

City of Elkhart Parks & Recreation Park Board Minutes



DATE: August 15, 2023

TIME: 5:00 PM

City of Elkhart Parks & Recreation
Council Chambers

LOCATION: 229 S. 2nd Street, Elkhart, IN 46516

Call to Order at 5:03 PM.

**1. Roll Call- Quorum Present
BOARD MEMBERS PRESENT**

Sarah Santerre President	Nekeisha Alayna Alexis Vice President	Mark Datema Secretary	Christopher Baiker Treasurer
			Absent, Joe Foy, Proxy

2. Approval of Agenda

Motion to Approve Agenda
 Motion: MD
 Second: JF
 Motion passes with unanimous voice vote

3. Approval of Minutes

July 18, 2023
 August 1, 2023
 Motion to Approve
 Motion: MD
 Second: JF
 Motion passes with unanimous voice vote

4. Approval of Financials

Claims: \$69,445.13	Donations: \$0
	Grants: \$0

Motion to discuss, approve, and place on file
 Motion: JF
 Second: MD
 Motion passes with unanimous voice vote

There are no questions from the Board.

5. New Business

a. Cardinal Bus Contract

Ms. Gordon explains that the contract is for a department-sponsored bus trip to Schaumburg, Illinois, to shop at Ikea and the Woodfield Mall.
 Motion: MD
 Second: JF
 Motion passes with unanimous voice vote

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Park Board Minutes



6. Old Business

- a. None

7. Use and Event Permit

- a. **Labor Day Parade – September 4, 2023 – Use of Park Stage**
Ms. Gordon presents the permit on behalf of Karla Schwartz, Parade Organizer. The event is requesting the use of the park stage.
Motion: JF
Second: MD
Motion passes with unanimous voice vote
- b. **Trunk-or-Treat – October 21, 2023 – Island Park**
Ms. Gordon presents the permit. This is the 11th year for the event.
Mr. Datema asks if it is prepackaged candy only. Ms. Gordon confirms that it is.
Motion to approve
Motion: JF
Second: MD
Motion passes with a unanimous voice vote.
- c. **Pine “Not-So-Haunted” Woods Walk – October 28, 2023 – Pinewood Park**
Ms. Gordon presents the permit. Elkhart Police and Fire partner with the Department for this trick-or-treating event.
Motion to approve
Motion: JF
Second: MD
Motion passes with unanimous voice vote
- d. **Elkhart Farmers Market Pop-Ups – Various Dates – High Dive Pavilion**
Ms. Gordon presents the permit. The Elkhart Farmers Market will continue once a month through the winter.
Motion to approve
Motion: NAA
Second: MD
Motion passes with unanimous voice vote

8. Department Report

Mr. Cron reports that Ideal Beach and Pierre Moran Pool are closed for the season. McNaughton Spray Park will remain open for the weekends until August 27. Improvements are coming for Woodlawn Nature Center and the tower at High Dive Park. Geardean Thursby Tot Lot received some upgrades, including a new swing set. A new lead ranger, Nhim Dahn, has been hired. Mr. Dahn was previously a part-time park ranger.

Ms. Gordon reports that the Department assisted the Elkhart Police Department with the National Night Out Against Crime event on August 1. The department planned the entertainment. Nine staff members helped at the Elkhart Environmental Center's EnviroFest. The Elkhart Farmers Market continues to see 1,000 people each week. August 26 will be Dog Day at the Market. The annual Food Truck and Tailgate party will be August 26 for the Navy and Notre Dame game in Ireland.

Ms. Gordon informs the Board that Truma Corp has adopted High Dive Park.

Ms. Ixmattlahua provides program updates.

9. Public Input/Privilege of the Floor

Ms. Santerre opens the privilege of the floor.

Ms. Santerre closes the privilege of the floor.

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10. Approval for Adjournment

Motion to adjourn

Motion: MD

Second: JF

Motion passes with unanimous voice vote

Adjourn 5:28 pm

PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

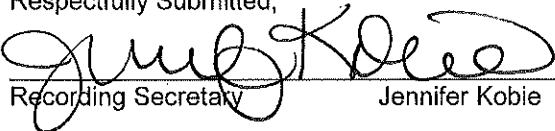
Luisa Ixmatahua-Garay, Program Coordinator Nick Cron, Operations Manager	Sommer Bowers, Office Manager Jennifer Kobie, Recording Secretary
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ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE


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Minutes Certification:

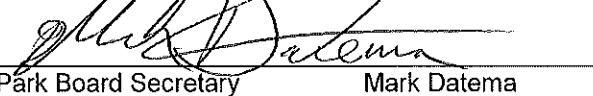
Respectfully Submitted,


Recording Secretary Jennifer Kobie

9/19/23
Date


Park Board President Safah Santerre

9.19
Date


Park Board Secretary Mark Datema

9/19/23
Date