

# City of Elkhart Parks & Recreation Park Board Minutes



**DATE:** September 17, 2024

**TIME:** 5:00 PM

City of Elkhart Parks & Recreation  
Council Chambers

**LOCATION:** 201 S. 2<sup>nd</sup> Street, Elkhart, IN 46516

**Call to Order at 5:00 PM.**

**1. Roll Call- Quorum Present  
BOARD MEMBERS PRESENT**

Nekeisha Alayna Alexis President	Christopher Baiker Vice President	Sarah Santerre Secretary	Bil Murray Treasurer
<b>Present</b>	<b>Present</b>	<b>Present</b>	<b>Present</b>

**2. Approval of Agenda**

Motion to Approve Agenda  
Motion: BM  
Second: SS  
Motion passes with unanimous voice vote

**3. Public Input/Privilege of the Floor**  
Nakeisha Alayna Alexis opens the privilege of the floor.  
Nakeisha Alayna Alexis closes the privilege of the floor.

**4. Approval of Minutes**

August 20, 2024  
Motion to Approve Agenda  
Motion: SS  
Second: CB  
Motion passes with unanimous voice vote

**5. Approval of Financials**

**Claims: \$22,003.60**  
**Donations: \$0.00**  
**Grants: \$0.00**

Motion to discuss, approve, and place on file  
Motion: SS  
Second: BM  
Motion passes with unanimous voice vote

**6. New Business**

# City of Elkhart Parks & Recreation Park Board Minutes



- a. **Forestry Request- Chip Tallman**  
Motion to approve  
Motion: BM  
Second:SS  
Motion passes with a unanimous voice vote
- b. **Weather Cancellation Policy- Matthew Moyers**  
Motion to approve with language changes.  
Motion: CB  
Second:BM  
Motion passes with a unanimous voice vote
- c. **Beacon Rental Agreement 3v3 Basketball- Rodney Wash**  
Motion to approve  
Motion: BM  
Second:CB  
Motion passes with a unanimous voice vote
- d. **Beacon Rental Agreement Free Basketball Clinic- Rodney Wash**  
Motion to approve  
Motion: BM  
Second: CB  
Motion passes with a unanimous voice vote
- e. **Heaton Lake Conservation Club Agreement- Jamison Czarnecki**  
Motion to approve  
Motion: CB  
Second: SS  
Motion passes with a unanimous voice vote
- f. **Humane Society MOU for Chip Scanners- Jamison Czarnecki & Humane Society Representative**  
Motion to approve  
Motion: SS  
Second: CB  
Motion passes with a unanimous voice vote

## 7. Old Business

- a. **Troyer Group Contract- Matthew Moyers**  
Motion to approve  
Motion: CB  
Second: SS  
Motion passes with a unanimous voice vote

## 8. Use and Event Permits

- a. **Ugly Sweater 5k & Stroll 12/7/24 @ River Greenway Trail; Elkhart Riverwalk; NIBCO & Golf Carts- Mandi Null-** Miss Null explains that this event is a repeat each year. Details of the event have not changed except for a small portion of the map route which does not concern the Park Board. This is a large event for the community that draws a lot of community members out to be active and healthy.  
Motion to approve  
Motion: CB  
Second: BM  
Motion passes with unanimous voice vote

## 9. Department Report

# City of Elkhart Parks & Recreation

## Park Board Minutes



Mr. Czarnecki updates the Park Board about the ribbon cutting for the Disc Golf program at Lundquist Park. The parks department is giving out commemorative towels to the golfers. Mandi Null has accepted the Volunteer Coordinator position with the department. In line with the ASPIRE initiative, the Parks Department will use capital funds to purchase new playgrounds for several park spaces. We are working with Development Services to submit an application to READI 2.0 for the enhancements planned at Pierre Moran Pool. Roller skating has been extended at NIBCO through September. Liz Stoutenour updates on the neighborhood socials at Edgewater and Langle. The Farmers Market is going strong and we are heading into the final weekends in September. Several events are coming up for the community. Fall events have had time changes. Volunteer initiatives are happening in Neighborhood Associations and Adopt-A-Park sponsors are coming out for cleanups. Luisa Ixmatlahua updates about programming and tells the board about upcoming programs like the Fishing Clinic and Kick Ball. Nhim Danh informs the board about the Ranger report.

### 10. Approval for Adjournment

Motion to adjourn  
 Motion: CB  
 Second: BM  
 Motion passes with unanimous voice vote  
 Adjourn: 6:00pm

### PARKS & RECREATION STAFF MEMBERS IN ATTENDANCE

Jamison Czarnecki, Superintendent Luisa Ixmatlahua-Garay, Program Coordinator Nick Cron, Operations Manager Nhim Danh, Lead Park Ranger Bethany Ottman, Assistant Lead Park Ranger Mandi Null, Park Board Recording Secretary	Matthew Moyers, Special Projects Manager Rodney Wash, Assistant Program Coordinator Liz Stoutenour, Event Coordinator Nicole Wright, Account Specialist
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### ADDITIONAL CITY EMPLOYEES AND GUESTS IN ATTENDANCE

	Rose Rivera, Legal Department	
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### Minutes Certification:

Respectfully Submitted,

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 Recording Secretary                      Mandi Null

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Park Board President                      Nekeisha Alayna Alexis

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Park Board Secretary                      Sarah Santerre

\_\_\_\_\_  
 Date