

Most renovation projects will require a building permit to ensure compliance with local and State building codes. If you have any questions, please do not hesitate to contact the Permit Center at (574) 294-5471 Extension #3005.

LIST OF COMMON HOUSEHOLD PROJECTS THAT DO NOT REQUIRE A BUILDING PERMIT:

- Painting — please follow lead-based paint precautions as needed to protect your family. www.epa.gov/lead
- Installing any type of floor cover (carpet/tile/linoleum, etc.) and wall trim. **Subflooring will require a permit.**
- Replacing/Installing kitchen cabinets.
- Repair or replacing broken glass in a window or replacing an existing window of the same size. **Adding windows, changing the size or location of a window or any work that will impact the window framing will require a permit.**
- Reinstalling or replacing an existing door. **Any change to the size or location or work that will impact the framing will require a permit.**
- Installation of gutters.
- Reattaching/replacing one (1) square of shingles (1sq. of shingles = 100sq.ft.) (shingles must match existing shingles). **Installation of shingles over 100sq.ft. will require a permit.**
- Repairing fascia, soffit, shutters or patching in small amounts of siding (100sq.ft. or less). **Installation of siding for areas over 100 sq.ft. or on an entire building will require a permit.**
- Repair of existing stairs or installing handrails. **However, replacement of stairs does require a permit. In addition, repair, replacement, or new installation of guardrails also requires a permit.**
- Installation, repair or demolition of a shed that is 120 square feet or less. **However, installation or relocating a shed that is 120 square feet or less will require a Zoning Clearance.**
- Repair of an existing fence. **However, new installation or moving fence posts will require a Zoning Clearance.**