

City of Elkhart Parks & Recreation Park Board Minutes



DATE: December 17, 2024

TIME: 5:00 PM

City of Elkhart Parks & Recreation
Council Chambers

LOCATION: 201 S. 2nd Street, Elkhart, IN 46516

Call to Order at 5:10 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Nekeisha Alayna Alexis President	Christopher Baiker Vice President	Sarah Santerre Secretary	Bil Murray Treasurer
Absent	Present	Absent, Mandy Leazenby as Proxy	Present

2. Approval of Agenda

Motion to Approve Agenda
Motion: BM
Second: ML
Motion passes with unanimous voice vote

3. Public Input/Privilege of the Floor
Christopher Baiker opens the privilege of the floor.
Christopher Baiker closes the privilege of the floor.

4. Approval of Minutes
November 19, 2024
Motion to Approve Minutes
Motion: ML
Second: BM
Motion passes with unanimous voice vote

5. Approval of Financials
Claims: \$818,028.12
Donations: \$86,000.00
Grants: \$0.00

Motion to discuss, approve, and place on file
Motion: BM
Second: ML
Motion passes with unanimous voice vote

6. New Business

a. **2025 Fee Schedule-** Brianna Petgen
Motion to Approve
Motion: ML
Second: BM

City of Elkhart Parks & Recreation Park Board Minutes



Motion passes with unanimous vote

7. Old Business
NONE

8. Use and Event Permits

- a. **Frosty 5K- 2/8/2025 @ Studebaker Park & River Greenway Trail- Liz Stoutenour-** Miss Stoutenour explains that this annual event will take place as it has in the past with no major changes. The route will be a little different to allow for safer and easier flow of runners.
Motion to approve
Motion: ML
Second: BM
Motion passes with unanimous voice vote

9. Department Report

Mr. Czarnecki thanks everyone who has contributed to the year of 2024. The 1st draft of the Master Plan has been sent to IDNR for review. Purchase of 25 acres of land next to Ideal Beach is being finalized. NIBCO opened on 1/7/24 and was well received. That facility is now open on Tuesdays and Thursdays. Liz Stoutenour reports on the Winterfest Parade and tree lighting which included ice carvers. There were over 1,500 people in attendance and there were 41 parade float entries. Mandi Null reports that there are two new adopters of parks. Modern Woodman of Edwardsburg adopted Willowdale Park and Delight Restaurant Group has adopted Studebaker Park. Kammy Dustin reports on programming such as photography, games on the go, after school fun, Woodlawn Cozy Walk, and more. Nhim Danh gives the ranger report.

10. Approval for Adjournment

Motion to adjourn
Motion: BM
Second: ML
Motion passes with unanimous voice vote
Adjourn: 5:36 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent Luisa Ixmatlahua-Garay, Program Coordinator Nic Cron, Operations Manager Nhim Danh, Lead Park Ranger Bethany Ottman, Assistant Lead Park Ranger	Liz Stoutenour, Event Coordinator Brianna Petgen, Office Manager Mandi Null, Park Board Recording Secretary Kammy Dustin
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ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

	Rose Rivera, Legal Department	
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Minutes Certification:

Respectfully Submitted,

City of Elkhart Parks & Recreation Park Board Minutes



Recording Secretary

Mandi Null

Date

Park Board President

Nekeisha Alayna Alexis

Date

Park Board Secretary

Sarah Santerre

Date