

## ELKHART HISTORIC & CULTURAL PRESERVATION COMMISSION APRIL 18, 2024

#### 7:00 P.M.

#### Council Chambers – 2<sup>nd</sup> Floor

#### AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) APPROVAL OF MINUTES- MARCH 21, 2024
- 5) FINANCIAL REPORT
- 6) HEARING OF VISITORS
- 7) OLD BUSINESS
  - A. NEIGHBORHOOD UPDATE/PROGRESS REVIEW/NOMINATIONS
- 8) NEW BUSINESS
  - A. 24-COA-03, 515 EAST STREET-CONSTRUCTION OF A NEW 61 UNIT FAMILY APARTMENT BUILDING
- 9) ANNOUNCEMENTS
- **10) ADJOURNMENT**

If you are unable to attend, please contact Wendy Sonora at 574-294-5471 x 1013 .

WebEx Information Meeting number: 2306 246 9197

> Password: Historic1

THE NEXT MEETING IS MAY 16, 2024 AT 7:00 P.M. IN THE COUNCIL CHAMBERS

City of Elkhart Municipal Building 229 South Second Street Elkhart, Indiana 46516 574.294.5471 Ext. 1018

## Elkhart Historic & Cultural Preservation Commission

## Meeting Thursday, March 21, 2024

## Call to Order:

Ann Linley called to order the Elkhart Historic & Cultural Preservation Commission Meeting for Thursday, March 21, 2024 at 7:01 pm.

## <u>Roll Call:</u>

Present: Raymond Enfield, JA Whitmer, Ann Linley, and Bill Zimmerman. Eric Trotter with the City of Elkhart Planning and Development and Deb Parcell with Indiana Landmarks.

Absent: Bobby Glassburn

## Approval of Agenda:

N/A

## **Approval of Minutes:**

Linley gave everyone a minute to look over the minutes from July 20, 2023 to see if any corrections needed to be made.

Linley said she would accept a motion to approve the minutes as presented. Motion made by JA Whitmer, seconded by Bill Zimmerman; motion carried. The July 20, 2023 minutes are approved.

Linley asked everyone if there were any additions, deletions or corrections to December 7, 2023 minutes.

Linley asked for motion to approve the minutes as presented. Motion made by Zimmerman, seconded by Whitmer; motion carried. The December 7, 2023 minutes are approved.

Linley asked everyone if there were any additions, deletions or corrections to February 15, 2024 minutes.

Linley asked for motion to approve the minutes as presented. Motion made by Whitmer, seconded by Raymond Enfield; motion carried. The February 15, 2024 minutes are approved.

## **Financial Report:**

N/A

**Hearing of Visitors:** 

N/A

Old Business:

N/A

New Business:

## A: 24-COA-02, 221-223 Division Street

Deb Parcell: Application 24-COA-02 for property address 221-223 Division Street. The subject property is a contributing rated, Gable-front build around 1915. Parcell said that there is two parts to the project.

#### Description of the proposed project:

- 1) Installation of framed vertical lattice on the three undersides of front porch. High quality lumber to be used, painted appropriate colors complementing the residence's current color scheme. Fiberglass windows screens will be affixed to the back side of vertical grill screening to keep leaves and grass clippings from blowing under the porch.
- 2) Restoration of wood-framed glass windows along the foundation. Windows will be inoperable, and wood frames will be painted appropriate colors complementing home's current color scheme.

#### Staff Recommendation:

- 1) Currently, no skirting exists at the base of the front porch. Vertical wood lattice is a typical feature at the underside of porches, is appropriate for this c.1915 house, and meets the historic district guidelines. Staff recommends approval as submitted.
- 2) Original basement windows should be retained and repaired. Proposed repairs meet the historic district guidelines. Staff recommends approval as submitted.

Linley asked the applicant of 24-COA-02 221-223 Division Street to speak to his project.

