark Park. The Department is considering and seeking public comment on the hours of the park. The current plan is to change the hours from dawn to dusk to 8 am to 8 pm or 9 pm.

7. Old Business - NONE

8. Use and Event Permit Requests

a. **Stemm Lawson Peterson Memorial Walk – May 22, 2021 – Walker Park**

Ms. Sally Nielsen from Stemm Lawson Peterson presents the permit for a memorial walk at Walker Park. They expect about 40 people and will have staggered arrival times and Covid precautions. The Elkhart County Health Department has approved their event.

Motion to Approve

Motion: KH

Second: SS

Roll Call Vote: NAA – yes, KH – yes, MS – yes, SS - yes

Motion Passes

b. **Spring Fabulous Pop Up Market – March 20, 2021 – McNaughton Pavilion**

Ms. Krask presents the permit for the Pop Up Market to be held at McNaughton Pavilion. This will be similar to the Fall Pop Up Market that was held in November. There will be capacity limits, masks required, social distancing, and sanitizer will be available.

Motion to Approve

Motion: SS

Second: KH

Roll Call Vote: NAA – yes, KH – yes, MS – yes, SS – yes

Motion Passes

9. Approval of Department Report

Mr. Czarnecki informs the Board that the Department is working with the Elkhart County Health Department on plans for events, pavilion rentals, and facilities. The Department is offering new programming such as LEGO League, Yoga, Pickleball, Volleyball and Jiu Jitsu.

Mr. Clayton Brown informs the Board that he is open to new ideas from the Board and would welcome any volunteers they may know.

City of Elkhart Parks & Recreation Park Board Minutes



10. Approval for Correspondence - None

11. Public Input/Privilege of the Floor

Mrs. Santerre opens privilege of the floor

Mr. Dwight Fish comments on Facebook that he likes progressive ideas. Meeting the needs of the taxpayers makes for a great city.

Mr. Sweet comments that Indiana is a Sunshine State. All meetings must be conducted in public. When 3 or more Park Board Members are together, they cannot discuss park issues.

Mrs. Santerre closes privilege of the floor.

12. Approval for Adjournment

Motion to adjourn

Motion: MS

Second: KH

Roll Call Vote: NAA – yes, KH – yes, MS – yes, SS - yes

Motion passes

Adjourn 4:55 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent Clayton Brown, Program Coordinator, via Webex Sherry Krask, Event Coordinator, via Webex	Leslie Wingard, Accounting Specialist, via Webex Wendy Terrazas, Recreation Manager, via Webex
--	---

ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Mayor Rod Roberson, via Webex Ms. Rose Rivera, City Legal via Webex	Mr. Arvis Dawson, via Webex Ms. Mary Olson, via Webex Ms. Sally Nielsen, Stemm Lawson Peterson Funeral Home	Mr. Victor Limon, IT Department Mr. Dwight Fish, via Facebook Live
--	---	---

Minutes Certification:

Respectfully Submitted,


Recording Secretary Jennifer Kobie

4/20/21
Date


Park Board President Sarah Santerre

4.20.21
Date

Park Board Secretary Kim Henke

Date