

ELKHART URBAN  ENTERPRISE ZONE  
MANAGED BY ELKHART URBAN ENTERPRISE ASSOCIATION

Elkhart Urban Enterprise Association Board Meeting  
City Hall Annex Building (201 South Second) Conference Room  
Tuesday, October 21, 2024 @ 3:00 pm

THIS MEETING WILL BE HELD IN PERSON AND ELECTRONICALLY

To join, go to

<https://coei.webex.com/coei/j.php?MTID=md67e93f5d3cab365043f914a2cf3c022>

Enter 2313 705 3991 as the event number and "EUEA" as the password

To join by phone, call 1-415-655-0001 Access Code 23137053991##

### AGENDA

- Call to Order
- Approval of the September 16, 2024 Regular Meeting minutes
- New Business
  - Kruggel Lawton 990 Tax Return Review
- Financial Report
  - INOVA statement of 9/30/2024 and Community Foundation statement of 9/30/24
- Other Business
  - Warrick & Boyn invoice #187401 for \$3,416.00
  - 2025 EUEA Meeting schedule
- Old Business
  - Continued discussion of routes going forward
  - 1023 Final Details
- Adjournment

MINUTES

September 16, 2024 3:00 pm – City Annex Building Conference Room

**Members present:** James Gardner, Therese Geise, Bill Lavery, Jeff Whisler, Arvis Dawson

**Also present:** Mike Huber, Ambrose Kamyra, and Josh Hofer

**Call to Order**

This meeting was held in-person and via Webex. Mr. Garner called the meeting to order at 3:01 p.m.

**Approval of Minutes**

Mr. Gardner asked for a motion to approve the Regular Meeting Minutes for August 19, 2024. Moved by Mr. Dawson and seconded by Ms. Geise. Voice vote, all in favor. Minutes approved.

**New Business**

The board discussed a possible upcoming grant request from Bill' BBQ and the receivership of 111 Lexington by Gogo Realty

**Financials:**

Members were given a copy of the August 31, 2024 INOVA Bank statement and the Community Foundation statement from August 31, 2024. Mr. Dawson made a motion to approve the financial statement. Seconded by Mr. Whisler. Voice vote, all in favor. Motion approved.

**Other Business:**

No other business.

**Old Business**

Mr. Hofer updated the board on submitting the 1023-C3 application forms and final details. Mr. Lavery made a motion to sign the power of attorney declaration representative and the long form 1023-C3 application. Seconded by Mr. Dawson. Voice vote, all in favor. Motion approved.

**Adjournment:**

Mr. Gardner asked for a motion to adjourn the meeting. Moved by Mr. Dawson and seconded by Mr. Lavery. Voice vote, all in favor. Meeting adjourned at 3:23 p.m.

**Next Meeting:**

Next Board meeting will be held on Monday, 10/21/2024 at 3:00 p.m. in the Annex Conference Room.

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Jim Gardner, President



Warrick & Boyn, LLP  
 861 Parkway Avenue  
 Elkhart, Indiana 46516  
 Telephone 574-294-7491  
 Fax 574-294-7284



*thefirm@warrickandboyn.com*      *www.warrickandboyn.com*

Taxpayer I.D. 35-1036189

Elkhart Urban Enterprise Assoc.  
 ATTN: Mike Huber  
 c/o City of Elkhart  
 229 S. Second Street  
 Elkhart IN 46516

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 September 30, 2024  
 Account No: 26362-000M  
 Statement No: 187401

General Services

*Payments received after 09/30/2024 are not included on this statement.*

Previous Balance \$2,386.00

Fees

			Hours		
09/09/2024	JRR	E-mail correspondence with Ambrose re: Power of Attorney information.	0.30		82.50
09/10/2024	JRR	Email correspondence with Joshua re: Form 1023 and Power of Attorney.	0.30		82.50
09/16/2024	JRR	E-mail correspondence with Ambrose.	0.20		55.00
09/23/2024	BAS	Worked on e-filing Form 1023.	0.70		105.00
09/24/2024	BAS	Continue working on e-filing Form 1023.	0.30		45.00
09/25/2024	BAS	Complete e-filing of Form 1023.	<u>0.40</u>		<u>60.00</u>
		For Current Services Rendered	<u>2.20</u>		<u>430.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Jamie R. Richardson	Associate	0.80	\$275.00	\$220.00
Brooke A. Shumaker	Paralegal	1.40	150.00	210.00

Advances

09/25/2024	On-line filing fee paid to Internal Revenue Service re: Form 1023 filing for 501(c)(3).			600.00
	Total Advances			<u>600.00</u>
	Total Current Work			1,030.00

General Services

Balance Due						<u>\$3,416.00</u>
		Aged Due Amounts				
<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>	
2,002.50	0.00	1,413.50	0.00	0.00	0.00	
Please Remit						<u>\$3,416.00</u>

A finance charge of 18% per annum, or the highest rate permitted by law, whichever is less, will be assessed on all accounts past due 30 days.



City of Elkhart

**2025**  
**ELKHART URBAN**  
**ENTERPRISE ASSOCIATION**  
**MEETING DATES**

The Elkhart Urban Enterprise Association meets the third Monday of each month at 3:00 PM and will broadcast from the Annex Large Conference Room, Annex Building, 201 S. Second Street, Elkhart, Indiana

January	20	Tuesday 21 / Monday 27
February	17	Tuesday 18 / Monday 24
March	17	
April	21	
May	19	
June	16	
July	21	
August	18	
September	15	
October	20	
November	17	
December	15	

Red is City holiday adjustment

Review and adopted by the Elkhart Urban Enterprise Association at its regular meeting on October 21, 2024