The applicant, Timothy Shelly, introduced himself and signed in. Shelly said that he was working with Deb Parcell on the size of the vertical slats, coloring and getting things in place to work on it during the summer. Shelly pointed out that the current look of the house was the yellow house in the picture and the green house picture was when they bought the house eight to nine years ago. Shelly believed that the windows were still underneath the boards and cinder blocks that have kind of covered up the window areas if not they will replicate it. Shelly stated that there are six window, three on each side of the house and they will replicate what needed to be replicated or repair what needed to be repair. Shelly stated that he might be back to the Historical commission board in case the house needed a fencing guard or grill work in front to keep the kids from breaking them. Linley said that she was about to ask how the basement window's will be protected and she added that she was open to see some alternative materials other than glass window for safety and security perspective. Linley pointed out that it was necessary especially because the property has a driveway going down the side. Shelly said that once they get into it and if they find out that the window glass got broken a lot they will come back to correct it.

Linley asked if anyone from the commission had any question for the applicant. Whitmer complimented the applicant for the worked that he had done to the house and she was happy that the lattice that was on the old house was going to go down. Shelly said that what was interesting about the photo is that they replicated the original color of the house that was underneath the old shingle and they actually toned down the color because it was a little brighter harsher yellow.

Linley asked for a motion to approve **24-COA-02 221-223 Division Street** as presented. Motion made by Whitmer, seconded by Enfield; motion carried.

## Announcements:

Trotter stated that he is in the process of working on their 2024 audit report. Trotter reminded the board that every other year as a certified local government they are required to submit a report to the state. Trotter is required to submit engineering education efforts, any new local landmarks, any national register activities, any updates to the local survey, adhere to the open door policy, statistical information of the number of COA looked at, if they were approve or denied and a commitment letter signed by him and the mayor. Trotter said that he will provide the state an updated resume from each board member. Trotter would be emailing the board members a request to get their updated resume which needs to cover educational background, work experience, demonstrate personal interest and preservation through volunteerism, organizational memberships, and or other activities and accomplishments for citizens without an existing professional resume, a brief outline covering these three points is acceptable. Trotter said that his deadline is May 3<sup>rd</sup> and two weeks before the due date he would have everything wrap up.

Trotter said that speaking of one of the elements which is continuing education; he sent out the educational opportunity that Parcell highlighted for him which he had seen but he had not registered from NAPC from alternative materials. Trotter pointed out the attendants: him, Linley, and Kevin. Trotter stated that the seminar was really good and printed out the handout for the board members. Trotter said that he encourage the members to look at it since the seminar was recorded and it was only one hour and half long.

Linley said that the recording of the seminar is email the next day about five o'clock and that allows you to keep the recording. Linley stated that she kept the artwork seminar for future reference because of our recent mural.

Trotter said that the commission is working in updating the zoning, subdivision, and preservation ordinance into the unified development ordinance document. Trotter stated that they are working through the zoning, done with the subdivision and it was the board's turn. Trotter said that he would request a late afternoon work session with the board members, Parcell and the consultants from Indianapolis which would take about couple hours to run through the outline of what they know and what they need to cover. Trotter said that he would be emailing a doodle poll to the members with a handful of dates for them to click on their availability and he will choose the one that the majority selected. Trotter said that if he was unable to send the doodle poll he would just do it through an old fashion email with the dates in it.

Trotter said that Parcel's contract was approved and she can send her first invoice for the first half of the year.

## Adjournment:

Linley said that she would accept a motion to adjourn the meeting at 7:16 pm. Motion made Zimmerman, seconded by Whitmer; motion carried.

Ann Linley, Chair

## APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

All information requested must be completed on this application. If you have questions, please call the City Planning and Zoning Department at 294-5471.

