AGENDA
POLICE MERIT COMMISSION
Monday, August 9, 2021 9:00 a.m.
Council Chambers
Municipal Building, 229 S. Second Street, Elkhart, IN 46516
https://coei.webex.com/coei/j.php?MTID=me57576ea75d8a77d3ca3dbfcd6ecac66b
Meeting Number 180 734 0039
Password Police21

1. Call to Order

2. Roll Call

3. Approve Agenda

4. Minutes- Regular Meeting July 26, 2021

5. Police Department
   • Change of Status- Sgt. Jason Gruber, Ptlm. Clay Martin, Ptl. Matthew Lehner

6. Public Participation

7. Adjournment
POLICE MERIT COMMISSION
Monday, July 26, 2021

President James Rieckhoff called a meeting of the Police Merit Commission to order
at 9:00 a.m., Monday, July 26, 2021. Clerk of the Commission Nancy Wilson called
the role. Commissioners James Rieckhoff, Thomas Barber, and Clifton Hildreth
attended in person. Jean Mayes was absent at roll call and joined the meeting on
WebEx in progress. Brad Billings was absent.

1. APPROVE AGENDA
   On motion by Clifton Hildreth, seconded by Thomas Barber and carried 3-0,
   the agenda was approved as presented.

2. MINUTES- Regular Meeting July 12 and Special Meeting July 15, 2021 and
   July 19, 2021
   On motion by Thomas Barber, seconded by Clifton Hildreth and carried 3-0,
   the minutes from July 12, 2021 were approved as presented. On motion by Clifton
   Hildreth, seconded by Thomas Barber and carried 3-0, the minutes from July 15,
   2021 were approved as presented. On motion by Clifton Hildreth, seconded by
   Thomas Barber and carried 4-0, the July 19, 2021 minutes were approved as
   presented. Jean Mayes joined the meeting on WebEx.

3. POLICE DEPARTMENT
   Asst. Chief Snyder notified the Commission that they received a letter from
   PERF indicating that Lt. Laura Koch is eligible for Disability Retirement and her last
day will be July 23, 2021. Upon her retirement, Lt. Koch will have served as an
officer with our Department for 19 years, serving the Elkhart Police Department and
the City of Elkhart as Chief and Assistant Chief for a time. On motion by Jean
Mayes, seconded by Cliff Hildreth and carried 4-0, the retirement of Lt. Laura Koch
was accepted.

   Asst. Chief Snyder presented a change of status for Det. Ronnie Barron from
probationary to permanent. Det. Barron successfully completed six months of
probation. On motion by Clifton Hildreth, seconded by Thomas Barber and carried 4-
0, Det. Ronnie Barron was promoted to permanent Detective in the Criminal
Investigations Division.

4. ADJOURNMENT
   On motion by Clifton Hildreth, seconded by Thomas Barber and carried 4-0,
   the City of Elkhart, Indiana Police Merit Commission was adjourned at 9:07 a.m.

_____________________________ James Rieckhoff, President

Attest: ___________________________________ Clifton Hildreth, Secretary
August 2, 2021

Police Merit Commission
Municipal Building
229 S. Second Street
Elkhart, IN 46516

RE: Change of Status
Sergeant
Jason Gruber

Dear Commissioners:

On January 18, 2021 Jason Gruber was promoted to the position of sergeant in the Uniform Patrol Division. Sergeant Gruber has successfully completed his probationary period of six months. At this time I formally request that his status be changed from probationary sergeant to permanent.

Respectfully,

Kris Seymore
Chief of Police

KS/kae

c: Payroll
   Personnel File
   Sgt. Gruber
August 2, 2021

Police Merit Commission
229 S. Second Street
Municipal Building
Elkhart, IN 46516

Re: Change of Status
Clay Martin

Dear Commissioners:

On August 12, 2021, Patrolman Clay Martin #484 will have completed his second year of service as a police officer with the Elkhart Police Department. His status will be changed from 3rd class to 2nd class.

Respectfully Submitted,

Kris Seymore
Chief of Police

C: Personnel File
   Services
   Payroll
August 2, 2021

Police Merit Commission
229 S. Second Street
Municipal Building
Elkhart, IN 46516

Re: Change of Status
Matthew Lehner

Dear Commissioners:

On August 13, 2021, Patrolman Matthew Lehner #475 will have completed his third year of service as a police officer with the Elkhart Police Department. His status will be changed from 2nd class to 1st class.

Respectfully Submitted,

Kris Seymore
Chief of Police

Cc: Personnel File
Services
Payroll