

ELKHART URBAN



ENTERPRISE ZONE

MANAGED BY ELKHART URBAN ENTERPRISE ASSOCIATION

**Elkhart Urban Enterprise Association Board Meeting
City Hall Annex Building (201 South Second) Conference Room
Tuesday, February 18, 2025 @ 3:00 pm**

THIS MEETING WILL BE HELD IN PERSON AND ELECTRONICALLY

To join, go to

<https://signin.webex.com/join>

Enter **2313 295 1109** as the event number and "EUEA" as the password

To join by phone, call 1-415-655-0001 Access Code **23132951109 ##**

AGENDA

- Call to Order
- Approval of January 21, 2025, Annual Meeting minutes
- New Business
 - a) Grant Request Presentation: William Lee re: 117 West Jackson Blvd
- Financial
 - a) INOVA statement of 1/31/2025
 - b) Community Foundation statement of 1/31/25
- Old Business
 - a) 501(c)3 status up-date
 - b) Update on Receivership Program-SOPs
- Adjournment

**ANNUAL MEETING MINUTES**

January 21, 2025 at 3:00 pm – City Annex Building Conference Room

Present: James Gardner, Therese Geise, Bill Lavery, Kristen Smole and Sherry Weber (Recording Secretary), Mike Huber, Adam Fann, Joshua Hofer, Ambrose Kanya, Drew Wynes, Adam Fann, Kevin Davis, and Rose Rivera

Present via Webex: Arvis Dawson and Aaron Mishler

Call to Order

This meeting was held in-person and via Webex. Mr. Garner called the meeting to order at 3:04 p.m.

Approval of Minutes

Mr. Gardner asked for a motion to approve the Regular Meeting Minutes for December 16, 2024. Moved by Ms. Smole and seconded by Ms. Geise. Voice vote, all in favor. Minutes approved.

New Business**Election of Officers**

Mr. Hofer and Mr. Huber addressed the Board regarding election of officers under the new by-laws adopted last year. Mr. Huber made a motion to nominate James Gardner for President. Seconded by Ms. Smole. Voice vote, all in favor. Motion approved

Mr. Gardner made a motion to nominate Therese Geise as Vice-President. Seconded by Mr. Huber. Voice vote, all in favor. Motion approved.

Mr. Huber made a motion to nominate Bill Lavery as Treasurer. Seconded by Ms. Smole. Voice vote, all in favor. Motion approved.

Mr. Gardner made a motion to nominate Jeff Whisler as Secretary. Seconded by Ms. Smole. Voice vote, all in favor. Motion approved.

New Board Member Nomination

A nominating committee was set up for future board member nominations. The nominating committee consists of Mike Huber, Kristen Smole and James Gardner

Mr. Huber let the board know he has been contacted by Bill's BBQ regarding an application for emergency funding request.

**Financials:**

Members were given a copy of the December 31, 2024, INOVA Bank statement and the December 31, 2024 Community Foundation statement.

Mr. Lavery made a motion to approve the INOVA financial statement. Seconded by Ms. Smole. Voice vote, all in favor. Motion approved.

Mr. Lavery made a motion to approve the Community Foundation financial statement. Seconded by Ms. Smole. Voice vote, all in favor. Motion approved.

Mr. Gardner asked for a motion to approve Warrick & Boyn invoice #190738 in the sum of \$275.00. Moved by Mr. Lavery. Seconded by Ms. Smole. Voice vote, all in favor. Motion approved.

Old Business

Mr. Hofer and Mr. Huber updated the board on the status of our 501-C3 application. We are currently in the queue awaiting approval and we can operate as a 501-C3.

The Board discussed options for rehabilitating properties and potential outcomes if no bids are received.

Adjournment:

Mr. Gardner asked for a motion to adjourn the meeting. Moved by Ms. Smole. Seconded by Mr. Huber. Voice vote, all in favor. Meeting adjourned at 3:50 p.m.

James Gardner, President