Application is hereby made for a Certificate of Appropriateness as REQUIRED under Ordinance Number 4041 of the City of Elkhart, Indiana. For any structure located in a locally designated historic district, a Certificate of Appropriateness must be issued by the Historic and Cultural Preservation Commission before a permit is issued for, or work is begun on, any of the following: demolition or moving of any building; a conspicuous change in the exterior appearance of existing buildings by additions, reconstruction, alteration, or maintenance involving exterior color changes; any new construction; a change in walls or fences or construction of walls and fences; or a conspicuous change in the exterior appearance of non-historic buildings subject to view from the public way by additions, reconstruction, alteration, or maintenance involving exterior color change.

In addition to this application, there may be requirements of other state and/or local laws and regulations with which you must comply in order to undertake the project.

515 East, LP by Legacy25 & RealAmerica Develo Owner's NameFile	ppment 24-COA-03 Number
Address 8250 Dean Rd Indianapolis, IN 46240	Date_4/4/2024
Zip Code_46240 Phone: Home_	Work
ADDRESS WHERE WORK IS TO BE DONE 515 EAST	STREET
Existing Use of Structure (residential, commercial, etc.) Co	MMERCIAL
Proposed Use of Structure MULTI · FAMILY HOUSING	
Description of Project:	
DEMOLITION OF EXISTING STRUCTURE. CONSTRUCTION OF FAMILY APARTMENT BUILDING WITH COMMERCIAL TENAN INCLUDE MAJORITY OF MASONRY, A SMALLER PERCENTAGE PANELS ON NON FRONTAGE EVENATIONS, FEATURE STORES TENANT SOME, A DOG RUN AND PICNIC/GRILL AREA FOR AND PARKING. PROPOSED ARTINDRY INCLUDES A MURIL OF AND GHOT SIGN PAINTED ABOUE THE ROOF DECK	T SPACE, MATERIALS SHALL E OF FIBER CEMENT BOARD RONT CAGING AT THE COMMERCIAL RESIDENTS, PRIVATE ROOF DECK,
The following documents <u>must</u> be submitted:	
X Site Plan $X$ Legal Description $X$ Photograp	hs <u>X</u> Building Plans
X Samples/Swatches X Other EXTERIOR RENDER	ING
Signature of Owner:	Date: <u>4/4/24</u>

## Scanned with CamScanner

Lot Market Model Commercial Market Topography Flood Hazard Public Utilities ERA All Streets or Roads ERA All Streets or Roads TIF Paved Neighborhood Life Cycle Stage Static Printed Thursday, April 20, 2023 Review Group 2020	ZO01 Residential Subdivision	Zoning	<b>Location Address (1)</b> 515 EAST ST ELKHART, IN 46516	1246023-Commercial-Acre-Fringe- Section/Plat	School Corp 2305 ELKHART COMMUNITY Neighborhood 1246023-012	Township CONCORD TOWNSHIP District 012 (Local 012) EC CONCORD	Location Information County Elkhart	Property Class 680 Exempt, Charitable Organization Year: 2023	Tax ID: 0605H Routing Number
Data Source	11 A 12 A	Land P Type M	\$3	<b>\$</b>	<b>\$</b>	6	WIP 01/12/2023 Indiana Cost Mod		PT SE1/4 S EAST ST 1/
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## Ownership Date 11/29/2012 WHEELCHAIR HELP. 08/05/2021 515 EAST ST EAST LLC Owner Transfer of Ownership 680, Exempt, Charitable Organization Doc ID Code Book/Page Adj Sale Price V/I 04559 05317 WD ₹D \$0 \$40,000 \$40,000

01/01/1900 BELL FAMILY LLC

05317 WD

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Local Parcel Number 06-05-479-008-012

