

APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

All information requested must be completed on this application. If you have questions, please call the City Planning and Zoning Department at 294-5471.

Application is hereby made for a Certificate of Appropriateness as REQUIRED under Ordinance Number 4041 of the City of Elkhart, Indiana. For any structure located in a locally designated historic district, a Certificate of Appropriateness must be issued by the Historic and Cultural Preservation Commission before a permit is issued for, or work is begun on, any of the following: demolition or moving of any building; a conspicuous change in the exterior appearance of existing buildings by additions, reconstruction, alteration, or maintenance involving exterior color changes; any new construction; a change in walls or fences or construction of walls and fences; or a conspicuous change in the exterior appearance of non-historic buildings subject to view from the public way by additions, reconstruction, alteration, or maintenance involving exterior color change.

In addition to this application, there may be requirements of other state and/or local laws and regulations with which you must comply in order to undertake the project.

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Owner's Name \_\_\_\_\_ File Number \_\_\_\_\_

Address \_\_\_\_\_ Date \_\_\_\_\_

Zip Code \_\_\_\_\_ Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

ADDRESS WHERE WORK IS TO BE DONE \_\_\_\_\_

Existing Use of Structure (residential, commercial, etc.) \_\_\_\_\_

Proposed Use of Structure \_\_\_\_\_

Description of Project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following documents **must** be submitted:

\_\_\_\_\_ Site Plan \_\_\_\_\_ Legal Description \_\_\_\_\_ Photographs \_\_\_\_\_ Building Plans  
\_\_\_\_\_ Samples/Swatches \_\_\_\_\_ Other \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_