

Checklist/Instructions for Signs - Commercial

Note: a licensed Sign Contractor must obtain the permit.

- Required Application(s):
 - Zoning Permit: Signs – Commercial**

- Required Document(s):
 - Site Sketch:** submit a Site Sketch with the Zoning Permit application, showing where the structure will be on the property. You will need to include the dimensions of the structure and the distance between the structure and the property lines. You also need to show the location of all existing structures on the property.
 - Drawings/Graphics:** submit the sign drawings/graphics with the Zoning Permit application.