Parcel Number 20-06-05-479-008.000-012

EAST LLC 1212 BAKER AVE GOSHEN, IN 46526

20-06-05-479-008.000-012 General Information

EAST LLC

1246023-Commercial-Acre-Notes

1/2

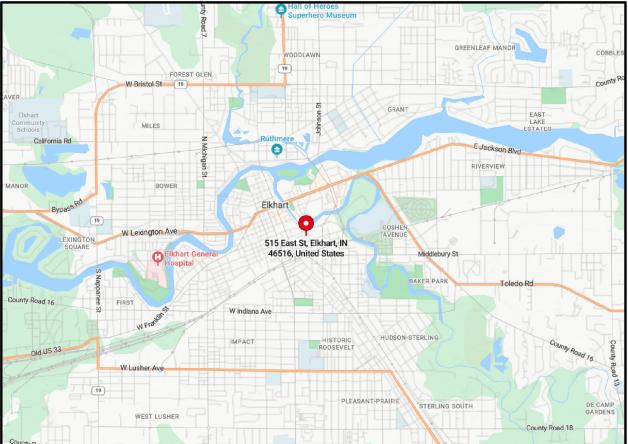
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\$247,100	

Special Features	Value	Other Plumbing		Sub-	Fotal (all floors)		ding Co 51 763	St 151.763 Garages	S	\$0	Lighting	5	sh/SR		\$0.00
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				Exteri	Exterior Features		\$0					Total (Use)	Total (Use) \$3	\$329,867	
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2: Paving	0%	1 Asphalt	alt C 1950 1950	950 19	50 73 VP		0.92 \$2.59		7.958 saft				80% \$4,110	80% \$4,110	\$4,110

2/2

# **515 EAST - ELKHART COA APPLICATION**







220 North College Avenue, Indianapolis, IN 46202 317-978-1100 www.theprogressstudio.com

CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

**515 EAST** 

515 East Street Elkhart, IN 46516 DRAWING TITLE

**Prepared For:** 

## **RealAmerica LLC** 8250 Dean Road Indianapolis, IN 46240

SHEET NUMBER A1.

COVER SHEET

DRAWING DATE 04/04/2024

## SITE PLAN LEGE

- 1. BIKE RACKS
- 2. PICNIC WITH PERMANENT GI
- 3. ROOF TOP DECK ABOVE 2ND
- 4. COMMUNITY ROOM
- 5. DOG PARK
- 6. ELEVATOR PENTHOUSE
- 7. DUMPSTER
- 8. NEW PARKING LOT (24 SPACE
- 9. NEW STREET PARKING (5 SP
- 10. EXISTING STREET PARKING 11. BENCHES

415' - 0"





