

City of Elkhart Parks & Recreation Park Board Minutes



DATE: January 21, 2025

TIME: 5:00 PM

City of Elkhart Parks & Recreation
Council Chambers

LOCATION: 201 S. 2nd Street, Elkhart, IN 46516

Call to Order at 5:10 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Nekeisha Alayna Alexis President	Christopher Baiker Vice President	Sarah Santerre Secretary	Bil Murray Treasurer
Present	Present	Present	Present

2. Approval of Agenda

Motion to Approve Agenda
Motion: BM
Second: CB
Motion passes with unanimous voice vote

3. Public Input/Privilege of the Floor
Christopher Baiker opens the privilege of the floor.
Christopher Baiker closes the privilege of the floor.

4. Approval of Minutes
December 17, 2024
Motion to Approve Minutes
Motion: SS
Second: BM
Motion passes with unanimous voice vote

5. Approval of Financials
Claims: \$1,026,636.33
Donations: \$100.00
Grants: \$0.00

Motion to discuss, approve, and place on file
Motion: SS
Second: NA
Motion passes with unanimous voice vote

6. New Business

a. **JPR Elliott Tower Proposal- Jamison Czarnecki**
Motion to Approve
Motion: SS
Second: BM

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- Motion passes with unanimous vote
- b. ULEAD Proposal- **Jamison Czarnecki**
 Motion to approve
 Motion: NA
 Second: SS
 Motion passes with unanimous voice vote
- c. Planning Commission Appointment- Christopher Baiker
 Motion: CB
 Second: BM
 Motion passes unanimous voice vote

7. Old Business
NONE

- 8. Use and Event Permits**
- a. **EPD 5k-9 RUN @ American Park & Riverwalk, 5/17/25- Cpl. Jared Davies**
 Motion to approve
 Motion: SS
 Second: BM
 Motion passes with unanimous voice vote
 - b. Travis Russell's 5th Annual Run-A-Thon @ Walker Park, 3/8/25- Travis Russell
 Motion to approve
 Motion: NA
 Second: BM
 Motion passes with unanimous voice vote

9. Department Report
 Mr. Czarnecki fills the board in on the Master Plan process and success so far. He tells of the 25 acres purchased at Ideal Beach. He also notifies the board that there are many capital projects coming up. Liz Stoutenour tells the board about a successful Farmer Market Indoors, Santa visited festivities, Community Day is coming to the Farmers Market, and there is a Date Skate at NIBCO on 2/14. Mandi Null informs the board of volunteer program progress. Luisa Ixmatlahua tells the board about past, current, and future programs. She talks about the Junior Ranger program and it's well attended sessions. She is looking forward to the 2025 year collaborating with other city offices. Ice skating is so popular we added extra classes. Ranger see less people out due to colder temps. Rangers drove the Parks Pick-Up truck for Winterfest Parade.

10. Approval for Adjournment
 Motion to adjourn
 Motion: SS
 Second: NA
 Motion passes with unanimous voice vote
 Adjourn: 5:39 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent	Liz Stoutenour, Event Coordinator
Luisa Ixmatlahua-Garay, Program Coordinator	Brianna Petgen, Office Manager
Nic Cron, Operations Manager	Mandi Null, Park Board Recording Secretary
Nhim Danh, Lead Park Ranger	Pamela Parades, Parks Specialist
Bethany Ottman, Assistant Lead Park Ranger	Nicole Wright, Account Specialist
	Mandy Leazenby, Park Board Proxy

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ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Travis Russell Jared Davies, EPD	Rose Rivera, Legal Department	
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Minutes Certification:

Respectfully Submitted,

Recording Secretary	Mandi Null	Date
Park Board President	Christopher Baiker	Date
Park Board Secretary	Sarah Santerre	Date