

# City of Elkhart Parks & Recreation

## Park Board Minutes



DATE: June 21, 2022

TIME: 3:30 PM

LOCATION: City of Elkhart Parks & Recreation  
Council Chambers,  
229 S. 2<sup>nd</sup> Street, Elkhart, IN 46516

Call to Order at 3:34 PM.

### 1. Roll Call- Quorum Present BOARD MEMBERS PRESENT

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Kim Henke Secretary	Mark Datema Treasurer
		Absent	

### 2. Approval of Agenda

Motion to Approve Agenda

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

### 3. Approval of Minutes

May 17, 2022

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

May 31, 2022

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

### 4. Approval of Financials

Claims: \$136,590.17

Donations: \$0

Grants: \$0

Motion to discuss, approve and place on file

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

Mr. Datema inquires about the purchase of a refrigerator and grill for \$5,000. Ms. Wingard states that a purchase order was required and quotes were received for the items.

Ms. Alexis inquires about the purchase of bleachers for \$52,000. Ms. Wingard states that the purchase was approved as part of the budget hearing for the current year's budget. The bleachers at Riverview Softball Complex were replaced.

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### 5. New Business

#### a. **Permission to Launch Rockets in Parks**

Mr. Czarnecki informs the Board that a City Employee, Dan Bayes, builds model rockets and would like to launch rockets in the parks.

Ms. Santerre asked if this would be a one-time thing or ongoing. Mr. Czarnecki states that it would be a one-time thing and he would be provided with written permission.

Ms. Alexis states that she'd like to see a permit for this. Mr. Datema asks if the current permit could have an addendum. Mr. Czarnecki states that he will look into it and see what other park agencies do.

Motion to table the matter until the July 19, 2022 meeting.

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

#### b. **Transfer of Properties to Redevelopment Commission**

Ms. Rivera informs the Board that she was asked to prepare deeds for properties currently owned by the Parks Department to transfer to the Redevelopment Commission for development. Once the Board signs off, the properties will be accepted by the Redevelopment Commission.

Mr. Czarnecki states that the lots are not in parks. They could be used to build housing.

Mr. Datema states that there doesn't appear to be a financial benefit for the Department for doing this. He has concerns about this.

Ms. Alexis states that she feels caught off guard being handed deeds for properties she doesn't know anything about.

Motion to table the matter until the July 19, 2022 meeting

Motion: NAA

Second: MD

Motion passes with unanimous voice vote

#### c. **Summer Chill Entertainment Contract**

Mrs. Kobie explains that the Board previously approved all contracts for the Summer Chill entertainment. However, one of the acts had to cancel and this contract is for the replacement band. The contract is the same as the previously approved contracts.

Motion to approve

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

### 6. Old Business - NONE

### 7. Use and Event Permit Requests

#### a. **Indiana State Police K-9 Demonstration – June 25, 2022 – Dr. Frank Booth Bark Park**

Mr. Barney Ash, the spokesperson for The Woof Group, presents the permit. An Indiana State Trooper and his K-9 will put on a demonstration for the park members. No assistance is required from the department.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

#### b. **Summer Reading End Party – July 21, 2022 – NIBCO Water & Ice Park & Kardzhali Park**

No one is present to present the permit. Mrs. Kobie informs the Board that the Library held this event last year in the same location.

Motion to Approve



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Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

- c. **The Elkhart Thor River Walk Grand Prix – August 5 & 6, 2022 – NIBCO Water & Ice Park & Kardzhali Park**

No one is present to present the permit. Mrs. Kobie informs the Board that the organizers want to use Kardzhali Park for the cornhole tournament and NIBCO Water and Ice Park for the Kids Zone. This is the same as in previous years.

Motion to Approve

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

- d. **Ullery Park Picnic – July 13, 2022 – Ullery Park**

Ms. Gendi presents the permit. River Oak Church wants to do neighborhood picnics with free food and games.

Motion to Approve

Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

- e. **Weston Park Neighborhood Picnic – July 14, 2022 – Weston Park**

Ms. Gendi presents the permit. River Oak Church will also do a picnic at Weston Park

Motion to Approve

Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

### 8. Department Report

Mr. Czarnecki informs the Board that the Department is very busy with programs in full swing. Day Camp is happening now. The Department is seeing huge numbers at events and programs are growing. Rhapsody Arts & Music Festival had 27,000 people attend. Pickleball courts should be done at the end of the month. Town Green Social starts June 22. The first Summer Chill was held last Friday. Fireworks for the 4<sup>th</sup> of July are coming up. Haian has been developing the volunteering program.

### 9. Approval for Correspondence - None

### 10. Public Input/Privilege of the Floor

Ms. Santerre opens privilege of the floor.

Ms. Mary Hunt informs the Board that she had a great time volunteering at Rhapsody. She wants to keep volunteering for the City.

Ms. Santerre closes the privilege of the floor.

### 11. Approval for Adjournment

Motion to adjourn

Motion: MD

Second: NAA

Motion passes with a unanimous voice vote

Adjourn 4:37 pm

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### PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

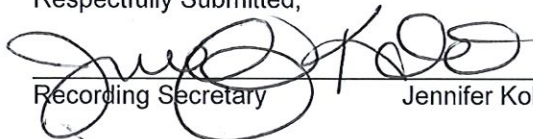

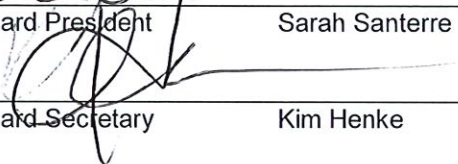
Jamison Czarnecki, Superintendent Brandon Aguilar, Recreation & Program Coordinator Cara Montana, Office Manager	Leslie Wingard, Accounting Specialist Jennifer Kobie, Recording Secretary Haia Gendi, Event Assistant
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### ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Mr. David Hopkins, IT Department Ms. Corinne Straight, Director of Communications, via Webex	Ms. Rose Rivera, Legal Department Mr. Barney Ash	Ms. Mary Hunt
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### Minutes Certification:

Respectfully Submitted,

  
 Recording Secretary      Jennifer Kobie  
  
 Park Board President      Sarah Santerre  
  
 Park Board Secretary      Kim Henke

7/19/22  
 Date

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 Date

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