

Checklist/Instructions for Fire Suppression Systems or Ansul/Hood Suppression Systems - Commercial

Fire Suppression System:

- Required Application(s):
 - Building Permit: Fire Suppression Systems or Ansul/Hood Suppression Systems – Commercial**
- Required Document(s):
 - Construction Plans/Drawings:** submit plans with the Building Permit application.
 - Indiana State Construction Design Release:** please submit your Indiana State Construction Design Release with the Building Permit application. To apply for a State Construction Design Release, please visit the State's website (<https://www.in.gov/dhs/building-plan-review/>).
- Additional Information/Requirements:
 - Plan Review:** your application and documents will be reviewed by Permit Center Staff and then submitted to Plan Review. Plan Review occurs every Friday. Once reviewed, you will receive notification by email if your plans have been approved or if additional information is needed.

Ansul/Hood Suppression System:

- Required Application(s):
 - Building Permit: Fire Suppression Systems or Ansul/Hood Suppression Systems – Commercial**
 - Mechanical Permit: New – Commercial or Retrofit/Replacement - Commercial**
 - **Please Note:** the Mechanical Permit for the Hood must be obtained by a Licensed Mechanic before the Building Permit will be issued.
- Required Document(s):
 - Construction Plans/Drawings:** submit plans with the Building Permit application.
 - Indiana State Construction Design Release:** please submit your Indiana State Construction Design Release with the Building Permit application. To apply for a State Construction Design Release, please visit the State's website (<https://www.in.gov/dhs/building-plan-review/>).
- Additional Information/Requirements:
 - Plan Review:** your application and documents will be reviewed by Permit Center Staff and then submitted to Plan Review. Plan Review occurs every Friday. Once reviewed, you will receive notification by email if your plans have been approved or if additional information is needed.

Mechanical Permit for a Hood Requirements:

- Required Application(s):
 - Mechanical Permit: New – Commercial** or **Retrofit/Replacement - Commercial**
 - **Please Note:** the Mechanical Permit for the Hood must be obtained by a Licensed Mechanic before the Building Permit will be issued.

- Required Document(s):
 - Plans/Drawings:** submit plans with the Mechanical Permit application.
 - Indiana State Construction Design Release:** please submit your Indiana State Construction Design Release with the Mechanical Permit application. To apply for a State Construction Design Release, please visit the State's website (<https://www.in.gov/dhs/building-plan-review/>).

- Additional Information/Requirements:
 - Plan Review:** your application and documents will be reviewed by Permit Center Staff and then submitted to Plan Review. Plan Review occurs every Friday. Once reviewed, you will receive notification by email if your plans have been approved or if additional information is needed.