

City of Elkhart Parks & Recreation Park Board Minutes



DATE: June 15, 2021

TIME: 3:30 PM

LOCATION: City of Elkhart Parks & Recreation
Council Chambers,
229 S. 2nd Street, Elkhart, IN 46516

Call to Order at 3:30 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Kim Henke Secretary	Treasurer

2. Approval of Agenda

Motion to Approve Amendment of Agenda to add MOU for Day Camp
 Motion: NAA
 Second: KH
 Vote: All Approve
 Motion Passes

Motion to Approve Amended Agenda
 Motion: NAA
 Second: KH
 Vote: All Approve
 Motion Passes

3. Approval of Minutes

**May 18, 2021
June 1, 2021**

Motion: NAA
 Second: KH
 Vote: All Approve
 Motion Passes

4. Approval of Financials

Claims: \$50,356.06

Donations: None

Grants: \$1,345.00

Motion to discuss, approve and place on file
 Motion: NAA
 Second: KH
 Vote: All Approve
 Motion passes

5. New Business

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- a. Alaiha Parrish MACOG - explains Crossway Trails Scavenger Hunt which requires approval for signage
Motion to approve placement of signs: NAA
Second: KH
Vote: All Approve
- b. Rose Rivera - Explanation of necessity for signature on MOU between Parks Dept. and ECS for summer day camp, she believes Jamison to be the best candidate to sign.
Motion to approve Jamison Czarnecki to sign MOU: NAA
Second: KH
Vote: All Approve

6. Old Business - NONE

7. Use and Event Permit Requests

- a. **AWWC Feed the Homeless – June 27, 2021 - Island Park Shelter**
Lori Ann Barns presents the permit, food will be served, clean-up will be done by her group after the event. She will provide proof of certification of approval by the Health Dept. before the event.
Motion to Approve conditional on proof of approval from Health Dept: NAA
Second: KH
Vote: All Approve
Motion Passes
- b. **Annual Roosevelt Cup Memorial – July 2-16 2021 – Roosevelt Park**
Damond Smart presents the permit, started 6 years ago to memorialize victims of gun violence.
Motion to Approve
Motion: NAA
Second: KH
Vote: All Approve
Motion Passes
- c. **Women's Shelter Fish Fry Fundraiser – August 21, 2021 – High Dive Pavilion**
Shaun Hunt presents the permit, fish fry to raise funds for the Women's Shelter, he will provide proof of certification of approval by the Health Dept. before the event.
Motion to Approve conditional on proof of approval from Health Dept:
Motion: NAA
Second: KH
Vote: All Approve
Motion Passes
- d. **Tolson Reunion - July 30-31, 2021 – Tolson Community Center**
Robert Taylor presents the permit. The event themed Tolson Then and Now, there will be a meet and greet held on Friday, a black excellence parade Saturday to be followed by a barbeque, and picnic held at the Tolson to raise funds for a scholarship in the name of Mayor Roberson's brother. There will also be a band and alcohol served, all permits have been obtained.
Motion to Approve: NAA
Second: KH
Vote: All Approve
Motion Passes

8. Approval of Department Report

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Mr. Czarnecki informs the Board that summer programming is in full swing, this season we are still using capacity limits and sessions at the facilities. The Parks Dept. is still currently hiring for seasonal positions. Jamison gives kudos to the staff for the successful Rhapsody event with approximately 10 to 12 thousand participants this year. Other events and programming mentioned i.e. Farmers Market, Summer Chill, Town Green Pop Up Market, Gymnastics, Lego League, Adventure Camp, Stories in the Parks and Softball leagues and tournaments. Jamison also states that marketing campaigns are being conducted using social media, flyers, website, radio advertising, outreach and education are also being used via events such as Art Walk, we may also be adding signage in the parks with the ability to scan QR codes.

Approval for Correspondence – Thank you letter from St. Thomas Church

9. Public Input/Privilege of the Floor

Corinne Straight-Reed speaks

Mrs. Santerre closes privilege of the floor.

10. Approval for Adjournment

Motion to adjourn
 Motion: NAA
 Second: KH
 Vote: All Approve
 Motion passes
 Adjourn 4:48 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent Cara Montana Parks Administration Sherry Krask, Event Coordinator	Leslie Wingard, Accounting Specialist Wendy Terrazas, Recreation Manager via WebEx
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ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Ms. Rose Rivera, City Legal Ms. Corinne Straight-Reed via WebEx Lori Ann Barns AWWC Damond Smart Shaun Hunt Robert Taylor	Ms. Tonda Hines, City Council, via Webex Alaiha Parrish MACOG, via Webex	James Hines, IT Department Mr. Ryan Smith via Webex
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Minutes Certification:

Respectfully Submitted,


 Recording Secretary Cara Montana


 Park Board President Sarah Santerre


 Park Board Secretary Kim Henke

7/20/21

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