

City of Elkhart Parks & Recreation Park Board Minutes



DATE: July 19, 2022

TIME: 3:30 PM

LOCATION: City of Elkhart Parks & Recreation
Council Chambers,
229 S. 2nd Street. Elkhart. IN 46516

Call to Order at 3:34 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Kim Henke Secretary	Mark Datema Treasurer

2. Approval of Agenda

Motion to Approve Agenda
Motion: MD
Second: KH
Motion passes with a unanimous voice vote

3. Approval of Minutes

June 21, 2022
Motion: NAA
Second: MD
Motion passes with a unanimous voice vote

July 5, 2022
Motion: NAA
Second: MD
Motion passes with a unanimous voice vote

4. Approval of Financials

Claims: \$51,433.84 Donations: \$0
Grants: \$0

Motion to discuss, approve and place on file
Motion: MD
Second: NAA
Motion passes with a unanimous voice vote

The Board had no questions.

5. New Business

a. Elkhart Community Schools Summer Programs Contract

City of Elkhart Parks & Recreation

Park Board Minutes



Mr. Czarnecki informs the Board that the Board already approved the partnership between the Department and the Schools. This contract details the funds that will be exchanged now that the program is over.

Motion to ratify

Motion: MD

Second: KH

Motion passes with a unanimous voice vote

6. Old Business

a. **Permission to Launch Rockets in Parks**

Mr. Czarnecki informs the Board that there are two ways to go about this. The board can change the ordinance to include model rockets or they can continue to give variances to citizens for permission. The county parks allow rockets. Goshen Parks allows them through a variance through their Park Board.

Mrs. Henke inquires if the legal department has vetted the variance to the ordinance. Mr. Czarnecki states that it has not. Mrs. Henke states that she would prefer to have the Legal Department vet it first.

Mr. Dan Bayes informs the Board that his rockets are made out of cardboard and balsa wood. There is an explosion, but it happens in the air. The explosion is only enough to pop the wadding and the parachute. He launches his rockets from a metal plate that deflects the flames and he has a sprayer in case the grass catches fire. He will not launch if there is wind or too dry.

The Board expresses an interest in providing a variance. Mr. Czarnecki states that he will work with the Legal Department on this.

b. **Transfer of Properties to Redevelopment Commission**

Mr. Adam Fann of the Department of Development Services informs the Board that the Redevelopment Commission funded a study in 2014 and using tax sales and FEMA money, they have acquired parcels in the River Vista project area that they will transfer to the Park Department. There are currently 41 parcels that are ready to transfer. This project would expand the RiverWalk and connect where it currently stops at Main Street.

Mr. Czarnecki states that the next step is for the Legal Department to draft the resolution to transfer the Frances Avenue property and the Riverside Drive property to the Redevelopment Commission.

7. Use and Event Permit Requests

a. **Woof Group Halloween Party – October 29, 2022 – Dr. Frank Booth Bark Park**

Mr. Barney Ash, the spokesperson for The Woof Group, presents the permit. This is the third year for the event. The group has breakfast and does outreach to the neighbors around the park. They have a costume contest and will have a disc dog demonstration.

Motion to Approve

Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

8. Department Report

Mr. Czarnecki informs the Board that the Department is very busy with summer programs. Kayak Club is successful. The Parks Passport program is going on and people are collecting prizes. The fireworks had over 10,000 people attend. Ongoing events include the Farmers Market, Summer Chill, Summer in the Parks Concert Series, and Town Green Social. The volunteer program is growing. The new pickleball courts are close to completion and a ribbon cutting will be held in August.

9. Approval for Correspondence - None

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10. Public Input/Privilege of the Floor

Ms. Santerre opens the privilege of the floor.

Ms. Santerre closes the privilege of the floor.

11. Approval for Adjournment

Motion to adjourn

Motion: NAA

Second: MD

Motion passes with a unanimous voice vote

Adjourn 4:40 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent	Leslie Wingard, Accounting Specialist Jennifer Kobie, Recording Secretary
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ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

Mr. Tony Elkins, IT Department Mr. Adam Fann, Development Services	Ms. Rose Rivera, Legal Department Mr. Barney Ash	Mr. Dan Bayes
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Minutes Certification:

Respectfully Submitted,

Recording Secretary Jennifer Kobie

8/16/22

 Date

Park Board President Sarah Santerre

8-16-22

 Date

Park Board Secretary Kim Henke

8-16-22

 Date