

City of Elkhart Parks & Recreation Park Board Minutes



DATE: October 15, 2024

TIME: 5:00 PM

City of Elkhart Parks & Recreation
Council Chambers

LOCATION: 201 S. 2nd Street, Elkhart, IN 46516

Call to Order at 5:00 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Nekeisha Alayna Alexis President	Christopher Baiker Vice President	Sarah Santerre Secretary	Bil Murray Treasurer
Present	Present	Present	Present

2. Approval of Agenda

Motion to Approve Agenda
 Motion: CB
 Second: BM
 Motion passes with unanimous voice vote

3. Public Input/Privilege of the Floor
 Nakeisha Alayna Alexis opens the privilege of the floor.
 Nakeisha Alayna Alexis closes the privilege of the floor.

4. Approval of Minutes
 September 17, 2024
 Motion to Approve Minutes
 Motion: CB
 Second: SS
 Motion passes with unanimous voice vote

5. Approval of Financials
Claims: \$99,288.21
Donations: \$95.00
Grants: \$0.00

Motion to discuss, approve, and place on file
 Motion: CB
 Second: BM
 Motion passes with unanimous voice vote

6. New Business

a. **Park Ranger Division Manual-** Matthew Moyers
 Motion to Approve
 Motion: SS
 Second: BM

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Motion passes with unanimous voice vote

- b. **Playground Agreements-** Jamison Czarnecki (This business matter was moved to be presented after Public Input/Privelage of the Floor due to time constraints)

Motion to Approve

Motion: CB

Second: BM

Motion passes with unanimous voice vote

- c. **Island Park Open MOU-** Luisa Ixmatlahua

Motion to Approve

Motion: CB

Second: BM

Motion passes with unanimous voice vote

- d. **Driver Training MOU-** Brianna Petgen

Motion to Approve

Motion: SS

Second: BM

Motion passes with unanimous voice vote

7. Old Business

NONE

8. Use and Event Permits

- a. Winterfest Parade, 12/7/24- Golf Carts Only- Liz Stoutenour

Motion to Approve

Motion: SS

Second: CB

Motion passes with unanimous voice vote

- b. Premier Arts 5K, 11/9/24 @ Island Park- Ashley Molyneaux

Motion to Approve

Motion: BM

Second: CB

Motion passes with unanimous voice vote

- c. Island Park Open, 10/27/24 @ Island Park & Lundquist Park- Luisa Ixmatlahua

Motion to Approve

Motion: CB

Second: BM

Motion passes with unanimous voice vote

9. Department Report

Mr. Czarnecki updates the Park Board about the Speaker Series for the Master Plan. He informs them of the Ullery Park public meeting. Walker Park playground is close to being complete. The first Disc Golf tournament at Island Park is happening. Rodney Wash is no longer with the department. Playgrounds will be installed at several park locations. Liz Stoutenour tells the board about upcoming Halloween events. Miss Stoutenour reports on past event participation numbers and Farmers Market stats. Mandi Null informs the board on the progress of the Volunteer program and Adop-A-Park service days that

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took place. Luisa Ixmatlahua tells the board how past programs have been attended and received by the community. Miss Ixmatlahua informs the board on upcoming programming. Ranger Nhim Danh gives community stats to the Board. This information comes from Ranger's reports over the last month.

10. Approval for Adjournment

Motion to adjourn
 Motion: SS
 Second: BM
 Motion passes with unanimous voice vote
 Adjourn: 6:10pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarniecki, Superintendent Luisa Ixmatlahua-Garay, Program Coordinator Nick Cron, Operations Manager Nhim Danh, Lead Park Ranger Bethany Ottman, Assistant Lead Park Ranger Mandi Null, Park Board Recording Secretary	Matthew Moyers, Special Projects Manager Liz Stoutenour, Event Coordinator Nicole Wright, Account Specialist Brianna Petgen, Office Manager
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ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

	Rose Rivera, Legal Department	
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Minutes Certification:

Respectfully Submitted,

Recording Secretary

Mandi Null

Date

Park Board President

Nekeisha Alayna Alexis

Date

Park Board Secretary

Sarah Santerre

Date