220 North College Avenue, Indianapolis, IN 46202 317-978-1100 www.theprogressstudio.com

CLIENT

Mike Surak

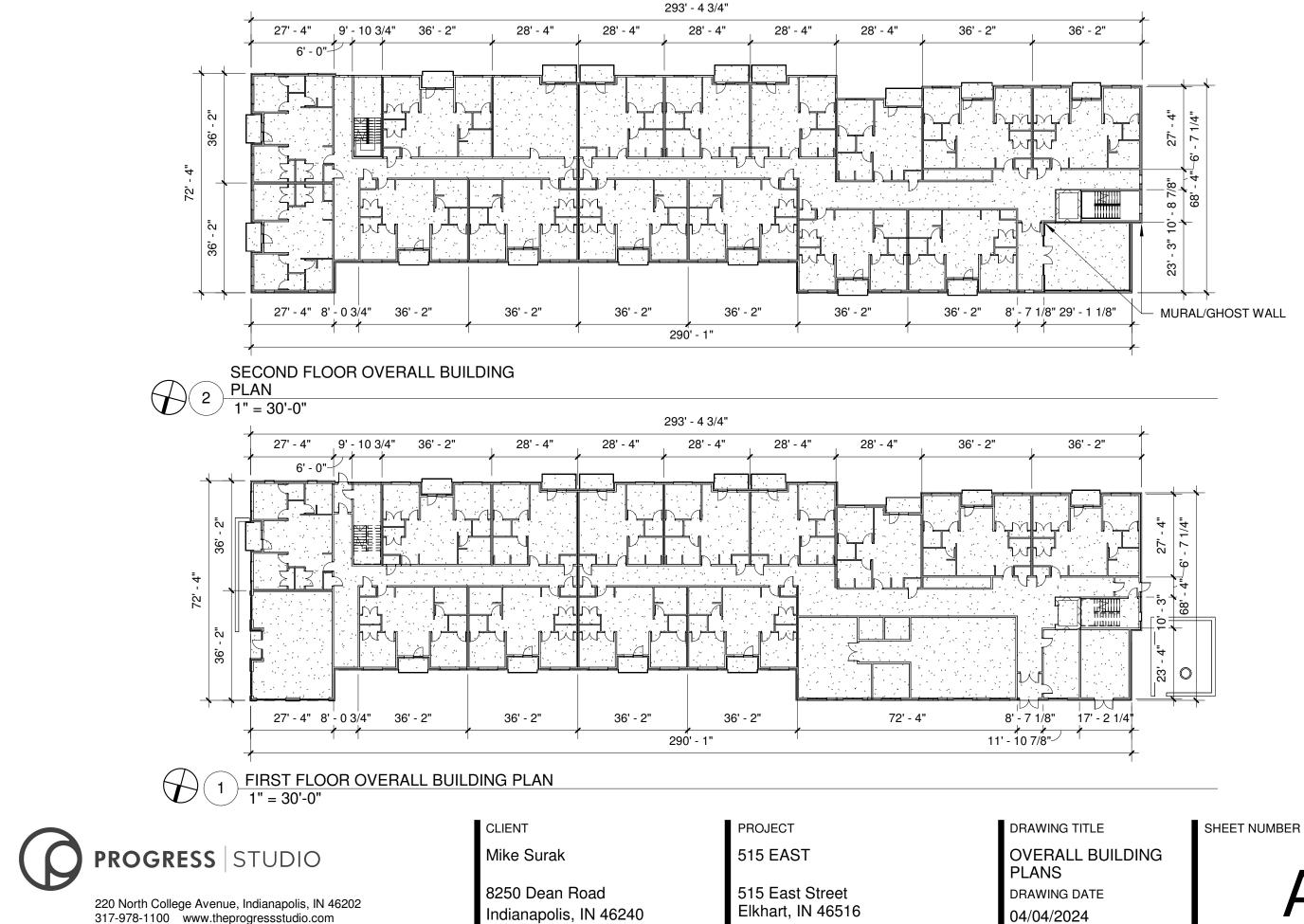
8250 Dean Road Indianapolis, IN 46240 PROJECT

