

# City of Elkhart Parks & Recreation Park Board Minutes



**DATE:** Tuesday, March 16, 2021

**TIME:** 3:30 PM

**LOCATION:** City of Elkhart Parks & Recreation  
Council Chambers,  
229 S. 2<sup>nd</sup> Street. Elkhart. IN 46516

**Call to Order at 3:30 PM.**

**1. Roll Call- Quorum Present  
BOARD MEMBERS PRESENT**

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Kim Henke Secretary <b>Absent</b>	Treasurer
	Via Webex	Ryan Smith Proxy	

**2. Approval of Agenda**

Motion to Approve Agenda  
Motion: RS  
Second: NAA  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion Passes

**3. Approval of Minutes**

Motion to Approve February 16, 2021 Minutes  
Mr. Smith suggests that the minutes be tabled until the next meeting as he would abstain from approving the minutes as he was not at the meeting.  
Motion to table the approval of the February 16, 2021 Minutes until the April meeting  
Motion: RS  
Second: SS  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion Passes

**4. Approval of Financials**

**Claims: \$28,213.82**

**Donations: None  
Grants: None**

Motion to discuss, approve and place on file  
Motion: NAA  
Second: RS  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion passes

Ms. Wingard states that there are no unusual claims outside of the usual operating expenses and utilities.

**5. New Business**

**a. 2021 Umpire Contract & 2021 Griller Contract**

Mrs. Terrazas explains that the contracts are the standard contracts drawn up by the Legal Department for these positions.

# City of Elkhart Parks & Recreation

## Park Board Minutes



Motion to approve the 2021 Umpire & Griller Contracts  
Motion: NAA  
Second: RS  
Roll Call Vote: NAA – yes, RS – yes, SS – yes

### 6. Old Business - NONE

### 7. Use and Event Permit Requests

- a. **EPD 5K-9 Run & 1 Mile Walk – May 22, 2021 – American Park & Riverwalk**  
Cpl. Jared Davies, Elkhart Police Department K9 Handler, explains the event is for public relations and community outreach to teach the public what the K9s do with the police. To do something new, they have designed a 5K run and 1-mile walk that will go through American Park and along the Riverwalk. The County Health Department has approved the event.  
Motion to Approve  
Motion: RS  
Second: NAA  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion Passes
- b. **Compassion Walk – May 1, 2021 – Island Park**  
Ms. Krask presents the permit for the Compassion Walk on behalf of United Cancer Services. It is an annual event and will follow the same route. The County Health Department has approved the event.  
Motion to Approve  
Motion: NAA  
Second: RS  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion Passes
- c. **Michiana Battle of the Gridiron – April 18, 2021 – Walker Park**  
Ms. Stephanie Elam, Treasurer Osolo Little League, presents the permit. She will be hosting a youth sports charity showcase at Walker Park. The County Health Department has not approved the event yet.  
Motion to Approve Conditional on the County Health Department Approval  
Motion: RS  
Second: NAA  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion Passes
- d. **Elkhart Family Fish Fest – June 5 & 6, 2021 – NIBCO Water & Ice Park & Kardzhali Park**  
Mr. Daragh Deegan, Aquatic Biologist, presents the permit. This will be the 5<sup>th</sup> year for the event downtown. It coincides with the Indiana free fishing weekend. Free fishing poles and bait are provided. It is a catch-and-release event. The County Health Department has not approved the event yet.  
Motion to Approve Conditional on the County Health Department Approval  
Motion: RS  
Second: NAA  
Roll Call Vote: NAA – yes, RS – yes, SS – yes  
Motion Passes

# City of Elkhart Parks & Recreation

## Park Board Minutes



**8. Approval of Department Report**

Mr. Czarnecki informs the Board that the Department has finished the Spring Activity Guide. The Department is working with the Health Department to plan events and open facilities. The Lundquist-Bicentennial project is identifying grants and funding. Advertising for programs and events has started on several local radio stations. Seasonal hiring has started. The Spring Pop-Up Market will be this Saturday, March 20. There will be an Easter Egg hunt during April. New programming has started.

**9. Approval for Correspondence - None**

**10. Public Input/Privilege of the Floor**

Mrs. Santerre opens privilege of the floor

Mrs. Santerre closes privilege of the floor.

**11. Approval for Adjournment**

Motion to adjourn

Motion: RS

Second: NAA

Roll Call Vote: NAA – yes, RS – yes, SS – yes

Motion passes

Adjourn 4:11 pm

**PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE**

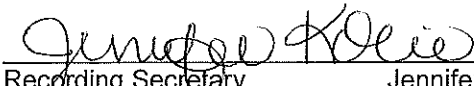
Jamison Czarnecki, Superintendent Clayton Brown, Program Coordinator, via Webex Sherry Krask, Event Coordinator	Leslie Wingard, Accounting Specialist Wendy Terrazas, Recreation Manager
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**ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE**


Mayor Rod Roberson, via Webex Ms. Rose Rivera, City Legal via Webex Cpl. Jared Davies, Elkhart Police	Mr. Arvis Dawson, City Council, via Webex Ms. Tonda Hines, City Council, via Webex Mr. Daragh Deegan, Public Works	Mr. Jim Hines, IT Department Ms. Stephanie Elam Garcia
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**Minutes Certification:**

Respectfully Submitted,

  
 Recording Secretary                      Jennifer Kobie

4/20/21  
Date

  
 Park Board President                      Sarah Santerre

4.20.21  
Date

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 Park Board Secretary                      Kim Henke

\_\_\_\_\_  
 Date