

City of Elkhart Parks & Recreation Park Board Minutes



DATE: March 15, 2022

TIME: 3:30 PM

LOCATION: City of Elkhart Parks & Recreation
Council Chambers,
229 S. 2nd Street, Elkhart, IN 46516

Call to Order at 3:30 PM.

1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Kim Henke Secretary Absent	Mark Datema Treasurer

2. Approval of Agenda

Motion to Approve Agenda

Motion: MD

Second: NAA

Motion Passes with unanimous voice vote

3. Approval of Minutes

February 15, 2022

Motion: NAA

Second: MD

Motion Passes with unanimous voice vote

4. Approval of Financials

Claims: \$49,545.67

Donations:

Grants: None

Motion to discuss, approve and place on file

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

5. New Business

a. Introduction of Brandon Aguilar

Mr. Czarnecki introduces Brandon Aguilar, the new Program and Recreation Coordinator for the Department.

Mr. Aguilar greets the Board and provides information about his education and previous work experience and qualifications.

b. Purdue University Extension 4-H Youth Development Memorandum of Understanding

Mr. Brown presents the memorandum to the Board. The Department is partnering with the Purdue Extension to offer a life skills class. The class will teach skills such as disc golf, cooking, and healthy living to participants.

Motion to Approve

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Motion: MD
Second: NAA
Motion passes with unanimous voice vote

6. Old Business - NONE

7. Use and Event Permit Requests

- a. **A Taste of Black Excellence – May 1, 2022 – McNaughton Park**
Ms. Ashley Spencer presents the permit. This is the second year for the event.
Ms. Alexis inquires about publicity for the event.
Ms. Spencer states that she will be putting out flyers as well as using social media.
Motion to Approve
Motion: MD
Second: NAA
Motion Passes with unanimous voice vote
- b. **Stemm Lawson Peterson Memorial Walk – May 21, 2022 – Walker Park**
Ms. Sally Nielsen of Stemm Lawson Peterson Funeral Home presents the permit. This is the second year for the event. The event is held for families that the funeral home has serviced, but they also welcome the public.
Motion to Approve
Motion: NAA
Second: MD
Motion Passes with unanimous voice vote
- c. **Flags from the Heart – May 28-30, 2022 – Lundquist-Bicentennial Park**
Mrs. Karin Frey of the Elkhart Lions presents the permit. This is the eleventh year for the event. Flags are purchased to memorialize or honor veterans. The money collected goes for eyesight testing for children in Elkhart. This year, the flags will be placed around the park along the path to make it accessible for all.
Motion to Approve
Motion: MD
Second: NAA
Motion passes with unanimous voice vote
- d. **EPD 5K-9 Run/1 Mile Walk – May 21, 2022 – American Park & Riverwalk**
Cpl. Jared Davies of the Elkhart Police Department presents the permit. This is the second year for the event. The route will be the same as last year. Last year they had around 170 people participate.
Mrs. Santerre inquires if participants can bring their dogs.
Cpl. Davies states that the event is dog friendly.
Ms. Alexis inquires if the K9s run the race.
Cpl. Davies states that the K9s do not run, but they will do a demo.
Mrs. Santerre inquires if there will be any fundraising or concessions.
Cpl. Davies states that any money made by the run will go towards a dog wash station for the K9s.
Motion to approve
Motion: MD
Second: NAA
Motion passes with unanimous voice vote
- e. **Elkhart Family Fish Fest – June 4 & 5, 2022 – NIBCO Water & Ice Park**
Mr. Daragh Deegan, Aquatic Biologist, presents the permit. This is an annual event held during the Indiana free fishing weekend. It is a catch-and-release fishing competition. Bait and fishing poles are provided for participants to use for free. Prizes are awarded. They would like to use NIBCO Water and Ice Park for registrations and to store supplies.

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Motion to Approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

f. G 1 God 1st – August 20, 2022 – High Dive Pavilion

Mr. John Hunt presents the permit. He would like to hold a fish fry fundraiser. He held one last year for the women's shelter. This year the money will go to LADD, which provides housing for the developmentally disabled in Michigan, and St. Jude's Children's Hospital. Mr. Hunt presents the Board with his paperwork from the County Health Department.

Mrs. Santerre inquires how the event will be promoted.

Mr. Hunt says he will have flyers and social media.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with unanimous voice vote

g. Elkhart Farmers Market – Saturdays, May 28 – September 24, 2022 – Kardzhali Park

Ms. Sherry Krask, Event Coordinator, presents the permit. This is the fifth year for the Farmers Market.

Mrs. Santerre inquires if there are any changes from the previous year.

Ms. Krask states that it will remain the same although there has been some talk of moving the market's location.

Ms. Alexis inquires who people should contact if they want to participate.

Ms. Krask states they can contact her and there are also links online on the website and social media.

Motion to Approve

Motion: NAA

Second: MD

Motion passes with unanimous voice vote

8. Department Report

Mr. Czarnecki informs the Board that the City is developing a goose management program and public input meetings will be held.

NIBCO Water and Ice Park closed for the season with a successful Fiesta Weekend.

The Department is looking for volunteer coaches for youth soccer.

Mr. Brown informs the Board that the Department is partnering with organizations to provide a spring break program for the kids at the Tolson Community Center.

9. Approval for Correspondence - None

10. Public Input/Privilege of the Floor

Mrs. Santerre opens privilege of the floor.

Mrs. Santerre inquires about putting in a memorial bench at Walker Park. Mr. Czarnecki states that he is working on the Memorial Tree and Bench Program and hopes to roll it out by May. In the meantime, the public is welcome to call Mr. Czarnecki to discuss it.

Mr. Datema states that he has read on social media some complaints that the Walker Park playground doesn't have inclusive elements. Mr. Czarnecki states that McNaughton Park and High Dive Park have inclusive elements. The Department's goal is to have more. The playground at Walker Park will be replaced in the next few years.

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Mrs. Santerre closes privilege of the floor.

11. Approval for Adjournment

Motion to adjourn

Motion: MD

Second: NAA

Motion Passes with unanimous voice vote

Adjourn 4:19 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

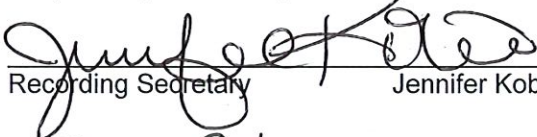
Jamison Czarnecki, Superintendent	Leslie Wingard, Accounting Specialist
Clayton Brown, Program Coordinator	Jennifer Kobie, Recording Secretary
Brandon Aguilar, Recreation & Program Coordinator	Sherry Krask, Event Coordinator, via Webex

ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE


Mr. David Hopkins, IT Department	Ms. Rose Rivera, Legal Department	Mr. Joe Foy, Public Works
Mrs. Karin Frey	Cpl. Jared Davies, Elkhart Police	Mr. Daragh Deegan, Public Works
Ms. Sally Nielsen	Ms. Ashley Spencer, via Webex	

Minutes Certification:

Respectfully Submitted,


Recording Secretary Jennifer Kobie


Park Board President Sarah Santerre


Park Board Secretary Kim Henke

4/19/22
Date

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