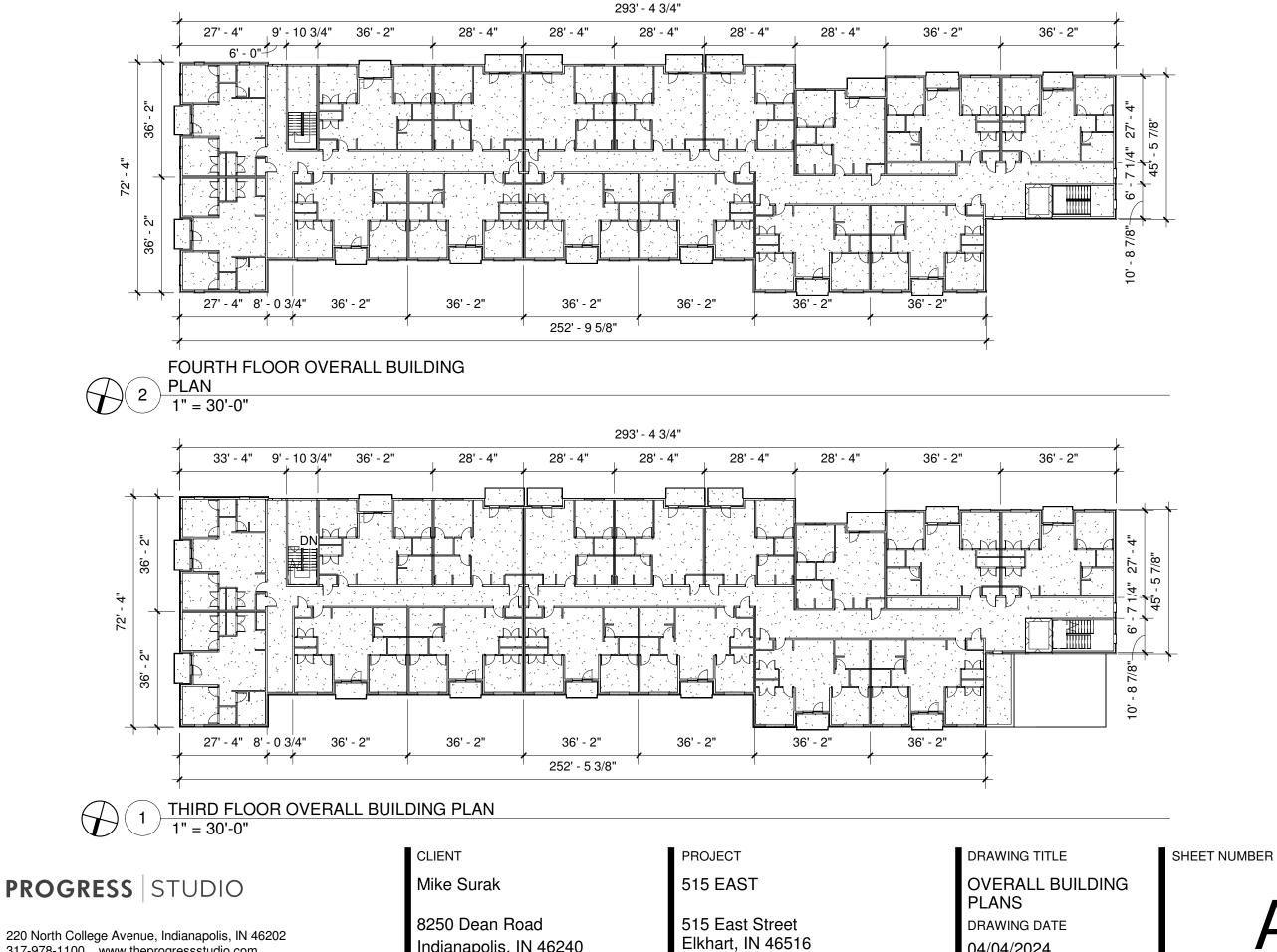
515 EAST

515 East Street Elkhart, IN 46516 PLAN 04/04/2024

IND	GENERAL NOTES
iRILL D STORY	UNITS/MIXES: 61 TOTAL 1BR - 20 UNITS 2BR - 41 UNITS
	UNITS/SQFT GROSS 1 BR - 821 GROSS SQFT 2 BR - 1014 GROSS SQFT
CES) PACES) (5 SPACES)	PARKING: 28 STANDARD SPACES - 23 HANDICAP SPACES - 5
	1 COMMERCIAL SPACE
	SITE = 1.11 ACRES

DRAWING TITLE SHEET NUMBER ARCHITECTURAL SITE DRAWING DATE





317-978-1100 www.theprogressstudio.com

Indianapolis, IN 46240

04/04/2024



8250 Dean Road Indianapolis, IN 46240 515 EAST 515 East Street

Elkhart, IN 46516

UNIT PLANS - TYPE B DRAWING DATE 04/04/2024

A1.5



Elkhart, IN 46516 Indianapolis, IN 46240

DRAWING DATE 04/04/2024

A1.6



PROGRESS STUDIO

220 North College Avenue, Indianapolis, IN 46202 317-978-1100 www.theprogressstudio.com

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

**515 EAST** 

515 East Street Elkhart, IN 46516



**ELEVATIONS** DRAWING DATE 04/04/2024

SHEET NUMBER



#### NORTH ELEVATION - ENLARGED 1 1/8" = 1'-0"



220 North College Avenue, Indianapolis, IN 46202 317-978-1100 www.theprogressstudio.com

CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

515 EAST

515 East Street Elkhart, IN 46516





## **EXTERIOR FINISHES** LEGEND

- RED BRICK 1.
- **BROWN BRICK** 2.
- BLACK METAL З.
- AWNING POSTS METAL 4.
- CEMENT BOARD PANEL 5.
- ALUMINUM STORFRONT BLACK 6.
- CASEMENT WINDOW TAN 7. DOUBLE HUNG WINDOW - TAN
- 8. 9. METAL DOORS - BLACK
- 10. METAL HADNRAIL BLACK
- 11. WOOD BALCONY BLACK
- 12. CORNICE EIFS GREY

DRAWING TITLE

ENLARGED **ELEVATIONS** DRAWING DATE 04/04/2024

SHEET NUMBER

A2.2



## 1 EAST ELEVATION - ENLARGED 1/8" = 1'-0"



220 North College Avenue, Indianapolis, IN 46202 317-978-1100 www.theprogressstudio.com CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

515 EAST

515 East Street Elkhart, IN 46516 DRAWING TITLE ENLARGED ELEVATIONS DRAWING DATE 04/04/2024

## EXTERIOR FINISHES LEGEND

- 1. RED BRICK
- 2. BROWN BRICK
- 3. BLACK METAL
- 4. AWNING POSTS METAL
- 5. CEMENT BOARD PANEL
- 6. ALUMINUM STORFRONT BLACK
- 7. CASEMENT WINDOW TAN
- 8. DOUBLE HUNG WINDOW TAN
- 9. METAL DOORS BLACK
- 10. METAL HADNRAIL BLACK
- 11. WOOD BALCONY BLACK
- 12. CORNICE EIFS GREY

SHEET NUMBER

A2.3



## NORTH ELEVATION - ENLARGED ROOF DECK

PROGRESS STUDIO

1/8" = 1'-0"

1

220 North College Avenue, Indianapolis, IN 46202 317-978-1100 www.theprogressstudio.com

CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

515 EAST

515 East Street Elkhart, IN 46516



## **EXTERIOR FINISHES** LEGEND

- RED BRICK 1.
- **BROWN BRICK** 2.
- BLACK METAL 3.
- AWNING POSTS METAL 4.
- CEMENT BOARD PANEL 5.
- ALUMINUM STORFRONT BLACK 6.
- 7. CASEMENT WINDOW - TAN DOUBLE HUNG WINDOW - TAN
- 8. 9. METAL DOORS - BLACK
- 10. METAL HADNRAIL BLACK
- 11. WOOD BALCONY BLACK
- 12. CORNICE EIFS GREY

DRAWING TITLE

ENLARGED **ELEVATIONS** DRAWING DATE 04/04/2024

SHEET NUMBER

A2.4











CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

515 EAST

515 East Street Elkhart, IN 46516 DRAV REN DRAV 04/04

DRAWING TITLE

RENDERS

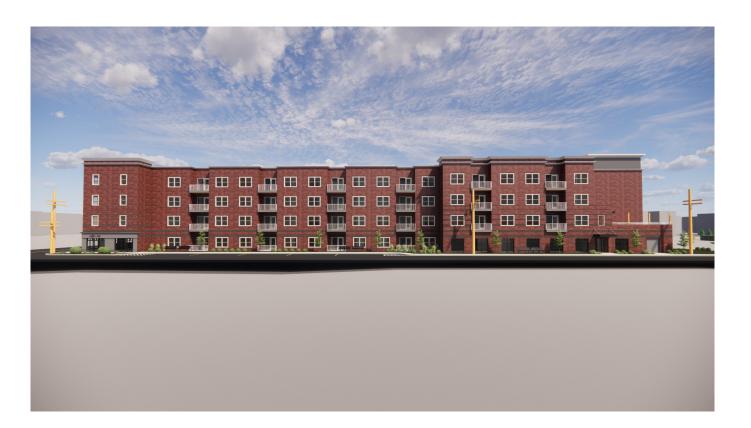
DRAWING DATE 04/04/2024

## SHEET NUMBER













CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

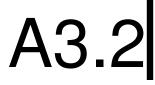
515 EAST

515 East Street Elkhart, IN 46516 RENDERS

DRAWING TITLE

DRAWING DATE 04/04/2024

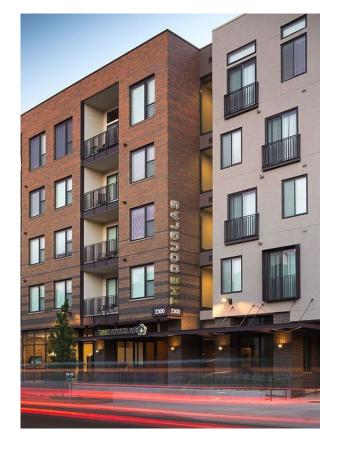
SHEET NUMBER













CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

515 EAST

515 East Street Elkhart, IN 46516



## SHEET NUMBER





A4.1











CLIENT

Mike Surak

8250 Dean Road Indianapolis, IN 46240 PROJECT

515 EAST

515 East Street Elkhart, IN 46516



EXISTING CONDITIONS DRAWING DATE 04/04/2024



SHEET NUMBER

## Elkhart Historic & Cultural Preservation Commission CERTIFICATE OF APPROPRIATENESS Community Preservation Specialist - Staff Review

 Application Number: 24-COA-03

 Applicant's Name: 515 East, LP by Legacy25 & RealAmerica Develoopment

 Property Address: 515 East Street

 Local Landmark or District: State & Division Local and National Register Historic Districts

 Rating: Non-Contributing

 Architect/Builder: Progress Studio

 Date Constructed: not yet built

**Description of proposed project:** The owner proposes to construct a new 61-unit multi-family apartment building with commercial tenant space. Materials shall include majority of masonry, a smaller percentage of fiber cement board panels on non-frontage elevations. Features: storefront casing at the commercial tenant space, a dog run, and picnic/grill area for residents, private roof deck, and parking. Proposed artwork includes a mural on an existing retaining wall and ghost sign painted above the roof deck.

**Applicable Ordinance Authority:** Section 12.6 of Ordinance 4041 of the City of Elkhart requires a Certificate of Appropriateness to be issued for a conspicuous change in the exterior appearance of the existing building by demolitions, moving, additions, **new construction**, alteration, color change or maintenance of existing buildings, including windows, doors and all exterior features, walls or fences. As such, a Certificate of Appropriateness must be issued for the work proposed at the <u>515 East Street</u>.

**Applicable Guidelines:** Differentiate new work form the existing historic architecture and design it to be compatible with existing massing, size, scale and architectural features in order to protect the historic integrity of the district and its environment. The height of a new structure and its height to width proportions should be consistent with adjacent buildings in the district. Building materials used on a new structure should be compatible in scale, texture and color with adjacent structures.

## **STAFF RECOMMENDATION:**

The proposed traditional design with masonry exterior, proportion, style, and placement of windows, and first-floor commercial storefront area blends well with existing architectural styles in the State-Division Historic District. While the scale of the building is greater than surrounding buildings, the new building will be at a lower elevation than the adjacent two- to two-and-a-half story residences on Division Street, minimizing the height difference and visibility of the proposed development. East Street between Division Street and the Elkhart River were historically manufacturing facilities, so buildings in this area were typically of a different character than the residential neighborhood to the south. Window style, material, and manufacturer are currently unknown. Staff recommends approval of the new construction as submitted, with condition of staff approval of final window selection.

Filed by: Deb Parcell Date: April 18, 2024